



**Town of Newmarket, New Hampshire
Town Council Business Meeting
January 2, 2013 7:00 p.m.
Council Chambers**

6:00 p.m. NON-PUBLIC RSA 91-A:3 II Legal and Personnel

AGENDA:

- 1. Pledge of Allegiance**
- 2. Public Forum** - *Items not on the agenda*
- 3. Public Hearing** – *Items before the Town Council this evening for action*
 - a. Public Hearing on the Issuance of Bonds or Notes to Reconstruct the Waste Water Treatment Facility for \$14,100,000.00
 - b. Public Hearing on the Issuance of Bonds or Notes for the Development of the MacIntosh Well \$3,370,250
 - c. Resolution #2012/2013-40 Veterans Memorial Trust Committee Withdrawal of \$7,350 from the Capital Reserve Fund for Engineering Services for Construction of a Veterans Memorial
- 4. Town Council to Consider Acceptance of Minutes**
 - a. November 3, 2012 Budget Review
- 5. Report of the Town Administrator**
- 6. Old Business**
 - a. **Ordinances and Resolutions in the 2nd Reading** – *Items the Council may act upon this evening*
 - i. Resolution #2012/2013-35 Authorizing the Town Administrator to enter into an Agreement with Wright Pierce for Engineering Services Related to the Replacement of the Waterline at North Main Street

- ii. Resolution #2012-2013-37 Granting the Interim Finance Director Authority to Undertake Small Claims Action Against Lamprey Aerie 1934 F.O.E. for Recovery of Unpaid Rental of 57 Main Street (June 2010)
- iii. Resolution #2012/2013-38 Granting the Interim Finance Director Authority to Undertake Small Claims Action Against Scott Hogan, Esquire for Recovery of Unpaid Right-To-Know Copying and Preparation Fees
- iv. Resolution #2012/2013-39 Dissolve the Energy Committee
- v. Resolution #2012/2013-40 Veterans Memorial Trust Committee Withdrawal of \$7,350 from the Capital Reserve Fund for Engineering Services for Construction of a Veterans Memorial
- vi. Approval of the Placement of an Article on the 2013 Town Warrant for the Issuance of \$14.1M Bonds for the Purpose of Upgrading the Waste Water Treatment Facility
- vii. Approval of the Placement of an Article on the 2013 Town Warrant for the Issuance of \$3,370,250 Bonds for the Development of the MacIntosh Well to Include the Electric Service, Wellhead Development, Piping Land Purchase, and Treatment Plant
- viii Approval of the Placement of an Article on the 2013 Town Warrant to Rescind the Parking Special Revenue Fund
- ix. Approval of the Placement of an Article on the 2013 Town Warrant Correcting a Deficit in the Fire Station/Public Works Facility Building Project Fund
- x. Approval of the Placement of an Article on the 2013 Town Warrant to Change the Purpose of the Fire Capital Reserve Fund
- xi Approval of the Placement of an Article on the 2013 Town Warrant for the Creation of a Town Revaluation Capital Reserve Fund

b. Ordinances and Resolutions in the 3rd Reading

c. Items Laid on the Table

7. New Business/Correspondence

a. Town Council to Consider Nominations, Appointments and Elections

- i. Economic Development Committee – Gerry O’Connell At Large March 2014

ii. Conservation Commission-Robert Gazda Alternate Position Term Expires
March 2014

iii. Heritage Advisory Committee – Robert Gazda Term Expires March 2015

b. Ordinances/Resolutions in the 1st Reading – *Items will be held over for a vote at the next regular business meeting.*

i. Resolution #2012/2013-42 Default Budget FY2013/2014 (*Request to Suspend Council Rules*)

ii. Resolution #2012/2013-41 Authorizing the Inclusion of the Tax Impact of Certain Warrant Articles in the Annual Town Meeting Warrant (*Request to Suspend Council Rules*)

iii. Resolution #2012/2013-43 Scheduled Deliberative First Session Annual Meeting (*Request to Suspend Council Rules*)

iv. Resolution #2012/2013-44 Purchase of a 2013 Ford 250 Utility Vehicle and Associated Equipment for \$35,181 for the Water and Sewer Department

c. Correspondence to the Town Council

d. Closing Comments by Town Councilors

8. Adjournment

This agenda is subject to change without notice. This location is handicapped accessible. This meeting is scheduled to be televised live on Channel 13.



**Town of Newmarket, New Hampshire
Town Council Business Meeting
January 2, 2013 7:00 p.m.
Council Chambers**

- 1. Pledge of Allegiance**

- 2. Public Forum - *Items not on the agenda***



**Town of Newmarket, New Hampshire
Town Council Business Meeting
January 2, 2013 7:00 p.m.
Council Chambers**

3. Public Hearing – *Items before the Town Council this evening for action*

- a. Discussion on a Bond or Note to Reconstruct the Waste Water Treatment Facility for \$14,100,000.00 and the Development of the MacIntosh Well \$3,370,250
- b. Public Hearing on the Issuance of Bonds or Notes for the Development of the Macintosh Well \$3,370,250
- c. Resolution #2012/2013-40 Veterans Memorial Trust committee Withdrawal of \$7,350 from the Capital Reserve Fund for Engineering Services for Construction of a Veterans Memorial

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FOUNDED DECEMBER 15, 1727
CHARTERED JANUARY 1, 1991

TOWN OF NEWMARKET, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

NOTICE OF PUBLIC HEARING

Pursuant to the Municipal Finance Act, RSA Chapter 33, the Newmarket Town Council will hold a public hearing pursuant to RSA 33:8-a to discuss the issuance of a bond or note in the amount of \$14,100,000.00 for the purpose of reconstructing the Waste Water Treatment Facility, and to discuss the issuance of a bond or note in the amount of \$3,370,250 for the purpose of for the development of the MacIntosh Well. The hearing will take place Wednesday, January 2, 2013, at 7:00 pm during the Town Council's regular business meeting in Town Council Chambers Town Hall 186 Main Street Newmarket NH 03857.

OFFICE OF THE
TOWN ADMINISTRATOR
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INCORPORATED
DECEMBER 15, 1727
CHARTER JANUARY 1, 1991

TOWN OF NEWMARKET, NEW HAMPSHIRE LEGAL-PUBLIC HEARING

The Newmarket Town Council will hold a Public Hearing on Wednesday, January 2, 2013 at 7:00 pm at the Newmarket Town Hall, 186 Main Street, Newmarket, New Hampshire to provide information on and hear public comments regarding the following Resolution:

1. Resolution #2012/2013-40 Veterans Memorial Trust Committee Withdrawal of \$7,350 from the Capital Reserve Fund for Engineering Services for Construction of a Veterans Memorial

Discussion to authorize the Town Administrator to enter into an agreement with MJS Engineering to provide engineering services for the construction of a Veterans Memorial not to exceed \$7,350.

Those persons who are unable to attend the Public Hearing on January 2, 2013 are urged to provide their comments in writing no later than Friday, December 28, 2012 to:

Newmarket Town Administrator
Newmarket Town Hall
186 Main Street
Newmarket, NH 03857



**Town of Newmarket, New Hampshire
Town Council Business Meeting
January 2, 2013 7:00 p.m.
Council Chambers**

4. Town Council to Consider Acceptance of Minutes

- a. November 3, 2012 Budget Review Minutes

DRAFT

**TOWN OF NEWMARKET, NEW HAMPSHIRE
TOWN COUNCIL BUDGET REVIEW
NOVEMBER 3, 2012 9:00 A.M.**

PRESENT:

Council Chairman Phil Nazzaro
Councilor Mike LaBranche
Councilor Al Zink
Councilor Ed Carmichael (9:45 a.m. arrival)
Councilor Dan Wright

EXCUSED:

Council Vice Chairman John Bentley
Councilor Gary Levy (at 11:08 a.m.)

Town Administrator Steve Fournier

Council Chairman Nazzaro called the meeting to order at 9:02 a.m., followed by the Pledge of Allegiance. Town Administrator Fournier spoke on budget reductions to achieve a 0% tax increase. The total would decrease the municipal tax rate from \$6.39 to \$6.38. After discussion with the Town Clerk and Finance Director, motor vehicle registration revenue would be conservatively increased by 2% based on the number of new vehicles purchased. The list included reductions in a previous memo. HR reductions would total \$40K; health care another \$5K for a total of \$35K; code enforcement would have a \$5K reduction from salary. Based on past usage, welfare was reduced further: food, by \$2K, rental assistance by \$30K, electricity \$5,150, heat by \$5K and medical by \$7K. As welfare is a mandated program, additional requests would have to be met. IT/Channel 13 equipment would be reduced by \$5K; road salt would be level funded at \$75K; Public Works overtime would be reduced by \$5K to \$50K. The total contribution to Capital Reserve was reduced by \$46,763: recreation from \$17,650 to \$2,000 of which \$6,150 would come from passenger buses, \$4,000 from swing set replacement, \$2,000 from bleachers, and \$3,500 from playground structure. These would be contributions for future planned projects. They would be contributing \$2K to ADA compliance at the Senior Center. The Storm Water Capital Reserve Fund contribution would decrease from \$41K to \$10K and the wastewater contribution would be reduced by \$1,260. The total reduction of \$167,273 would show an increase in the budget of .079% which would be offset by revenue. The storm water reduction will be discussed under the CIP headline. Wastewater had originally included 2 cost errors: the MPDES permit was \$20K, not \$30K and the amount of \$8740 for liability had not been included. Operations have to be managed to the budget, and if there is an overage in one department, it would be felt across the board.

1. IT, Doug Poulin (page 42)

IT is largely level funded, the only increase was in MIS software licenses, from \$4,000 to \$4,500, but Mr. Poulin said he could do with the \$4,000 this year. There are some computers that are late for updates, but they are not critical to operations. New equipment, which is actually equipment replacement, shows \$10K, which was put in the operating budget rather than showing as a contribution to the Capital Reserve Fund, as requested by the CIP Committee. The 2013 approved budget was lower than the 2012 actuals because then the \$10K had been included in new equipment. In addition supplies and general repairs and maintenance had been reduced. Mr. Poulin said that overall the budget had been trending down. Town Administrator Fournier said this was one part of the budget that they had to keep funding, as there were some improvements and updates they had to make especially in YFI and computers and systems that were over 5 years old. The grant-funded UNH intern has been scanning paper documents to electronic files. Both Town Administrator Fournier and Mr. Poulin thought they would be over the \$148K budgeted for 2013. IT and Channel 13 had contributions of \$10K each to Capital Reserve Funds in 2013, which are now in new equipment. The Council had approved new computers for DPW and for the Town Administrator at a previous meeting: the DPW computers were outdated, and the Town Administrator needed a more powerful computer. His present computer will be reconditioned for DPW.

The Channel 13 budget was cut by \$5K in new equipment. There was a change in line items: there will be a line for new equipment and one for operating expenses. Operating expenses would include subscription fees for viewing meetings and live stream for \$4,750. The new equipment line will be \$250. An INET system was not established, and a contract for a buyout of \$10K annually for 7 years was established. The sum goes to the Town, and the school has to request it from the Council. The franchise fee for a 2nd station goes into the General Fund and then to the school. They are 3 years into the contract. The school and town share equipment. The franchise fee is \$120K per year and that portion not used for new equipment, etc. is booked as unrestricted revenue in the General Fund.

2. WATER: Sean Greig (page 59)

Mr. Greig emphasized that Water is an Enterprise Fund, which affects water users, not the municipal tax rate. He was not requesting an increase in water rates with this budget. He said the budget was up .06% or \$5,300. Full-time salaries and overtime were up \$2K based on past history; health, retirement, workman's comp. and gasoline showed increases; building maintenance showed a \$1K increase; electricity a \$4K decrease; chemicals a \$1K decrease, and contracted services was decreased as there would be less testing required next year. Chemicals are purchased in bulk, and some years there is a carry over, such as in 2012. The water department owns its LP tanks. The 2010 actuals were higher than other years because \$600K was transferred to the Water Capital Reserve Fund for the New Village project. Generally the budget is in the low \$800Ks. Unlike other budgets the Water Fund shows benefits, and there is a \$2K increase in health care. Those costs for this budget are minimal, and there had been a \$500 decrease from the 2012 actuals to the 2013 approved budget. Equipment maintenance had gone from \$17K in 2012 to \$4K because the New Village project had been closed and remaining costs paid out of the budget at that time. Councilor Levy asked, in general, if the Council would be able to see transfers within line items of a department budget at the end of the year for a more accurate assessment of actual expenditures. Town Administrator Fournier said that currently they could see over-expenditures in one line item and under-expenditures in another, but that inter-department transfers come before the Council for a vote. Councilor Levy said that if they could see the adjustments, they could better understand department budgets. Town Administrator Fournier agreed that they should show a line item was over-expended and its offset to know actual costs. By law, the Council should have resolutions to approve transfers between departments.

Engineering was at \$124K in 2011, and went down to \$22k in 2012. The 2014 request for \$30K is the same as the approved amount for 2013. In 2011 a lot was paid from the CIP plan, and projects can fluctuate from year to year. The increase for uniforms also includes purchase of protective gear and cleaning, and goes in cycles depending on the project. Councilor Wright suggested that it would be helpful to have a spread sheet showing vehicle mileage and equipment usage at the end of the year. Town Administrator Fournier said one of his goals was to have an annual report on vehicle details. The CIP Committee had received a mileage report. Training was budgeted at \$2,500 as they had benefited from free training in some years, and Mr. Greig had not attended some conferences. However, there is a cycle for licensing and they should be getting all staff certified. Council Chairman Nazzaro said he had been reading in an LGC publication that many municipalities under-fund because they are covering operations, but not planning for future projects and infrastructure improvements. Mr. Greig said they had 37 projects in the CIP plan, and the amount put in capital reserves is calculated on the top 4. He said they had a fund balance, a CIP and little debt. They will be making the 3rd \$57K payment on the water meters, and will have 2 payments remaining. He said their water rates were lower than most in the area. Councilor Zink said an issue that had come up during the year was the use of town vehicles within the water department. Town Administrator Fournier said he would prepare a town-wide vehicle policy for Council review.

3. WASTEWATER: Sean Greig (page 60)

Wastewater is an enterprise fund, and its rates affect the users, not the municipal tax base. The Wastewater budget showed a slight increase of .06% or \$6K: health insurance, retirement, gasoline (up \$1K), lab supplies (up \$2K), heat and oil (up \$4K), building maintenance (up \$3K), contract services (up \$2K), principle for loans (up \$5K). (Councilor Carmichael arrived.) Chemicals showed a \$2K decrease, new permit, \$18K and interest, \$3,400. In the new permit, \$2K will go to the lab, \$2K to contract services, and some for equipment for the new testing. The remaining \$20K will be to fulfill requirements in the new permit. They have not used the funds yet as they have not seen the new permit, but they will have to buy new equipment to complete various tests. The testing will be continuous. If there were no plant to be built, Mr. Greig said there would be no or minimal rate increases. Until more details come from the EPA, there are no definite figures for a plant. Town Administrator Fournier said they would probably prepare a warrant seeking authorization to go out to bond this year, but might not issue the bond until such time as the project needed to be done. If the warrant is approved, they would seek gradual rate increases in anticipation of the project. They will set aside funds toward the first payments. This will be presented to the Council with time set aside for public comment and discussion. The Council and Town Administrator will be proactive in getting positive information about a new plant and the MacIntosh Well to the public. There are Capital Reserves in place for the well.

4. DPW: Rick Malasky (page 44)

Mr. Malasky said that with retirements, salaries were lower. There were some cuts in overtime for emergency call-ins and snow removal, and it was now budgeted at \$50K. He said they had held off in doing things last year, so previous years' actuals were more accurate. Last year there was very little snow. He said it was necessary to have a full-time secretary, and she was kept very busy.

5. ROAD MAINTENANCE: Rick Malasky (page 45)

Mr. Malasky said his request for hot top was from the UNH report. He did not think their report was from actuals, and the tonnage was somewhat off. He said there were reductions from his request, but he still had \$45K from the Council. He had a complaint about Ash Swamp Road. The line item for sidewalks was from Packer's Falls Road to the bridge, which was trimmed back to what had been done this year. The line item for salt had been cut back to reflect actuals and there was no price increase. Councilor Zink said that in his experience road maintenance had been cut in favor of other issues. He said they had made progress with the UNH study, but looking at Mr. Malasky's recommendations, Town Administrator Fournier's recommendations and the budget forecasts, he wondered if they were being realistic. Mr. Malasky said he thought they should follow the plan, and he said with \$125K allotted, it would take 4 years just to do Ash Swamp Road, so he did not think they were being realistic. Should they have a hard winter, the maintenance would only increase.

Councilor Zink felt they were following the same pattern as in the past, and he did not feel comfortable delaying maintenance. Town Administrator Fournier agreed that they were just postponing the inevitable. He suggested a bond to do a lot of road maintenance, but said he did not feel that RSMS reports were always accurate. He said with a 0% tax increase budget, some projects would have to be postponed. Councilor Zink said this was the 4th year in a row that this had been postponed and he would like to see them follow UNH and Mr. Malasky's recommendations and work the problem differently. Councilor LaBranche agreed with Councilor Zink, adding that they could not ask UNH for an update in 2 years, if they had not followed through on their initial free study. He said he had a problem with funding 35% of a project, and would like to see them do more than level fund road maintenance. He would like to see this item higher. Mr. Malasky said that roads in poor condition required more salt treatment.

Council Chairman Nazzaro said that one of the fundamental functions of a municipality was maintaining roads. He said that while he agreed with no tax increases, he thought that this should not be cut as it would lead to higher future costs. He felt there could be funds elsewhere that could

be re-allocated to roads. Councilor Wright had asked, when the UNH report was presented, where they would get the money. He said he also agreed with no tax increase, but did not think they should continue to put this off. He asked if there were alternative ways to fund road maintenance. Councilor Levy said UNH had implied that their plan was significant, but many municipalities did not follow their plans. He said the budget item was under what it was the previous year, and if they could not find the money elsewhere to increase this item, he proposed that they prepare a warrant article for a bond issue of \$300K plus. Town Administrator Fournier said that many municipalities handle road maintenance through bond issues, typically for \$500K or more. Councilor Levy thought a bond issue should be less than \$500K for Newmarket, and asked about the cost.

Town Administrator Fournier said he could find out current rates and that bonds would probably be for a 10 year period or less. Councilor Levy said he was looking for ways to do this and get voter input. Mr. Malasky said there was a state RSA that did not allow towns to keep more than \$5 in registration fees. He said he agreed that this should be put to the voters, not necessarily with a bond request. Councilor LaBranche asked if they could look at the costs for a 10 year bond plan, and spread it out over a 20 year period. He said that way, they could take the \$125K line item out of the budget and put it towards the bonding and work with a plan. Town Administrator Fournier said he would not do one large bond for everything, but do smaller ones for 2 – 3 years each. Councilor LaBranche felt this could get them down to \$150K per year, once the major work was done. Essentially, bonding would cost less per year than paying for road repairs directly through line items in the budget. He felt once they had the rate information, they should run the numbers, and present them to the voters. He felt they should look for ways to do a quality job with the least tax impact. UNH had reduced the costs in their original plan from \$500K to \$300K, and Councilor Zink did not doubt their plan. He felt bonding was an option they should consider, and that all agreed that road conditions needed improvement.

Councilor Chairman Nazzaro said that while he understood the bonding option, essentially, this would mean that they were spending more money. He would rather try to find \$80K in the budget to fund road maintenance at \$200K. Mr. Malasky said that they would be safe in using \$50K from the vehicle registration fund a year towards this and not deplete the account. Council Chairman said this could be in addition to the \$200K. Town Administrator Fournier said he needed a consensus on the issue before the budget deadline of November 15th. Councilor Levy said he thought they should have the bond information numbers first before voting to see if a bond issue would have a lower impact on the annual tax rate and not take from other areas of the budget. Mr. Malasky said that the gas tax, which had been used for state funding for highways, had not changed in 20 years. The town is not allowed to increase its share of the registration fee of \$5. This would have to be addressed at the state level.

Town Administrator said that they should decide on how much they would consider bonding, as legal costs for establishing a bond would cost about \$5K. For that reason he suggested at least \$500K. The Council can withdraw \$50K from the Municipal Fund during the year without adding it to the budget. It was agreed that Town Administrator Fournier will ask for quotes on a \$500K bond. The town has no facility to store winter salt from year to year. Mr. Malasky said that storing small amounts of salt causes loss because of weather conditions. He said they get the state's pricing for salt.

6. STREET LIGHTING: Rick Malasky (page 46)

There were no big changes to street lighting; the proposed budget was \$800 or 1.78% higher than the 2013 approved budget. At this time the pay back time for LED conversion would not make it cost effective. Lights are on a timer with a photo cell and operate from sundown to sun up. PSNH had done some upgrades and removed some of their lights in the past. The town is charged whether or not their lights are working. Town lights are on a system that has saved 20% of costs downtown. There is a potential safety issue with eliminating additional lights. Staggering lighting

would require changing circuits and rewiring the system. The budget covers all lighting in town, including blinking and flashing lights, and the town is charged a municipal rate.

7. BRIDGES AND SIGNS: Rick Malasky (page 47)

Councilor Carmichael asked if a flashing light could be installed for safety by the cross walk at the Riverdale Garage. Mr. Malasky said that whatever they decided the town would pay for it and could expect to pay about \$6K for solar lighting. He said they were working on the Sky Bridge to eliminate the problem, but that now the bridge was going to cost more than they had anticipated. Town Administrator Fournier said they should look at signage in the area, but they could not expect grant money. Mr. Malasky thought that the Municipal Fund could be used for lighting in the area. The budget of \$500 is for signage, and possible guard rail repairs.

8. BUILDINGS AND GROUND: Rick Malasky (page 48)

Mr. Malasky said there were no surprises in the budget. Seasonal people are still at 3. He said he had held off on spending which affected last year's actuals. Mosquito control includes surveying, testing and spraying, including cyclical preventative spraying. He said they had the means to do street spraying if need be. Councilor Carmichael asked about heat and oil: the town hall, library and wastewater facility use oil and the rest of the buildings use propane. Mr. Malasky had received the annual quote for this year. They lock in the propane cost, which he thought was \$1.79, and they have a quote for oil at \$.07 above rack. He said the school had locked in a price, and the town actually paid less. He said they had tried to work with the school, but the delivery to the buildings was different. Town Administrator Fournier had spoken with Dr. Hayes, but the town had gotten a better rate by going out on their own. It was suggested that maybe the school could try following the same system as the town. The schools do not have any buildings using propane. Councilor Levy said that the cost to the school could have been higher if they agreed to the rack price. Mr. Malasky said that with the locked-in price for propane, they are given the rack price plus if the price goes lower.

9. VEHICLES: Rick Malasky (page 50)

There was a reduction in vehicle maintenance as the town was having repairs done by Auto Excellence rather than having its own staff mechanic. There had been a savings in last year's budget for snow removal which affected the actuals. This budget includes maintenance for all town vehicles, which in the past had been broken down by departments. This makes comparisons difficult. The 2012 actuals included earned time for the staff mechanic, who had left at the end of 2011. Councilor LaBranche, in reference to Councilor Levy's question, suggested that they include a sub-category for maintenance costs per department. Council Chairman Nazzaro said the savings were actually greater because they were not seeing benefits for staff. In addition, Councilor Levy said they were not seeing costs for parts. Auto Excellence has been using parts from the inventory the town had, but once those are gone Auto Excellence will have to purchase parts from vendors. Councilor Levy suggested that when parts are taken from inventory, someone sign and relate where they are being used. Mr. Malasky said they do know whether parts were purchased or used from inventory and for what vehicle.

10. FIRE AND RESCUE: Rick Malasky (page 51)

Mr. Malasky said the only changes they would see were in equipment maintenance, for aging portables, (which had been turned down) and for medical supplies as they receive less from hospitals. They had originally received the portables from the state, but there were no more grants. There is a requirement that a minimum of 2 people go out with an ambulance, and there is no charge or insurance billing unless a person is transported. Receipts for transporting would show under department revenue/charges for services. Revenue reports are not included in the printed budget under actuals. Finance Director Angell will get that information for the Council. Mr. Malasky said that they use Comstar to help collect their fees, and they now charge 5% rather than

10% for collections and billing. He said they will bill a resident self-pay 3 times and then write it off, but are more aggressive with a non-resident. He said the fire department calls were increasing and many of those were for medical. Town Administrator Fournier said that last year they had estimated revenue at \$70K in ambulance receipts, but the actual was \$159K. Annually, \$45K goes into a revolving fund for ambulance and equipment purchase. Service for Newfields is by contract which established a set fee per capita. The contract had been renegotiated before the Town Administrator came, but Newfields had a question that had not been answered. Since no signed contract had been seen, Town Administrator Fournier will meet with Newfields. The ambulances and fire trucks use diesel, while the utility vehicle, car and equipment use gas.

11. EMERGENCY MANAGEMENT: Rick Malasky (page 52)

There was an increase for additional training in the part time stipend position for classes put on by the state security bureau. Mr. Malasky believed the training was for NIMS, National Incident Management System, and would cost \$750. The training is necessary to qualify for grants, and covers handling protocol per incidents. Council Chairman Nazzaro asked about the spike in general supplies for the projected 2017 budget. Finance Director Angell said that every 5 years, they were required to go through a particular plan, as seen in 2012. Council Chairman Nazzaro pointed out that fluctuations in software costs should reflect the same plus and minus percentages. There could be a problem with that particular formula, but that would not affect this year's budget. Councilor Zink said that they budgeted \$182K for salaries in the Fire Department and they received \$159K in ambulance receipts. He said this was a compliment to the cost effectiveness of the Fire Department and he was sure that having a volunteer department attributed to it. A full-time Fire Department would cost about \$1.2 million annually. Mr. Malasky said it was increasingly difficult for the volunteers to have time for the work and the training.

Councilor Levy was excused for a business appointment. The Council took a 10 minute recess. The meeting resumed at 11:21 a.m.

12. SOLID WASTE: Rick Malasky (page 58)

Mr. Malasky said the contract was up on December 31st, and had gone out to bid. He had budgeted with what they had for tonage. Town Administrator Fournier said there was a \$3,250 cut in general supplies to get to the 0% tax increase budget. Council Chairman Nazzaro pointed out that they were no way near actuals of \$14,197. Mr. Malasky said he had held off and placed his order after the new budget year. To Councilor LaBranche's question, Mr. Malasky said the MSW cost was for curbside pickup, and he had to back out recycling to get a figure for pickup. He then asked why there were fluctuations in expenditures if there was a 3 – 4 year contract. Mr. Malasky said this would be due to changes in tonage and fuel surcharges. He could break down the figures to find out what the town is charged just for the trucks coming to town.

Councilor Zink said and Mr. Malasky agreed that Newmarket was spending more for recycling than they were for regular trash. He wondered what the savings would be if they had townspeople deliver directly to the transfer station. Mr. Malasky said there would be initial costs to set up, such as installing 3-phase power, although there were now single-phase compactors. He said he did not have complete data to answer that question. Councilor Zink said they were spending \$453K per year on solid waste, and he thought they should look at alternatives. Council Chairman Nazzaro agreed, adding that they should have a discussion as to whether this was a service they wanted to continue in light of cutting back on other necessities, such as road paving. Town Administrator Fournier said this should be mostly an enterprise fund and the monies going into it should partially cover the costs.

Councilor Carmichael asked about the cost for a part-time laborer. Mr. Malasky said this covered the transfer station being open from 7:30 to 4:00 on Saturdays and from 8:00 to 2:00 on Wednesdays in the winter, and from 12:00 to 6:00 on Wednesdays in the summer. Council Chairman Nazzaro said he had received many comments on spring cleanup and noticed that it was

again not in the budget or in the projections. Mr. Malasky said he thought this had been a Council decision, and Councilor LaBranche confirmed that the decision had been made two years ago. Town Administrator Fournier asked if they had considered townspeople buying stickers or tickets for items. Mr. Malasky said they had, but it did not work with their program. In Dover, pickup for items other than brush can be scheduled on days, not necessarily the same as curbside pickup. Council Chairman Nazzaro said they should look at ways to provide this service. Councilor Zink said the town was spending \$14 a bag, great deal more than what they charged for the bags. He felt that Newfields should absorb more of the cost. In addition, he did not think that the town should subsidize commercial enterprises using the landfill. Mr. Malasky said Newfields pays a contract amount and their townspeople also pay when they use the landfill, but they rarely use it. Council Chairman Nazzaro said he was in favor of this being an enterprise fund, as non-water users are not subsidizing the water department, but those without trash pickup were subsidizing trash pickup. Town Administrator Fournier said they should look into this for a future budget, along with the Rec. Department. Councilor Zink agreed.

13. TOWN COUNCIL: (page 29)

This item is level funded. The Council, not the Charter, sets its salaries, but there has to be one election in between changes. Councilor Zink said that with video taping and many records of Council actions, he questioned the need for extensive written minutes. He said that other committees had sought alternatives. Town Administrator Fournier said that minutes have to be a summary of the meeting, and by law, they have to have paper records for every committee available within a certain number of days. Most committees write their own minutes for submission. Council Chairman Nazzaro asked that in view of recordings of the meetings, how they could change this requirement. Town Administrator Fournier said this would have to be approached at the state level, but that it took a long time for the state to acknowledge email and telephone communication, and by then it was out of date. He said the Municipal Association was trying to make this change, but he felt it would be a long time before it happened. Speech recognition software is expensive and does not identify who is speaking. Town Administrator Fournier said that paper can always be read, but equipment technology changes, making some storage systems, such as microfilm, obsolete. Councilor Zink asked about sending a video tape of meetings to a transcribing service. This would be an acceptable alternative, but it would be more expensive and probably less accurate.

14. TOWN ADMINISTRATOR: (page 30)

Town Administrator Fournier said his salary was shared with the enterprise funds. The only other increase would be for dues and subscriptions, part of which was for membership in the IMCA, and part for dues to the NH Municipal Association. Councilor Zink asked if the bonus program for the Town Administrator was in the budget. Since that has not been discussed for FY2014, it is only in the current year's budget. Councilor Wright asked about monies for advertising. This covers posting of ordinances, town meetings, etc. Equipment maintenance covers the copier and what ever breaks. Town Administrator Fournier said the first 2 budgets were catchalls for whatever breaks or for something unexpected that needs to be done. Printing and publishing probably covers the town report and the Town Administrator will look at this. Savings in having electronic Council packets, rather than paper, would probably show in supplies, and Council Chairman Nazzaro said he would like to see this savings reflected in the budget. Councilor Zink said that with the Council objective of improved communication, he would not like to see that blocked because of non-funding. Town Administrator Fournier felt they would be able to find funds for this. He said if they were not doing mailings, they would try to do community newsletters another way. He said mailings could run from \$8K to \$10K per year. He said he would first try to do this digitally, and would look into software with more graphics. He said people could subscribe to agendas, etc. through email. He said updates during the storm were sent out via email, Twitter and Facebook.

15. FINANCE: Matt Angell (page 31)

Acting Finance Director Matt Angell said he had proposed a 2.24% decrease, which had been reduced to a 4.5% decrease, with the elimination of \$5K for office re-organization. The FY2013 approved of budget \$219,607 had ultimately been reduced to \$209,685 for FY2014. By changing 2 part time positions to one full time, there had been a savings of \$4,400 including benefits. Discussions about staffing would have to be held in non-public session, while discussions of numbers can be held publicly. Councilor Zink, looking ahead to budget projections, asked if the salary figure of \$80K for a Finance Director moved ahead regardless of the Town Administrator's decision to have a full time or temporary director. Town Administrator Fournier said he expected to have a full time Director as an employee by this spring, and he would have to live with the budget amount he was requesting. Council Chairman Nazzaro asked if \$80K would be sufficient for the caliber of person they were seeking. Town Administrator Fournier said he thought it would be. Benefits for the position are included in HR. Mr. Angell will stay in the position until spring.

Councilor Zink said one of the larger objectives was to see what the town and school could do together in finance. Councilor Wright pointed out that there was also a savings of \$5K for a code enforcement position. Town Administrator Fournier said when there are changes in personnel he reviews whether the position can be handled part time or combined with another position. Council Chairman Nazzaro said there was a difference in actuals for 2012 between the 2 packets for Trustee of Trust Funds and Treasurer. The \$5K and \$900 were added to \$5K. The Council entered recess at 11:56 so this could be checked. The meeting resumed at 11:58. Mr. Angell said there was an error and the 2012 actuals should have been \$5,900. The formula was corrected and nothing else was impacted.

16. HUMAN RESOURCES: Matt Angell (page 33)

The largest increase is for retirement benefits. Medicare was budgeted for \$27,002 in FY2013 and is budgeted for \$43,099 for FY2014. The amount was artificially deflated by the Budget Committee last year, and will go over \$27K this year. Mr. Angell said he would have to ask for a budget adjustment from another line to fix this. \$43K is a realistic figure and in line with past expenditures. Medicare is an item over which the town has no control. Council Chairman Nazzaro asked what the percentage was for federally required benefits that they were required to pull out. Town Administrator Fournier said they total a little less than 10% in HR, but are also withheld in the Enterprise Fund budgets. There would be no impact from the new healthcare law this year. For future years, the town meets the threshold of 50 employees with 52 full-time employees who work at least 30 hours per week. Mr. Angell said they were studying the impact. There is no line item for ICMA retirement, as Town Administrator Fournier is in the New Hampshire system.

Councilor Zink said that looking collectively at the town and school liability insurance, he wondered if they were sharing the same philosophy and standards, or if the tolerance for risk differed between the two. He also said he was unaware that they had longevity pay, and felt that it should go into merit pay. Town Administrator Fournier said that would also be his recommendation, and that the personnel policy would have to be amended to change this. He said that liability ratings differed per department and between the town and the school. He said if they were rated with the school it could skew the figures against them because they would be adding more people and the highest liabilities were for police, fire fighters and DPW workers. He said they were in a trust pool for liability, because in the 1980s, private insurance companies had dropped municipalities. The town was locked into a multi-year contract until 2014. He said that he would be looking to revise this and also Workman's Comp.

Town Administrator Fournier said that past practice in Newmarket showed that the Council was not involved in the contract decision, but common practice elsewhere was that it would be. Workman's Comp. had gone up because of a rate increase and an audit showed that not all the positions were matching. He said he was still reviewing this. The FY2014 figure was for the guaranteed maximum, but he did not expect it to be lower. He said they could see a small decrease in liability and property insurance. Health insurance had realized a significant decrease

because of its audit and is based on actuals. Unemployment insurance is flat at \$10K, and he wanted to look into self-insuring this item in the future.

Councilor Zink asked if the town and school had a common philosophy concerning property liability, and he felt that community buildings/resources should be looked at in a similar way. Town Administrator Fournier said that property insurance covered buildings, but liability insurance also covered people and the risk was different. They cannot separate the two types of insurance. Councilor Zink defined philosophy here as risk, and asked if they could choose different deductibles. Municipalities do not have that choice, and have one plan and one deductible, because the risk of being sued is greater. Town Administrator Fournier said if the town and school had the same provider, they would have the same deductibles. There are only 2 state providers, Local Government Center, which the town uses, and Primax. He found one town using another provider, and he was asking for information from them. Independent assessors rate the value of buildings for property insurance annually, and confer with actuaries to set the values. He believed that school also had only the 2 providers, and he will talk to Dr. Hayes about coverage and variables. He said the value takes into account assessment of the buildings and the equipment inside, and differs from home property insurance.

17. CODE ENFORCEMENT: (page 34)

Code enforcement is down 7.26% because of a \$5K savings in part-time salaries. This cut was made after the budget was printed. This position had gone from full-time to part-time in the past. Councilor Zink asked if this would sufficiently meet their needs. Town Administrator Fournier said he had not heard of any issues, but will monitor the position throughout the year. He would also look into adding more hours or adding a second position during the busy time. There are no benefits with the position.

18. WELFARE: (page 35)

This item had been reduced to actuals. Town Administrator Fournier said the guidelines had become more stringent, and they have a part-time person who is reviewing all the application forms and looking for alternative sources for assistance. He said he would look at the next budget to see where they were with all the line items. Between 2010 and 2012 the town guidelines had changed and reviews had started. Welfare is a mix of state and town guidelines. Council Chairman Nazzaro asked if Town Administrator Fournier thought there was enough set aside. He answered that he felt it was, but if it went over he would have to find the funds elsewhere.

19. ASSESSOR: (page 36)

This item was reduced by 2.09% for a part time position, which will be a contracted service once the Council approves it. Town Administrator Fournier said he had left the assessor salary amount at \$40K because of appeals. He intended to ask the Council to approve MRI for the service as they were experiences and the lowest bidder at \$30K. Abatements and courts expenses have a different hourly rate. The assessor assistant does pickups in the summer. The town wide required assessment will be funded by asking for a \$40K allotment to a Capital Reserve Fund this year, with the remainder put in next year to reach the \$60K to \$80K estimate. Councilor LaBranche asked why they would put this in a Capital Reserve Fund if they were paying for it over 2 years. Town Administrator Fournier said they should be contributing 1/5th of the cost every year, as the assessment was required every 5 years. Councilor Zink said that if they looked back to 2010, the salary was \$108K and now it is \$16K plus a reduction to benefits.

The Council broke at 12:30 for lunch.

Council meeting resumed at 1:15.

20. LEGAL: (page 37)

Town Administrator Fournier had increased the budgeted amount from \$50K to \$60K against the actuals of \$109,000 in 2012, \$134,968 in 2011, and \$85,324 in 2010. Councilor LaBranche said he felt this item should increase to a more realistic number, as \$85K was the least they had spent in the past 3 years. Mr. Angell said there were carryover issues from 2012 and going forward he expected they would spend a couple of thousand per month. He thought they could control what they asked legal for and try to stay with the budget. Town Administrator Fournier suggested that they try using the free legal hotline from HMA first before consulting an attorney for procedural issues and non-specific case issues. Council Chairman Nazzaro asked if the \$60K was realistic. Town Administrator Fournier thought \$75K would be better, and Councilor LaBranche agreed. The \$15K would have to be taken from something else. There is no record where funds over budget came from in the past, but in the future, Council will be made aware of such transfers. Councilor Carmichael agreed that legal should be increased to \$75K, but Councilor Wright thought the amount should stay at \$60K because then they would use the funds more prudently.

Councilor Zink said that looking at correspondence from attorneys in the past there was a lot that was in response to the Council asking for re-affirmations or second looks at opinions, because the Council doubted their advice. He agreed with Councilor Wright that the Council needed to better manage the process and leave the amount at \$60K. Councilor LaBranche agreed that they needed to manage better, but felt the amount was not realistic and would hurt them later. If the funds were managed correctly and money was left over, it would go back to the taxpayers at the end of the year. Council Chairman Nazzaro said he would like to have an accurate number of what they would spend showing fiscal restraint. Town Administrator Fournier said he didn't know if past expenditures were for cases or legal advice. He said asking questions he could handle, but cases he could not, and he felt safe budgeting \$75K, to which Councilor Carmichael agreed.

Council Chairman Nazzaro felt \$60K was not realistic, but added that an additional \$15K would have to come from somewhere else in the budget. An additional \$15K would add \$.01 to the tax rate, but Town Administrator Fournier and Mr. Angell felt it was safe to use excess ambulance revenues to cover the increase as they were under budgeted. Ambulance revenues have been trending up. Councilor Zink said that if \$75K was a more realistic figure, then they should put it in, and add \$.01 to the tax rate if necessary and move on. Councilor Wright thought if the amount was \$75K, then they would spend it, and he felt they should be more cognizant of what they spend. Council Chairman Nazzaro asked if they thought \$60K was realistic based on past history. Town Administrator Fournier will look into how the money was spent in the past. Councilor LaBranche did not want to see a line item artificially low and then being overspent. He felt they would pay this one way or another. Council Chairman Nazzaro polled the Council: Councilors LaBranche, Zink, Carmichael and Council Chairman Nazzaro agreed with increasing the line to \$75K, while Councilor Wright wanted it to stay at \$60K.

21. CEMETARY: Michael Provost, Richard Alperin, Cemetery Trustees, (page 49)

Mr. Provost and Mr. Alperin came to speak about the shortfall in perpetual care funds. The state maintains that payment of perpetual care applies only to that particular gravesite. The town cemeteries were established before perpetual care was available and only about 70% of the 7,300 graves in Riverside Cemetery have perpetual care. The Trust Fund had built up a good amount of interest in the past, but with current low interest rates, the Trustees have had to tap into past surpluses. They are only allowed to use earnings, and are not allowed to use principle. State law mandates that towns take care of their public cemeteries, which currently costs Newmarket about \$21K annually. The Trust is earning about \$11K per year in interest, leaving a shortfall of \$10K, which the town has been taking out of the surplus interest. They were concerned that the built up interest would be used up in 3 – 5 years. Mr. Provost said that as Cemetery Trustees, they should be doing what the state says, and only maintaining the cemetery that has a significant perpetual care trust, which is Riverside. Also, they should only be maintaining the 70% of the graves that have perpetual care, with the remainder of the maintenance coming from town funds.

It would be more costly to only maintain the individual graves with perpetual care than pay 70% from the Trust Fund. Now, the Trust Fund is paying to maintain all the graves. Mr. Malasky would like to see Riverside separated from the rest of the cemeteries, so that he can determine how much is paid for maintenance for other graves. The town should pay for 30% of Riverside and for the complete costs for the other cemeteries. Mr. Provost said they had done an area survey a few years ago and raised their prices to be in line with surrounding communities. This is an issue that will impact taxes in the future, and he said it would be much clearer to break down the services now. Town Administrator Fournier said they were now budgeting \$36K for cemetery maintenance, and they would almost have to have a separate time clock for the DPW. He thought that they could consider monies from the Trust Fund as a revenue source against expenditures. Mr. Angell said he believed the town received \$18K last year from the Trust Fund toward services, but Mr. Provost thought it was \$21K. In the future, there will be less from the Trust Fund to offset expenses, and more will come from the town budget, impacting taxes. The total amount in the Trust Fund would have to be researched, but currently it generates about \$11K per year. Technically, the law says that maintenance costs can only be paid from interest generated from perpetual care for the specific grave for which it was intended.

Town Administrator Fournier said it was more usual for these funds to be used for larger projects, rather than routine maintenance. Mr. Provost said that was the reason that they had asked for a Capital Reserve Fund, and had used it for larger repairs. Town Planner Diane Hardy said that as of September 1st there was \$9,913 in the Fund, and it had generated about \$200 in interest. Town Administrator Fournier said they were budgeting the right amount, but there would be less revenue in the future which they would have to revise. There is no impact for the current year. Mr. Provost said that the town had not contributed to the Capital Reserve Fund last year, and there was no proposed contribution for this year. He said that by law the Old Town Cemetery should have a gate, but it does not. They had received a price of \$18K, nearly double the amount in the Capital Reserve Fund. Town Administrator Fournier said that the town had to provide maintenance even without offsetting revenue, and he thought the Trust Fund could be reserved for larger projects, such as the gate. This year, the town budgeted nothing for revenue for the cemetery.

22. LIBRARY: Librarian Sharon Kidney (page 56)

Ms. Kidney gave a brief synopsis of the library budget. Not all line items were level funded. Part-time salaries were up \$5K for a children's librarian to work 10 hours, rather than 4 a week and begin an after school program. Insurance for the Library Director was up \$1K. Staff Development and training was also up, as the new Board of Trustees would like the staff to attend conferences. Heating oil is \$5K higher and water/sewer is up slightly. (Water and sewer is charged to all town buildings.) Books, programming, building maintenance and supplies remain the same. This past year they had added 2,000 new patrons and they now had 5,000 active patrons. Councilor LaBranche asked if they had tried to tag along with the town for oil. They have the same provider, but when the budget was prepared they did not have the exact number from Mr. Malasky, so this figure can be adjusted.

Councilor Zink asked if the library had a Capital Reserve Fund. It does for larger expenditures, such as carpeting for which the Council will have a Resolution at its next meeting, and for boiler replacement and painting, not for regular maintenance. To Councilor Zink's question, the Board of Trustees is planning for future large building expenses, and will be doing carpeting and window replacement from the Fund. They were not asking for a contribution this year, but would be next year. Council Chairman Nazzaro thanked Ms. Kidney and the Library Trustees for all they do for the town.

23. RECREATION: Assistant Director Amy Gigandet and Katie Yeaton (page 57)

The proposed budget shows a \$2K or .61% decrease from the FY2013 figure. Ms. Gigandet said they had submitted a flat-line budget, and the Town Administrator had reduced it by \$2K in work study from UNH. There was an increase in part-time payroll for before and after kinder care. She

said they had added 8 more children to the program and it was continuing to grow and increase revenues. She said they had added a new program, Iguanawana Mondays which is based on summer camp. She said they had increased payroll for this. They were sold out for September and October, and she expected it to grow. There was a reduction in staff training development, as she had only put in for one person to attend the national conference. Athletic supplies were up because of the pre-school class, and they needed updated equipment. There was a reduction in lighting costs. They were doing well with summer camp, and making sure that they filled the buses for trips, leading to a reduction in the line item for bus trips. Summer camp was reduced to reflect what they had been bringing in.

Councilor Zink asked about staffing. There are 3 full-time employees and several permanent part-time, as well as those who are employed for specific programs. The only increase in hours was for some of the permanent part-time people, but none would qualify for benefits. He asked what they expected for revenues. Ms. Gigandet said that it was difficult to project revenues 18 months out. Last year's revenues were less than they expected, but they also spent less than they thought they would. She said they gave \$35K back to the town, which took away from revenue, and they came in on the plus side by about \$9K. Council Chairman Nazzaro asked for the specific revenue and actuals for 2012. Town Administrator Fournier said that in the future, they needed to get the revenue reports for all separate departments and funds. Revenue was projected at \$194K, but came in at \$167K. Council Chairman Nazzaro said that the revenues were less than the expenditures.

Councilor Zink said that since he had been on the Council, there had been a desire to have Recreation self-funding. He said that the budget was about \$400K and the revenues about \$200K. Ms. Gigandet said she was not sure if they would ever equal because some service programs were not meant to generate revenue. She said the Senior Center cost more to operate than the revenue it brought in. She said that some programs, such as summer camp, were profitable, but she felt they had to look at recreation in a different way, such as they do the library. Town Administrator Fournier said the so-called Special Funds should be either Enterprise Funds or Revolving Funds, such as in the case of the Recreation Department. He said they would be looking with finance as to how their funds were accounted for. He did not expect that the entire department would ever be covered by fees. He said they needed better accounting to determine what revenues are generated by programs, with any surplus going to fund non-revenue programs. He said that traditionally, all full-time employees would be paid for through the budget, while programs, including part-time staff, would be in a revolving fund. He said they would be looking at this for all 3 Special Funds. Ms. Gigandet felt it was difficult to predict summer camp because of the change in fiscal years.

In response to Councilor Carmichael's question on the number of offered programs, Town Administrator Fournier said that with a revolving fund, they would be better able to look at the individual programs and see how much in tax dollars was subsidizing them. Ms. Gigandet said that, for example, they had over 50 volunteers helping with the Halloween Haunt, which offset some of the expenditures. Town Administrator Fournier said there was a \$200K difference because that was the transfer from the General Fund to Recreation. Council Chairman Nazzaro said that Recreation provides an important service to the town, but they had difficult decisions to make on fundamentals, such as paving roads. He said it was vital that they look at all department budgets for any possible savings especially for the taxpayers. He said their actual expenditures last year were \$365K and they turned back \$35K. This year they were asking for \$391K, and he asked if they could get their figures closer to the \$365K. Ms. Gigandet said most of the \$35K had been in savings for buses. Council Chairman Nazzaro asked why they were not budgeting with those savings this year.

Ms. Gigandet said that in order for them to make money, they would have to spend money for programs, such as Kinder Care, which she hoped would produce more revenue. She said she probably would not spend what she was asking for if she did not bring in the numbers. Town Administrator Fournier said that this goes to the perfect example of why they needed a revolving fund, in which they only receive what they raise. He said now the funds go to the General Fund,

and they need to separate programming from the operating budget. He agreed that an increase of \$58K looked huge, but expenses have to be budgeted to get revenues. Councilor Zink said they could say the revenue budget was off. Town Administrator Fournier said that they were looking at the budget figure of \$58K, and somewhere there should be an offsetting revenue estimate of \$58K. Council Chairman Nazzaro said he was looking at the \$365K that was spent against the \$197K in revenues. Town Administrator Fournier said that this was the bigger problem, and they needed to be self-sufficient with a revolving fund for programs. This was the long term solution. First they had to know what programs were working.

Town Administrator Fournier asked specifically what the \$35K delta was for last year and why they needed it this year, and what additional program were they offering. Ms. Gigandet said the money turned back was most probably for summer camp. She had revamped a part time position, and not hired as many for summer camp as the attendance was down. Council Chairman Nazzaro asked why they thought summer camp attendance would be higher this summer. Ms. Gigandet said she was revamping the program and trying to provide more scholarships. She had put in for the extra position in case more children came, and had put in for the limit. Town Administrator Fournier said that she was budgeting for the highest numbers she would need, because if she needed extra staff she would not be able to go above the amount she had been appropriated. Council Chairman Nazzaro asked if based on historical evidence they had a chance of reaching top attendance. She said she was revamping the teen program, and trying to make it a more relevant program. She said teens especially needed the program, and if she could get them into camp, she wanted to have adequate staff.

Councilor Zink said that he understood the issue; because they were a municipality, they could spend only what was approved and could not use revenues for further spending. Ms. Gigandet said they acted as landlords for the Community Center, which did not bring them any revenue. Councilor Zink asked if they approved the \$35K, would it be appropriate for the Rec. Department to go to the Town Administrator and let him know if it was unlikely that they would get the revenue increase, and he would tell them that they would not spend the \$35K. Town Administrator Fournier said no, because they would still be raising the money through taxation and if the money was not spent it would go into Fund Balance. Councilor Wright said they had requested \$6K for field lights and the program brought in \$4,700; Ms. Gigandet said they had reduced the request for \$5K. He asked if she knew there would be a difference between the expenditure and the revenue, would she adjust the request ahead of time. The Rec. Department pays for the lights and is then reimbursed by the school, but the department has to have the funds in its account. They are making money from renting the fields.

Town Administrator Fournier pointed out that the town was making money, not the Rec. Department, but should they convert to a revolving fund, the department would be allowed to make money and use it. In a sense the Rec. Department is getting a short term loan from the town, and does not have to pay it back if they don't earn any money. Council Chairman Nazzaro asked if the Rec. Department was actually going to spend \$391K, pointing out that they had just appropriated an additional \$15K for legal fees. Ms. Gigandet said probably not, but she looked at the line item increases as opportunities to make money. Council Chairman Nazzaro asked what the potential return was for every dollar spent over last year. She said they would have to eliminate the 3 full-time employees, the Senior Center and a lot of service programs in the calculation. She said she was in the process of breaking down the programs, but did not have an answer yet.

Councilor LaBranche pointed out that the additional money requested was \$26K, not \$35K. Council Chairman Nazzaro asked for Councilors' opinions as to whether they should approve the additional \$26K. Councilors Zink, Carmichael and Council Chairman Nazzaro all said no. Town Administrator Fournier said his recommendation would be for Ms. Gigandet to look for ways to cut the amount. She said he was cutting the Senior Center. It was the only place that did not generate revenue. Councilor Carmichael asked about staffing; the part-time person was getting more hours because the program generated revenue. She said they had dropped their budget every year and had been trying to work with what they had. She said they would be cutting a lot of

services. Town Administrator Fournier said he wanted it on the record that they had not said that any specific departments would be closed, and he did not want anyone panicking thinking they had. The Council had not made a decision to close the Senior Center, and he did not want the public to think that would happen if a reduction is made. Ms. Gigandet apologized and said when you look at areas that do not generate revenue, the center is one. She said she had to look at saving programs that do generate revenue. Councilor Zink asked about the rental program that had been started. Ms. Gigandet said it was getting there. They had invested in tables and chairs last year.

24. PLANNING: Diane Hardy (page 38)

Ms. Hardy said they were requesting \$120K, the majority of which is for salaries: hers, a part-time secretary who shared her job with another department, and a substitute secretary who also shared her position with another department. She said they had tried to maintain level funding, and that Town Administrator Fournier had suggested that they not update the Master Plan this year. She said they were looking at an increase of less than 1% to cover postage costs, part of which would be for mass mailings to those affected by zoning changes if suggested by the Economic Development Committee, and for dues and subscriptions. She had anticipated that dues for the Stratford Regional planning commission would go up about 5%, but since they were remaining at this year's level of \$7,786, she said they could deduct about \$300 from her requested budget. She said their advertising costs had risen for public notices, but they had increased their application fees to cover this. She said that last year she was asked to do a revenue projection based on previous years, and she had projected \$3K. Actual revenue came in at \$4,340.

Councilor Zink said if they were to zero out the mapping supplies budget for this year, what would be the impact. Ms. Hardy said that \$1K of the \$4K is used for GIS maintenance to keep the software current. The other \$3K is used for what is called people's GIS which is an interactive program on the town's web site that includes real estate, property, zoning, information, etc. She said this saved office time in answering questions and looking up information for people. Councilor Zink said he had the same question that he had the previous year, asking why the town provides this service to realtors. He said the citizens were not benefiting, and felt they should charge realtors and developers. Ms. Hardy said this also benefits people buying real estate. She said GIS is also used for analytical purposes when discussing zoning changes and for presentations. She said if they provide copies of maps, they do charge. Ms. Hardy said that maybe the people GIS could be considered for reduction and Council Chairman Nazzaro said he would like to know how many hits it gets.

Ms. Hardy said Communication Services was down \$500 because she had forfeited her cell phone. Training and Development was up about \$2K for training workshops and travel for Planning and Zoning Board members, as well as for professional development conferences. She said she had to have a certain number of credits each year to maintain her license. She said last year with the fiscal situation, she did not feel right about attending conferences. To Councilor Wright's question, mapping has to be by subscription not per usage. She said there were also licenses, one held by the Planning Department, one by the IT office and one by the Wastewater Department.

25. CAPITAL RESERVES: Dick McMenimein and Diane Hardy (page 55)

Town Administrator Fournier said the CIP Committee had recommended \$450,206, and he had recommended \$279,256, which is down from the \$326,019 that shows in the budget. He had made further reductions: revaluation was reduced to \$40K after the lower estimate was received; the contribution to the Fire Department was level funded at \$50K; Public Works was reduced to \$130K; Police Vehicles remain the same; Recreational Facilities was reduced to \$2K; Sidewalk Development he reduced to zero; Storm Water Management, since it was not a project they would start soon, was reduced to \$10K. Mr. McMenimein said the Committee had gone around and visited departments to come up with their recommendations. He said they had aged the equipment to decide when it would need to be replaced, and decided on a figure per year. He said the Committee had not given any credence to what was already in the accounts, and he could probably

agree with some of the new figures. As to the Water and Sewer Department, he said that Mr. Greig had done a good job with his presentation, and if he was given his \$359,080, he would not increase fees this year. The money that the Council gave to Water/Sewer was to be withdrawn that week. Mr. McMenimein said they had aged the DPW equipment out to 11 rather than 10 years.

Councilor Zink said that often the CIP Committee was more sensitive to capital improvements than others. He wondered if the Town Administrator had discussed changes with the Committee. He hoped that the Committee reasons and research leading to their recommendations were fully understood by the Town Administrator and Council. Mr. McMenimein said they had gone to the departments, seen what they had and seen what they needed before discussing recommendations. He said he felt the Committee should be restructured a bit more as it includes 3 town officials, including the Town Administrator and 2 townspeople. Town Administrator Fournier said the Committee acts in an advisory capacity to the Town Administrator when he is writing the budget and looks at the needs of the departments. He also looks at what they can afford. He said that he had talked to Mr. Greig and Mr. Malasky before reducing the contribution to Storm Water Management, and they agreed that it was unnecessary to put \$41K in the account this year. He said that some of the reserve funds were very healthy and before they added more, they needed to make sure they were also withdrawing some for projects.

Mr. McMenimein said the thought process of the Committee was to be prepared with CIP funds if something traumatic happened, rather than having to go to the taxpayers. Town Administrator Fournier said there were two arguments: you have to save and when are you going to use what you have saved. He said the figures that they used in determining contributions were the replacement costs at the end, and didn't take into account the balance already existing in the funds. He had looked at that along with what the town could afford next year in relation to other parts of the budget. Councilor LaBranche said the CIP Committee was told that the system to manage storm water on New Road was in dire need of repair. He did not think \$41K would even begin to cover the project. He said the Committee had added a year to many of the vehicles to keep expenses down. However, he was concerned with another year of cuts, that they would not be prepared. He said they had met with department heads, who had given them forms with cost estimates. He hoped the Council would take those reports into consideration. He stated that the information he received at the CIP meeting was that Storm Water Management needed to be addressed. He did not think it should be reduced from \$41K, and in addition thought it would show that the town was working on wastewater management.

Mr. McMenimein said that when they had asked what was needed, they were given a figure of \$41K. Town Administrator Fournier had asked that if they needed to revise part of the CIP, what part could they reduce, and he had been told storm water management. He had asked to what amount it could be reduced, and was told that to address the New Road issue only, they needed to have \$10K. The remainder of the contribution would have been to address other areas of town. He did agree that they were putting off the inevitable, but he had to come in with a zero tax increase. Council Chairman Nazzaro said that when a department comes to the Council with a request, they are questioned in depth, and he had just learned that the CIP has already asked the questions. He felt it would help the efficiency of the Council to have that data. Councilor LaBranche said he felt the Council in the last year and a half had made sure that something was needed and not just wanted. Council Chairman Nazzaro said the CIP Committee should only forward requests for needs. Town Administrator Fournier said the Council should take CIP recommendations under consideration, but the Committee was advisory. Councilor LaBranche added that the CIP Committee should also differentiate between wants and needs in an advisory capacity, but purchases were the responsibility of the Council.

Council Chairman Nazzaro said that if a department head came to the Council with a request, it would have far more credence for him if the request was recommended by the CIP Committee and the Town Administrator. Councilor Zink said he would have felt more comfortable if the CIP Committee came forward with their results and the Town Council and Town Administrator agreed that they could not afford the amount, and the requests were reduced proportionally. He was

concerned that the priorities of the CIP Committee had become discombobulated. Town Administrator Fournier said he does take their advice into account, and had met with the Committee at the end of their deliberations. He said his decisions were a balance between what the departments requested, the CIP Committee's recommendations and public input. Ms. Hardy pointed out that the CIP worked on a long-range, ten-year planning process, and considered growth trends in terms of facilities, etc. Their mission differed from that of the Council, which not only considered planning, but what the town could afford. Should the town decide to continue with dispatch, the CIP Committee would recommend adding to its fund. The contribution to the Storm Water Management fund was given as an example, and they had records of what the Committee had originally recommended.

Councilor Nazzaro said he saw the CIP Committee as investment or savings counselors. Town Administrator Fournier said that by charter it was the Town Administrator's budget that came to the Council and it was the Town Administrator, not the CIP Committee that recommended contributions. Councilor Zink said a discussion with the Committee on the proposed cuts would have been a good communication tool in which appreciation was expressed along with reasons for the cuts. Town Administrator Fournier said he agreed, but he had only been able to attend one meeting and the budget was due the next day. He had considered the Committee's position at the time of that meeting. Council Chairman asked if CIPs were fund or cash accounts. Mr. Angell said that in the case of Capital Reserves, cash equals the fund balance. Mr. McMenimein commended the Capital Reserve program for helping the town's needs over a long period of time. He said with cuts over the past few years, he was concerned that the town would not have enough in reserves to deal with a large emergency, and the tax rate would spike. Town Administrator Fournier said he commended the CIP Committee, and that including contributions as part of the operating budget was more prudent than seeking funds through warrant articles. He will try to find \$15K in the budget to cover the increase in legal fees.

26. CONSERVATION COMMISSION: (page 39)

Conservation Commission is up \$1K for a recording secretary for their meetings. Currently the secretary is paid out of the Conservation Fund. This would change so that payment would come out of the operating budget.

27. ECONOMIC DEVELOPMENT: (page 40)

Economic Development was requesting a \$2K budget to start. Councilor Zink said they had been talking about the expenditure, not the revenue side of the budget. He felt that since this was the Council's second most important goal, the Committee should be allotted significantly more. Town Administrator Fournier agreed that this was very important and they should have more in the future. First, however, he thought they should first have a plan, get the Committee together and start meetings. Then they could go forward toward long-term planning. He said that NCDC and the Downtown Association were already doing some planning, and they would have to coordinate their findings with the Committee. Councilor Zink said the Planning Board had come before the Council a year ago and said the master plan had identified allocating resources to economic development as its number one priority. Council Chairman Nazzaro said they needed to resource this if it was going to be a priority, and that they needed economic development to help with the town's economy.

He said that at this point what they needed was human resources, and at this point it could be by contract or with internal resources. He felt they should be looking at how they allocating now to see if it is the most effective way for the town. He felt there were resources in town hall which could be better used by working on economic development, and they should give the Town Administrator the direction to find the appropriate staff. He said there were salaries within the budget that could be re-allocated to this. Councilor Zink said he would like to see the line item at \$30K in response to the Planning Board recommendation. To Councilor Wright's question, the Committee has not yet met and is still looking for some members. Names of those who have

volunteered be on the Committee will be posted on the web site along with vacancies. Town Administrator Fournier said that if the Council wanted to add \$30K here, he would have to cut the same amount elsewhere, but there would not be time for the Committee to meet before the budget was due.

Councilor LaBranche said he understood Councilor Zink's point, but rather than changing the budget at this point, he wanted to see what existing staff could be allocated to help facilitate this project in the long term. He added that the Town Administrator could increase the line item with Council approval. He said he felt they should get the Committee started, see what the Town Administrator could do with in-house staffing and then if necessary find the money within the existing budget. Councilor Carmichael said they should use in-house staff and not add \$30K. Council Chairman Nazzaro said that parts of other salaries were allocated between departments and this could be specified in this budget. Town Administrator said he would need time to insure any change in allocation would not short-change another department, and he did not want to hire someone for this until a plan was in place from the Committee.

Councilor Zink said the Planning Board had reached its decision after a lot of research, and had said they would not go forward without a dedicated resource. He said the Council should meet with the Planning Board to find out its reason for recommending a full-time person. Town Administrator Fournier said this was the same as with the CIP Committee, and he had to keep with the budget goals that the Council had set. He said he was trying not to eliminate positions and give a pay increase which hadn't happened for a few years. He said he had to balance the goals with the available resources. Council Chairman Nazzaro said he was in favor of putting this in a line item. Town Administrator Fournier recommended that this not been done until he had time to talk to the employees.

Councilor Zink said the Planning Board had re-written the master plan emphasizing the importance of significant efforts toward economic development, and the Council had not listened to the Planning Board as to that it thinks the needs are. They had not said there should be a full-time person working on this, but rather that significant effort should be undertaken. He said he felt they put \$30K toward this. Town Administrator Fournier said he could probably get the process started with \$10K and hire a consultant to help the Committee develop its goals. Then those goals could be melded with the Planning Board and Council goals. From there they could decide if they needed a full-time economic developer or if they could operate with current staffing. He said there was a difference between policy and budget making, and he said he would have to set up a revolving loan fund to give low interest loans to encourage new small business, and collect the money to give it back for others. He said he also had to live within the budget. He said he would do what the Council asked, but said that he was hearing that he had to change some goals and objectives, which was a policy, not a budget decision.

Councilor Wright said he thought the Committee should meet and come up with a plan and the Council should meet with the Planning Board before any funds were allocated. Council Chairman Nazzaro said they had hard choices, such as not sending more children to summer camp or not having economic development and personnel. Councilor LaBranche said that in the future, if they continued to insist on a level budget, they would face dramatic increases which would affect staffing. Council Chairman Nazzaro said that Councilor Zink was right that economic development would help the town by broadening the tax base. He said the Committee should meet and develop its plan and then come back to the Council with its needs. At that point they would have to make the hard decision.

28. DEBT SERVICE: (page 41)

Debt service is going down and Newmarket has very little debt for a town its size. This will help get bonding for the roads. Council Chairman Nazzaro asked about a line of credit. Mr. Angell said that would be both good and bad, and that they would not be paying any interest if they bonded. He said paying cash was a different way of planning forward. Town Administrator Fournier said

for a project they could put money aside and then bond, giving them the benefit of flat level bonding. Once paid, they could continue with the same strategy.

29. GRANTS: (page 53)

This is donations and contributions to organizations that help the town, and is level funded. Council Chairman Nazzaro said he would like to do more, but they had many hard decisions to make. In response to Councilor Zink's question, Town Administrator Fournier said there had been a trend two years ago to stop these donations, but when they realized the benefits these organizations gave to the towns, they were reinstated. This was more for the social service grants.

30. GRANTS-SOCIAL SERVICES: (page 54)

Town Administrator Fournier will check to make sure these agencies serve Newmarket townspeople and that they are non-profit. Councilor LaBranche said they should have an expenditure form from the agencies saying that the donation was spent according to their intentions. Councilor Zink asked if they could also weed those who had not asked for donations.

SUMMATION

In order to arrive at a zero tax increase, Town Administrator Fournier will make off setting reductions of \$15K to add to legal fees and \$12K to the Town Clerk's budget for codification.

Councilor LaBranche moved to adjourn and Councilor Zink seconded. Motion passed unanimously. Meeting adjourned at 3:53 p.m.

Respectfully submitted,

Ellen Adlington,
Recording Secretary



**Town of Newmarket, New Hampshire
Town Council Business Meeting
January 2, 2013 7:00 p.m.
Council Chambers**

5. Report of the Town Administrator

STEPHEN R. FOURNIER
TOWN ADMINISTRATOR

sfournier@newmarketnh.gov
www.newmarketnh.gov



TOWN HALL
186 MAIN STREET
NEWMARKET, NH 03857

TEL: (603) 659-3617
FAX: (603) 659-8508

FOUNDED DECEMBER 15, 1727
CHARTERED JANUARY 1, 1991

TOWN OF NEWMARKET, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

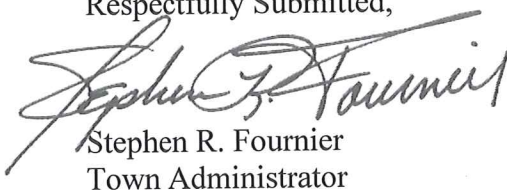
REPORT OF THE TOWN ADMINISTRATOR
January 2, 2013

Comcast/Xfinity: We have received notice from Comcast, that effective January 22, 2013 there will be some increases in some rates. For example, basic cable will increase \$1.58 a month or 7%. Comcast will be mailing notices to their customers and I have attached a copy of the rates changes to this report.

Legal RFP: We have issued request for proposals for Legal Services for the Town. We have published an ad in the newspaper; on the NHLGC website, the Town Website and mailed it approximately 15 firms in New Hampshire who specialize in municipal law. The RFPs will be due on January 25, 2013 and we will be reviewing them at that time.

Town Email ListServ: The IT Department is in the process of switching providers for our Email ListServ. We hope the new company will be less expensive, user friendly and will be more graphically pleasing. In addition, we hope it will better synchronize with social networking sites to get our messages out more. We should not see any loss in email address for those who are currently subscribed.

Respectfully Submitted,



Stephen R. Fournier
Town Administrator

RECEIVED

DEC 20 2012



December 19, 2012

Via Ups

TOWN OF NEW MARKET
ADMINISTRATOR'S OFFICE

Town Council
Town of Newmarket
186 Main Street
Newmarket, NH 03857

RE: Important Price Adjustment Information

Dear Chairman and Members of the Council:

As part of our commitment to provide our customers in your community with the best entertainment and communications experience, we continue to invest in making our services even better. Here are some highlights of the many services available to our customers, as well as some of the improvements we've made in the past year:

- XFINITY On Demand™ – with thousands of top shows, hit movies and more - with 90% FREE.
- We now offer many free help and how-to videos. Customers may visit www.youtube.com/xfinity to learn how to program a remote control or DVR, manage parental controls, sign up for paperless billing, and so much more.
- We've improved our online experience. Visit our new and improved website at www.comcast.com/myaccount, where customers can login or set up a user name. Through the website, customers can manage account preferences, equipment settings, pay their bill, manage appointments and get help whenever they need it. Customers can also watch favorite programs online, set their DVR, and add favorite shows to their queue. Customers can also use our mobile site at m.comcast.com from a smartphone to manage appointments, check their balance, and receive text alerts.

While we continue to make these and other investments, we periodically need to adjust prices due to increases we incur in programming and other business costs. Starting January 22, 2013, new prices will apply to select* Video and Internet services and equipment as indicated in the attached.

Should have any questions regarding this information please do not hesitate to contact me at 603.334.3603.

Sincerely,

Jay Somers

Jay Somers, Sr. Manager
Government & Regulatory Affairs

**If a customer is currently receiving services on a promotional basis, under a minimum term agreement associated with a specific rate, or in the guaranteed period of one of our SurePrice™ plans, the prices for those specific services will not be affected during the applicable period.*

IMPORTANT PRICE ADJUSTMENT INFORMATION for Hampton, Hampton Falls, Newfields, Newmarket, North Hampton, & Seabrook, NH

December 2012

Dear Valued Customer:

All of us at Comcast are committed to improving your entertainment and communications experience, and we continue to invest in making your services even better. While we continue to make these and other investments, we periodically need to adjust prices due to increases we incur in programming and other business costs. Starting January 22, 2013, or with your next bill thereafter, new prices will apply to select* Video and Internet services and equipment as indicated in this notice.

We want to make sure you are getting the most out of your XFINITY® services. Here are some highlights of the many services available to you, as well as some of the recent improvements we've made in the past year:

- XFINITY On Demand™ gives you thousands of top shows, hit movies and more—with **90% FREE**.
- XFINITY delivers the fastest Internet. You get **reliably fast speed—even during peak use periods**—so you have the speed you need to connect all your devices at the same time.
- We now offer many **free help and how-to videos**. Visit www.youtube.com/xfinity to learn how to program your remote control or your DVR, manage parental controls, sign up for paperless billing, and so much more.
- We've improved the **online experience**. We invite you to visit our new and improved website at www.comcast.com/myaccount to login or set up your user name. You can manage your account preferences, equipment settings, pay your bill, manage appointments, and get help whenever you need it. You can also watch your favorite programs online, set your DVR, and add your favorite shows to your Queue. Plus, visit our mobile site at m.comcast.com from your smartphone to manage appointments, check your balance, and receive text alerts.

Still have questions? Visit us at www.comcast.com/questions. Thank you for choosing Comcast. We value you as a customer, and we look forward to continuing to serve you.

**If you are currently receiving services on a promotional basis, under a minimum term agreement associated with a specific rate, or in the guaranteed period of one of our SurePrice™ plans, the prices for those specific services will not be affected during the applicable period.*

XF TRIPLE PLAY PACKAGES¹

	Current Price	New Price Eff. 01/22/13
Starter XF Triple Play Bundle	\$136.99/mo.	\$141.99/mo.
Includes Digital Starter for primary outlet, Performance Internet and XFINITY Voice Unlimited		
SurePrice ²	\$119.99/mo.	No Change
Preferred XF Triple Play Bundle	\$149.99/mo.	\$154.99/mo.
Includes Digital Starter for primary outlet, Digital Preferred, Performance Internet and XFINITY Voice Unlimited		
SurePrice ²	\$129.99/mo.	No Change
HD Preferred XF Triple Play Bundle	\$159.99/mo.	\$164.99/mo.
Includes Digital Starter for primary outlet, Digital Preferred, HD Technology Fee, Starz®, Performance Internet and XFINITY Voice Unlimited		
SurePrice ²	\$139.99/mo.	No Change
HD Preferred Plus XF Triple Play Bundle	\$179.99/mo.	\$184.99/mo.
Includes Digital Starter for primary outlet, Digital Preferred, HD Technology Fee, HBO®, Starz®, Blast! Internet and XFINITY Voice Unlimited		
SurePrice ²	\$159.99/mo.	No Change
HD Premier XF Triple Play Bundle	\$204.99/mo.	\$209.99/mo.
Includes Digital Starter and Digital Premier with HD DVR service or AnyRoom DVR service for primary outlet, HD Technology Fee, Blast! Internet and XFINITY Voice Unlimited		
SurePrice ²	\$179.99/mo.	No Change

XF TRIPLE PLAY PACKAGES¹

	Current Price	New Price Eff. 01/22/13
HD Complete XF Triple Play Bundle	\$234.99/mo.	\$239.99/mo.
Includes Digital Starter and Digital Premier with AnyRoom DVR service for primary outlet, three Digital Additional Outlets with HD digital converters and remotes, HD Technology Fee, The Movie Channel®, Blast! Internet, Wireless Gateway, XFINITY Wireless Networking Signature Support and XFINITY Voice Unlimited		
SurePrice ²	\$219.99/mo.	No Change

MULTILATINO PAQUETE TRIPLE¹

	Current Price	New Price Eff. 01/22/13
MultilLatino Max Paquete Triple	\$136.99/mo.	No Change
Includes MultilLatino Max for primary outlet, Performance Internet, and XFINITY Voice Unlimited		
SurePrice ²	\$119.99/mo.	No Change
MultilLatino Ultra Paquete Triple	\$149.99/mo.	No Change
Includes MultilLatino Ultra for primary outlet, Performance Internet, and XFINITY Voice Unlimited		
SurePrice ²	\$129.99/mo.	No Change
MultilLatino Ultra HD Paquete Triple	\$159.99/mo.	No Change
Includes MultilLatino Ultra for primary outlet, HD Technology Fee, Starz®, Performance Internet, and XFINITY Voice Unlimited		
SurePrice ²	\$139.99/mo.	No Change
MultilLatino Ultra HD Plus Paquete Triple	\$179.99/mo.	No Change
Includes MultilLatino Ultra for primary outlet, HD Technology Fee, HBO®, Starz®, Blast! Internet, and XFINITY Voice Unlimited		
SurePrice ²	\$159.99/mo.	No Change
MultilLatino Total HD Paquete Triple	\$204.99/mo.	No Change
Includes MultilLatino Ultra and HD DVR Service or AnyRoom DVR for primary outlet, HD Technology Fee, HBO®, Showtime®, Starz®, Cinemax®, Sports Entertainment Package®, Blast! Internet, and XFINITY Voice Unlimited		
SurePrice ²	\$179.99/mo.	No Change

TRIPLE PLAY AND DOUBLE PLAY PACKAGES¹

	Current Price	New Price Eff. 01/22/13
Economy Triple Play XF	\$ 84.85	\$ 89.85
Includes Digital Economy for primary outlet, Economy Plus Internet and XFINITY Voice Local With More		
MultilLatino Plus Bundle XF	\$ 79.85	No Change
Includes MultilLatino Plus for primary outlet, Economy Plus Internet, and XFINITY Voice Local With More		
MultilLatino Extra Bundle XF	\$ 94.85	No Change
Includes MultilLatino Extra for primary outlet, Economy Plus Internet, and XFINITY Voice Local With More		
Blast Plus	\$ 79.95	\$ 82.95
Includes Digital Economy for primary outlet, Streampix and Blast! Internet		
Blast Plus with HBO®	\$ 89.95	No Change
Includes Digital Economy, HBO® and Streampix for primary outlet and Blast! Internet		
SurePrice ⁴¹	\$ 69.99	No Change
Preferred XF Double Play	\$136.03	\$139.85
Includes Digital Starter for primary outlet, Digital Preferred and Performance Internet		
SurePrice ³	\$109.99/mo.	No Change

BASIC SERVICES

	Current Price	New Price Eff. 01/22/13
Hampton, NH		
Limited Basic	\$23.02	\$24.60
Expanded Basic ⁸	\$46.11	\$45.35
Includes standard definition digital converter and remote for primary outlet		
Franchise Related Cost ⁹	\$ 0.21	\$0.22
Hampton Falls, NH		
Limited Basic	\$23.02	\$24.60
Expanded Basic ⁸	\$46.11	\$45.35
Includes standard definition digital converter and remote for primary outlet		
Newfields, NH		
Limited Basic	\$23.02	\$24.60
Expanded Basic ⁸	\$46.11	\$45.35
Includes standard definition digital converter and remote for primary outlet		

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BASIC SERVICES

Newmarket, NH

	Current Price	New Price Eff. 01/22/13
Limited Basic	\$23.02	\$24.60
Expanded Basic ⁸	\$46.11	\$45.35
Includes standard definition digital converter and remote for primary outlet		
Franchise Related Cost ⁹	\$ 0.23	\$0.24

North Hampton, NH

	Current Price	New Price Eff. 01/22/13
Limited Basic	\$23.02	\$24.60
Expanded Basic ⁸	\$46.11	\$45.35
Includes standard definition digital converter and remote for primary outlet		

Seabrook, NH

	Current Price	New Price Eff. 01/22/13
Limited Basic	\$23.02	\$24.60
Expanded Basic ⁸	\$46.11	\$45.35
Includes standard definition digital converter and remote for primary outlet		

DIGITAL SERVICES

	Current Price	New Price Eff. 01/22/13
Digital Economy	\$39.95	No Change
Includes Limited Basic, Digital Economy channels, and a standard definition digital converter and remote for the primary outlet, access to Pay-Per-View programming and Music Choice [®]		
With XFINITY Voice or Internet Service	\$34.95	No Change
Digital Starter	\$69.13	\$69.95
Includes Limited Basic, Expanded Basic, Digital Starter channels, movieplex, access to Pay-Per-View and On Demand programming and Music Choice [®]		
Digital Preferred plus One Premium ¹¹	\$32.45	No Change
Includes Digital Preferred and choice of HBO [®] , Showtime [®] , Starz [®] , Cinemax [®] or The Movie Channel [®]		
Digital Preferred plus Two Premiums ¹¹	\$43.45	No Change
Includes Digital Preferred and choices of two of HBO [®] , Showtime [®] , Starz [®] , Cinemax [®] or The Movie Channel [®]		
Digital Preferred Plus ¹¹	\$43.45	No Change
Includes Digital Preferred, HBO [®] and Starz [®]		
Digital Premier ¹¹	\$57.45	No Change
Includes Digital Preferred, HBO [®] , Showtime [®] , Starz [®] , Cinemax [®] and Sports Entertainment Package [®]		
MultiLatino Plus	\$24.95	\$26.95
Includes Limited Basic, MultiLatino, standard definition digital converter and remote for primary outlet		
MultiLatino Extra	\$39.95	No Change
Includes Digital Economy and MultiLatino		
MultiLatino Max	\$59.95	No Change
Includes MultiLatino Extra, MultiLatino Max channels, access to Pay-Per-View and On Demand programming		
MultiLatino Ultra	\$76.90	No Change
Includes MultiLatino Max and Digital Preferred		

BASIC AND DIGITAL ANCILLARY SERVICES

	Current Price	New Price Eff. 01/22/13
HBO [®] 10	\$19.95	No Change
Showtime [®] 10	\$19.95	No Change
Starz [®] 10	\$19.95	No Change
Cinemax [®] 10	\$19.95	No Change
The Movie Channel [®] 10	\$19.95	No Change
Playboy [®] 10	\$19.95	No Change
Digital Preferred ¹²	\$17.95	No Change
MultiLatino ¹⁰	\$14.95	\$16.95
Family Tier ¹³	\$14.95	No Change
Sports Entertainment Package [®] 11	\$ 7.95	\$ 8.95
HD Technology Fee ⁴⁰ (whole house)	\$ 9.95	No Change
3D Technology Fee ¹⁴ HD Technology Fee (whole house)		
is required at an additional charge of \$9.95	\$ 0.00	No Change
DVR Service ^{5, 15} HD Technology Fee (whole house)		
is required at an additional charge of \$9.95	\$ 7.00	\$ 8.00
AnyRoom DVR Service ^{6, 15} HD Technology Fee (whole house)		
is required at an additional charge of \$9.95	\$10.00	\$11.00

BASIC AND DIGITAL ANCILLARY SERVICES

	Current Price	New Price Eff. 01/22/13
Digital Additional Outlet Service ¹⁶ (per outlet)		
with Standard Definition Digital Converter	\$ 9.95	No Change
with HD Digital Converter ¹⁴	\$ 9.95	No Change
with CableCARD ¹⁷	\$ 7.45	No Change
Digital Adapter Additional Outlet Service ¹⁸ (per outlet)		
1st and 2nd additional outlet	\$ 0.00	\$ 1.99
(subscribed to before July 1, 2012)		
Digital Adapter Additional Outlet Service ¹⁸ (per outlet)	\$ 1.99	No Change

INTERNATIONAL SELECTIONS¹⁰

	Current Price	New Price Eff. 01/22/13
Rai Italia (Italian)	\$ 9.99	No Change
TV5 MONDE (French)	\$ 9.99	No Change
CTI-Zhong Tian Channel (Chinese/Mandarin)	\$11.99	No Change
RTN (Russian)	\$14.99	No Change
NEO Cricket (South Asian)	\$14.99	No Change
Zee TV (South Asian)	\$14.99	No Change
SIC (Portuguese)	\$ 9.99	No Change
TV Globo (Portuguese/Brazilian)	\$19.99	No Change
PFC (Portuguese/Brazilian)	\$19.99	No Change

PAY-PER-VIEW AND ON DEMAND

SUBSCRIPTION SERVICES¹⁵ (monthly except as noted)

	Current Price	New Price Eff. 01/22/13
Bollywood Hits On Demand	\$ 12.99	No Change
Bollywood Hits On Demand	\$ 9.99	No Change
(w/a South Asian international premium)		
Howard Stern On Demand	\$ 10.99	No Change
Howard Stern On Demand (one year subscription)	\$119.99	No Change
WWE Classics On Demand	\$ 7.99	No Change
here! TV On Demand	\$ 7.99	No Change
Filipino On Demand	\$ 7.99	No Change
Filipino On Demand (w/a Filipino international premium)	\$ 5.99	No Change
Too Much for TV On Demand	\$ 14.99	No Change
Disney Family Movies On Demand	\$ 5.99	No Change
The Jewish Channel On Demand	\$ 6.99	No Change
Pay-Per-View and On Demand Movies and Events ¹⁹		Prices Vary
(per title or event)		
Streampix TM 20	\$ 4.99	No Change

SPORTS PACKAGES^{15, 21}

MLB Extra Innings, MLS Direct Kick, NHL Center Ice, NBA League Pass, ESPN Game Plan, ESPN Full Court . . . Call 1-800-XFINITY for pricing

VIDEO EQUIPMENT

	Current Price	New Price Eff. 01/22/13
Limited Basic Only Converter	\$ 0.60	No Change
Digital Converter	\$ 2.15	No Change
Remote Control	\$ 0.20	No Change
HD Digital Converter (Limited Basic Only)	\$ 2.15	No Change
Digital Adapter (Limited Basic Only) ²²		
(1st, 2nd, 3rd outlet)	\$ 0.00	No Change
(4th, 5th, 6th, etc. outlet)	\$ 0.50	No Change
CableCARD (first card in device)	\$ 0.00	No Change
CableCARD (second card in same device)	\$ 1.15	No Change
Customer-Owned Video Equipment Credit	\$ 2.50	No Change
(See www.comcast.com/equipmentpolicy for additional information)		

INSTALLATION FEES²³ (per occurrence unless noted)

	Current Price	New Price Eff. 01/22/13
One Product ²⁴		
Initial Installation of Service	\$50.00	No Change
After Initial Installation of Service	N/A	N/A
Two Product ²⁴		
Initial Installation of Service	\$80.00	No Change
After Initial Installation of Service	N/A	N/A
Three Product ²⁴ (Include up to three outlets)		
Initial Installation of Service	\$90.00	No Change
After Initial Installation of Service	N/A	N/A

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INSTALLATION FEES ²³
(per occurrence unless noted)

	Current Price	New Price Eff. 01/22/13
Installation of each Additional Outlet		
Initial Installation of Service	\$14.15	No Change
After Initial Installation of Service	\$31.50	No Change
Activation of each Additional Outlet		
Initial Installation of Service	\$ 7.75	No Change
After Initial Installation of Service	\$21.75	No Change
Relocate Additional Outlet		
Initial Installation of Service	\$13.60	No Change
After Initial Installation of Service	\$13.60	No Change
Connection of VCR/DVD		
Initial Installation of Service	\$ 8.55	No Change
After Initial Installation of Service	\$19.10	No Change
Upgrade/Downgrade of Service (No in-home visit required)	\$ 1.99	No Change
Upgrade Standard Definition DVR or HD DVR Service	\$20.05	No Change
Upgrade of Service (In-home visit required)	\$20.05	No Change
Downgrade of Service (In-home visit required)	\$12.05	No Change
Hourly Service Charge (For custom installation work)	\$33.60	No Change
In-Home Service Visit	\$33.55	No Change

**REACTIVATION FEES (No in-home visit
required—per occurrence unless noted)**

	Current Price	New Price Eff. 01/22/13
Office reactivation for XFINITY Internet	\$ 5.00	No Change
Office reactivation for XFINITY Voice	\$ 5.00	No Change
Office reactivation for XFINITY TV	\$ 5.00	No Change

MISCELLANEOUS FEES
(per occurrence unless noted)

	Current Price	New Price Eff. 01/22/13
Service Protection Plan ²⁵ (per month; covers all products)	\$3.95	No Change
Inside home wiring protection for your cable TV, high-speed Internet and phone services.		
TV Protection Plus ³⁰ (per month)	\$14.95	No Change
Protection for flat panel television. Includes Service Protection Plan.		
Complete Protection ³¹ (per month)	\$19.95	No Change
Protection for computers, laptops, tablets, flat panel televisions and home phones. Includes Service Protection Plan.		
Field Collection Charge	\$20.00	No Change
Visit to customer's residence required to collect past due balance or unreturned equipment		
Returned Payment Item (each)	\$20.00	No Change
Late Fee	\$8.00	No Change
Name Change Fee	\$1.99	No Change
Convenience Fee — Agent	\$5.99	No Change
For payment made by phone with a Customer Care Representative		
Bill Statement Reprint — Agent	\$5.00	No Change
For bill statement copy requested by phone or in person		
Unreturned or Damaged Equipment Fees ³² (per piece)	Replacement Cost	
Signal Amplifier	\$35.00	No Change
Self Install Kit ³³	\$10.00	\$15.00
Self Install Kit Shipping and Handling (Standard Shipping)	\$10.00	\$9.95
Self Install Kit Shipping and Handling (Priority Shipping)	\$30.00	\$29.95
Shipping and Handling — Remotes (Separate Shipping)	\$5.95	No Change
TV Guide SM Weekly Magazine (per month)	\$4.20	No Change

XF TRIPLE PLAY PACKAGE / MULTILATINO PAQUETE TRIPLE REWARDS

	Regular Price	Starter XF/ MultiLatino Max	Preferred XF/ MultiLatino Ultra	HD Preferred XF/ MultiLatino Ultra HD	HD Preferred Plus XF/ MultiLatino Ultra HD Plus	HD Premier XF/ MultiLatino Total HD ⁴	HD Complete XF Triple Play Bundle ⁴
HBO® 10	\$19.95	\$15.00	\$15.00	\$15.00	Included	Included	Included
Showtime® 10	\$19.95	\$10.00	\$10.00	\$10.00	\$10.00	Included	Included
Starz® 10	\$19.95	\$10.00	\$10.00	Included	Included	Included	Included
Cinemax® 10	\$19.95	\$10.00	\$10.00	\$10.00	\$10.00	Included	Included
The Movie Channel® 10	\$19.95	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	Included
DVR Service ^{5, 15} HD Technology Fee (whole house) is required at an additional charge of \$9.95	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	Included	Included
AnyRoom DVR Service ^{6, 15} HD Technology Fee (whole house) is required at an additional charge of \$9.95	\$11.00	\$11.00	\$11.00	\$11.00	\$11.00	Included	Included
Digital Additional Outlet Service ¹⁶	\$9.95	\$9.95	\$9.95	\$9.95	\$9.95	\$9.95	Included (up to 3)
HD Technology Fee ⁴⁰	\$9.95	\$9.95	\$9.95	Included	Included	Included	Included
3D Technology Fee ¹⁴ HD Technology Fee (whole house) is required at an additional charge of \$9.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Certain services available separately or as a part of other levels of service. Comcast service is subject to Comcast's standard terms and conditions of service. Unless otherwise specified, prices shown are the monthly charge for the corresponding service, equipment or package. Prices shown do not include applicable taxes, franchise fees, FCC fees, Regulatory Recovery Fee, Public Access fees, other state or local fees or other applicable charges (e.g., per-call toll or international charges). Prices, services and features are subject to change. If you are a video service customer and you own a compatible digital converter or CableCARD device, please call 1-800-XFINITY for pricing information or visit www.comcast.com/equipmentpolicy.

- Requires a Voice/Data Modem, except for HD Complete Triple Play.
- SurePrice only available for 12 months to XF Triple Play or MultiLatino Paquete Triple Play customers after 12 month promotional package.
- SurePrice only available for 12 months to Preferred XF Double Play customers after 12 month promotional package.
- AnyRoom DVR service is included with HD Premier Triple Play, MultiLatino Total HD Paquete Triple and HD Complete Triple Play if AnyRoom DVR service is installed on primary outlet.
- Subject to availability.
- Sold only with one or more Digital Additional Outlet Service with HD Converter, maximum 3 clients per household. Requires professional installation.
- Requires purchase of Limited Basic.
- Franchise Related Costs are costs associated with providing public, educational and/or government access facilities and equipment and/or other related costs in your community.
- Requires digital converter or CableCARD and Limited Basic.
- Requires Digital Starter.
- Requires Digital Starter or MultiLatino Max.
- Requires digital converter and purchase of Limited Basic and cannot be combined with Expanded Basic. Family Tier programming included in Digital services except for MultiLatino.
- Requires HD Technology Fee.
- Requires digital converter and Limited Basic.
- Not available to Limited Basic only customers. Digital service tier on additional outlet corresponds to digital service tier on primary outlet.
- Applicable with a subscription to any level of digital service. Includes a customer-owned video equipment credit. An additional charge will apply for additional CableCARDS in the same device.
- Includes digital adapter and remote. Not available to customers with Limited Basic only.
- Price of Pay-Per-View and On Demand Movie or Event is displayed prior to the completion of the Pay-Per-View or On Demand ordering process.
- Requires digital converter and Limited Basic to receive Streampix on television. Streampix included with the following tiers of service: Blast Plus™, HD Preferred Plus XF Triple Play, HD Premier XF Triple Play or HD Complete XF Triple Play. HD content requires subscription to HD Technology Fee. Streaming to iOS device requires Xfinity TV app, Internet service with bandwidth of at least 600 Kbps and a subscription to Limited Basic. Streaming to laptop/computer requires equipment meeting minimum requirements posted at <http://customer.comcast.com/help-and-support/internet/requirements-to-run-xfinity-internet-service/>, Internet service with bandwidth of at least 600 Kbps and a subscription to Limited Basic.

21 Please call 1-800-XFINITY for current pricing.

22 Not available to customers with Expanded Basic.

23 Does not include Extreme 105 Internet Service installation charge, wireless networking, professional internet installation, Voice installation fees or activation fees.

24 Product installations include installations up to 125 feet from existing Comcast plant, unless noted differently in the local franchise agreement. Custom installations include installations which require in-wall wiring or installations in extensive drop ceilings, basements or crawl spaces.

25 See <http://www.comcast.com/spp> for information on Service Protection Plan.

36 Does not include PowerBoost.

40 HD converter replaces standard definition converter on primary outlet. Not available to customers with Limited Basic only.

41 SurePrice only available for 12 months to Blast Plus with HBO® customers after 6 month promotional package.

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XFINITY TV Channel Lineup

Limited Basic

2	NHPTV (PBS) / NHPTV Prime HD - HD 802
3	HSN
4	WBZ-4 (CBS) / HD 804
5	WCVB-5 (ABC) / HD 805
6	NECN
7	WHDH-7 (NBC) / HD 807
8	WUNI-27 (Univision)
9	WMUR-9 (ABC) / HD 809
10	WWDP-DT
11	NHPTV Explore / NHPTV Explore HD - HD 801
12	WLVI-56 (CW) / HD 808
13	Access Channel ⁴
14	WSBK myTV38 (MyTV) / HD 814
15	WPXG-21 (ION) / HD 803
16	WFXZ-25 (FOX) / HD 806
17	WMEA-26 (PBS) / HD 812
18	WBIN (IND) / HD 811
19	WNEU-60 (Telemundo) / HD 815
20	WMFP-62 (IND)
21	WUTF-66 (Telefutura)
23/295	WYDN-48 (Daystar)
44	C-SPAN
58	QVC
96	WCSH-6 (CBS)
183	Jewelry TV
209	NHPTV World
217	NHPTV Kids
229	Trinity Broadcasting Network
237	NHPTV Create
268	CatholicTV
283	Leased Access
288	WBIN-Live Well Network
289	WBIN-COOL TV
290	WNEU-Exitos
291	WLVI-TCN
292	WCVB MeTV
293	WMEA World
297	WHDH-This TV
299/724	WUNI-LATV
300/721	WFXZ-24 (Mundo Fox)

Expanded Basic

24	Disney Channel
25	Nickelodeon
26	ABC Family Channel
28	MTV
29	VH1
30	FX
31	TBS
32	HGTV
33	TNT
34	E!
35	USA Network
36	Lifetime
37	A&E
38	TLC
39	Discovery Channel
41	Fox News
42	CNN
43	CNN Headline News
46	CNBC
47	The Weather Channel
49	ESPN
50	ESPN2
51	NESN
52	Comcast SportsNet
53	Bravo
54	Food Network
55	Spike TV

59	AMC
60	Cartoon Network
61	Comedy Central
62	Syfy
63	Animal Planet
64	TV Land
65	NBC Sports Network
66	History
67	Travel Channel
68	BET
69	Golf Channel
71	Hallmark Channel
186	truTV
234	Inspirational Network
238	EWTN
251	MSNBC
270	Lifetime Movie Network
284	Fox Business Network

Family Tier (Includes Limited Basic)

24	Disney Channel
25	Nickelodeon
32	HGTV
43	CNN Headline News
47	The Weather Channel
54	Food Network
210	National Geographic Channel
218	PBS Kids Sprout
221	The Hub
222	Disney XD
224	TeenNick
227	Science Channel
229	Trinity Broadcasting Network
240	DIY
247	C-SPAN2

Digital Economy (Includes Limited Basic)

3	HSN
24	Disney Channel
34	E!
35	USA Network
36	Lifetime
37	A&E
39	Discovery Channel
41	Fox News
42	CNN
47	The Weather Channel
54	Food Network
58	QVC
59	AMC
60	Cartoon Network
61	Comedy Central
63	Animal Planet
64	TV Land
66	History
68	BET
71	Hallmark Channel
186	truTV
238	EWTN
242	H2
247	C-SPAN2
823	Discovery HD
824	Disney HD
835	USA Network HD
837	A&E HD
841	Fox News HD
842	CNN HD
854	Food Network HD
859	AMC HD
863	Animal Planet HD
872	History HD

905	BET HD
906	HSN HD
907	Hallmark HD
910	H2 HD

Digital Starter (Includes Limited Basic and Expanded Basic)

1	On Demand
45/246	Bloomberg Television
199	Hallmark Movie Channel
200	movieplex
211	style.
218	PBS Kids Sprout
219	G4
235	gmc
241	BBC America
242	H2
243	bio.
247	C-SPAN2
249	C-SPAN3
252	Investigation Discovery
267	GSN
333	XFINITY 3D ³
334	ESPN 3D ³
784	Travel Channel HD
786	G4 HD
788	Lifetime Movie Network HD
789	Fox Business Network HD
790	Hallmark Movie Channel HD
791	QVC HD
792	Disney XD HD
794	Bravo HD
795	CNBC HD
797	bio. HD
810	NECN HD
823	Discovery HD
824	Disney HD
825	Nick HD
826	ABC Family HD
827	MTV HD
828	Palladia
829	VH1 HD
830	FX HD
831	TBS HD
832	HGTV HD
833	TNT HD
834	E! HD
835	USA Network HD
836	Lifetime HD
837	A&E HD
839	Velocity HD
841	Fox News HD
842	CNN HD
843	CNN Headline News HD
846	Universal HD
847	The Weather Channel HD
848	Golf Channel HD
849	ESPN HD
850	ESPN2 HD
851	NESN HD
852	Comcast SportsNet HD
854	Food Network HD
855	Spike TV HD
858	Comedy Central HD
859	AMC HD
860	Cartoon Network HD
862	Syfy HD
863	Animal Planet HD
865	NBC Sports Network HD
867	TLC HD
872	History HD
901	MSNBC HD

902	truTV HD
905	BET HD
906	HSN HD
907	Hallmark HD
908	GMC HD
909	Investigation Discovery HD
910	H2 HD
916	Bloomberg Television HD
918	BBC America HD

MultiLatino Max

25	Nickelodeon
28	MTV
29	VH1
31	TBS
33	TNT
38	TLC
49	ESPN
50	ESPN2
51	NESN
52	Comcast SportsNet
53	Bravo
55	Spike TV
62	Syfy
65	NBC Sports Network
69	Golf Channel
218	PBS Kids Sprout
270	Lifetime Movie Network
788	Lifetime Movie Network HD
794	Bravo HD
825	Nick HD
827	MTV HD
829	VH1 HD
831	TBS HD
833	TNT HD
848	Golf Channel HD
849	ESPN HD
850	ESPN2 HD
851	NESN HD
852	Comcast SportsNet HD
862	Syfy HD
865	NBC Sports Network HD
867	TLC HD

Digital Preferred

1	On Demand
125	RLTV
176	Ovation
190	BBC World
191	Baby First TV America
193	Smithsonian Channel
196	Jewish Life TV (JLTV)
197	Encore Family
198	ReelzChannel
201	Sundance Channel
202	Flix
203	Encore Action
204	Encore Love
205	Encore Suspense
206	indieplex
207	Encore Westerns
208	Hallmark Channel
210	National Geographic Channel
211	style.
212	IFC
214	TV One
215	WE tv
216	Oxygen
220	Nicktoons
221	The Hub
222	Disney XD
223	Nick Jr.
224	TeenNick

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XFINITY TV Channel Lineup (continued)

Digital Preferred (continued)

225 retroplex
226 OWN (Oprah Winfrey Network)
227 Science Channel
228 Nick Too
230 Discovery Fit and Health
231 Halogen TV
232 Nat Geo WILD
233 Destination America
236 The Word Network
238 EWTN
239 Cooking Channel
240 DIY
244 Disney Junior
245 Weatherscan Local
248 ESPNews
253 Military Channel
254 Current TV
255 Outdoor Channel
257 NBA TV
259 NHL Network
260 TVG
261 CBS Sports Network
265 NFL Network
269 MLB Network
271 fuse
272 MTV Hits
273 MTV2
274 Centric
275 VH1 Soul
276 CMT Pure Country
277 VH1 Classic
279 GAC
280 MTV Jams
281 LOGO
282 CMT
286 ESPNU
326 Encore
599 NBA TV
686 Mnet
705 Mun2
711 Tr3s
715 NFL Network
719 Galavisión
783 AXS TV
785 Encore HD
787 Style HD
793 Fuse HD
796 ESPNews HD
798 IFC HD
799 WE tv HD
821 National Geographic HD
822 NHL Network HD
853 NFL Network HD
856 CBS Sports Network HD
864 CMT HD
866 Science Channel HD
900 ESPNU HD
904 MGM HD
907 Hallmark HD
911 Destination America HD

912 TV One HD
913 NBA TV HD
914 MLB Network HD
915 Ovation HD
921 Oxygen HD
922 Nat Geo Wild HD

Sports Entertainment Package

126 Crime and Investigation
127 Military History Channel
128 SportsNet NY (OOM)
130 Comcast SportsNet Chicago (OOM)
133 Comcast SportsNet Bay Area (OOM)
135 ESPN Goal Line
194 PAC 12
195 Outside TV
213 Turner Classic Movies
248 ESPNews
250 Speed Channel
255 Outdoor Channel
256 Fox Soccer
257 NBA TV
258 ESPN Classic
259 NHL Network
260 TVG
261 CBS Sports Network
262 FCS Atlantic
263 FCS Central
264 FCS Pacific
265 NFL Network
266 Tennis Channel
269 MLB Network
278 Fox Movie Channel
285 Big Ten Network
286 ESPNU
287 NFL RedZone
599 NBA TV
714 Go!TV
715 NFL Network
726 beIN Sport
796 ESPNews HD
822 NHL Network HD
838 Tennis Channel HD
853 NFL Network HD
856 CBS Sports Network HD
885 Big Ten Network HD
899 NFL RedZone HD
900 ESPNU HD
903 Turner Classic Movies HD
913 NBA TV HD
914 MLB Network HD
924 Fox Soccer HD

Music Choice®

Requires Digital Economy or Digital Starter.

501-546 Channel Information available on musicchoice.com

Pay-Per-View

399 In Demand HD
401-403 Home Theater
435 Penthouse TV
451 Playboy
452 Juicy
457 TEN
459 REAL
800 In Demand HD

Sports Pay-Per-View

591-596 ESPN Fullcourt/Gameplan
600 NBA LP PRE
601-610 MLS - NBA TEAM 1-10
612 TEAM HD
621-634 MLB-NHL GAME
635 GAME HD
636 GAME 2 HD

Digital Premium

301 HBO
302 HBO2
303 HBO Signature
304 HBO Family
305 HBO Comedy
306 HBO Zone
307 HBO Latino
321 Starz
322 Starz Edge
323 Starz InBlack
324 Starz Kids & Family
325 Starz Cinema
327 Starz Comedy
338 5StarMax
339 OuterMax
340 WMax
341 Cinemax
342 MoreMax
343 ActionMax
344 ThrillerMax
361 Showtime
362 Showtime 2
363 Showtime Showcase
364 Showtime Extreme
365 Showtime Beyond
366 Flix
381 The Movie Channel
382 TMC Xtra
451 Playboy Channel ¹
773 HBO Latino HD
775 HBO Zone HD
868 Cinemax HD
870 HBO HD
871 HBO2 HD
875 Starz HD
877 Showtime HD
878 Showtime 2 HD
880 Showtime Extreme HD
883 TMC HD
884 TMC Xtra HD

International Channels ²

134 Neo Cricket
679 Rai Italia
680 TV Globo
681 SIC
682 PFC
685 Neo Cricket
688 TV5MONDE
701 Zee TV
702 CTI Zhong Tian
703 RTN

MultiLatino

641 TBN Enlace USA
642 Telefe Internacional
643 TeleFórmula
645 TV Chile
646 TV Colombia
647 VideoRola
648 Utilísima
649 TVE East
650 TV Venezuela
652 Telehit
653 Ritmoson Latino
654 Bandamax
655 De Película
656 De Película Clásico
657 SUR Perú
659 Canal SUR
660 Once México
661 Multimedios Televisión
662 Mexicana
665 HTV
666 HITN
667 Gran Cine
668 EWTN Español
670 Ecuavisa Internacional
671 Viendo Movies - West
672 CB Tu Televisión Michoacán
673 Caracol TV
674 Canal 52MX
676 Canal 22 Internacional
704 Supercanal Caribe
705 Mun2
706 Discovery en español
707 Cine Latino
708 FOX Deportes
709 CNN en Español
711 Tr3s
712 Viendo Movies
713 Cine Mexicano
714 Go!TV (English)
716 History en español
717 WAPA America
719 Galavisión
720 ESPN Deportes
722 ¡Sorpresa!
723 Latele Novela NETWORK
725 Discovery Familia
726 beIN Sport
757 Televisión Dominicana

Some restrictions apply. Not all programming is available in all areas. Digital capable equipment is required to receive any channel. High-definition capable equipment is required to receive high-definition channels. Additional equipment fees may apply.

- 1 A subscription to Playboy Channel digital service is required to receive this channel.
- 2 Available for individual purchase only.
- 3 Requires 3D TV, Comcast digital converter and subscription to 3D Technology Fee.
- 4 Available in Newmarket only

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12/4/12 9:14 PM

IMPORTANT Information about your Cable Service

December 22, 2012

Dear Valued Customer:

Comcast is committed to keeping you informed about our products and services. Periodically, we must adjust prices due to increases in programming and business costs. **Starting January 22, 2013, the monthly price for the following bundles will increase as follows:**

	Current Price	New Price 01/22/2013
Value Plus Bundle	\$124.99	\$129.99
Value Plus LD Bundle	\$124.99	\$129.99
HD Starter	\$144.99	\$149.99
HD Plus	\$169.99	\$174.99
HD Premier Bundle	\$209.99	\$214.99
Performance Extra	\$59.95	\$62.95
Blast Extra	\$69.95	\$72.95
Canales Selecto	\$8.95	\$11.95

If you currently have services on a promotional price or a minimum term agreement, the prices for those services will not be affected during the promotion or minimum term period.

Thanks for being a Comcast customer.



Prices shown are for residential service only and do not include federal, state and local taxes, FCC user and franchise fees or Regulatory Recovery fees or other related costs. Prices and services are subject to change. Call 1-800-COMCAST for additional details. ©2012 Comcast. X33049

RECEIVED

DEC 26 2012



December 21, 2012

TOWN OF NEW MARKET
ADMINISTRATOR'S OFFICE

Town Council
Town of Newmarket
186 Main Street
Newmarket, NH 03857

Re: Price Adjustment - Correction

Dear Chairman and Members of the Council:

On December 19, 2012 we wrote to inform you of certain price adjustments that will take effect on January 23, 2013 for Comcast customers in your community.

Please be advised that the notice inadvertently indicated the monthly price for AnyRoom DVR service (primary outlet) will increase from \$10.00 to \$11.00 per month, which is incorrect. AnyRoom DVR (primary outlet) will remain at \$10.00 per month.

In addition, the Sports Entertainment Package for the following XF Triple Play packages will increase from \$5.95 to \$6.95 per month, plus applicable fees and taxes: Starter XF/MultiLatino Max, Preferred XF/MultiLatino Ultra, HD Preferred XF/MultiLatino Ultra HD, and HD Preferred Plus XF/MultiLatino Ultra HD Plus.

We are in the process of informing customers of this inadvertent error by way of bill message. If you have any questions, please feel free to contact me at 603.334.3603.

Sincerely,

Jay Somers

Jay Somers, Sr. Manager
Government & Regulatory Affairs



Town of Newmarket, New Hampshire
Town Council Business Meeting
January 2, 2013 7:00 p.m.
Council Chambers

6. Old Business

a. Ordinances and Resolutions in the 2nd Reading – *Items the Council may act upon this evening*

- i.** Resolution #2012/2013-35 Authorizing the Town Administrator to enter into an Agreement with Wright Pierce for Engineering Services Related to the Replacement of the Waterline at North Main Street
- ii.** Resolution #2012-2013-37 Granting the Interim Finance Director Authority to Undertake Small Claims Action Against Lamprey Aerie 1934 F.O.E. for Recovery of Unpaid Rental of 57 Main Street (June 2010)
- iii.** Resolution #2012/2013-38 Granting the Interim Finance Director Authority to Undertake Small Claims Action Against Scott Hogan, Esquire for Recovery of Unpaid Right-To-Know Copying and Preparation Fees
- iv.** Resolution #2012/2013-39 Dissolve the Energy Committee
- v.** Resolution #2012/2013-40 Veterans Memorial Trust Committee Withdrawal of \$7,350 from the Capital Reserve Fund for Engineering Services for Construction of a Veterans Memorial
- vi.** Approval of the Placement of an Article on the 2013 Town Warrant for the Issuance of \$14.1M Bonds for the Purpose of Upgrading the Waste Water Treatment Facility
- vii.** Approval of the Placement of an Article on the 2013 Town Warrant for the Issuance of \$3,370,250 Bonds for the Development of the MacIntosh Well to

Include the Electric Service, Wellhead Development, Piping Land Purchase, and Treatment Plant

- viii Approval of the Placement of an Article on the 2013 Town Warrant to Rescind the Parking Special Revenue Fund
- ix. Approval of the Placement of an Article on the 2013 Town Warrant Correcting a Deficit in the Fire Station/Public Works Facility Building Project Fund
- x. Approval of the Placement of an Article on the 2013 Town Warrant to Change the Purpose of the Fire Capital Reserve Fund
- xi Approval of the Placement of an Article on the 2013 Town Warrant for the Creation of a Town Revaluation Capital Reserve Fund

b. Ordinances and Resolutions in the 3rd Reading

c. Items Laid on the Table

TOWN OF NEWMARKET, NEW HAMPSHIRE

By the Newmarket Town Council

Resolution #2012/2013-35

**Authorizing the Town Administrator to Enter into an Agreement with Wright
Pierce for Engineering Services Related to the Replacement of the Waterline at
North Main Street**

WHEREAS, the Town of Newmarket Water Department solicited for bid proposals
for engineering services for the replacement of the waterline on North Main Street,
and

WHEREAS, four qualified firms submitted proposals, and

WHEREAS, after evaluating the proposals, the Water and Wastewater Superintendent
recommends the proposal submitted by Wright Pierce of Portsmouth, NH.

NOW, THEREFORE LET IT BE RESOLVED, that the Town Council does hereby
approve the Town Administrator to enter into an agreement with Wright Pierce not to
exceed \$26,730 for engineering services for the North Main Street Waterline
Replacement.

First reading: December 5, 2012

Second Reading: January 2, 2013

Final Approval: January 2, 2013

Philip J. Nazzaro, Chairman

John A. Bentley, Vice Chair

Gary Levy

Michael LaBranche

Edward C. Carmichael

Al Zink

Daniel J. Wright

A True Copy Attest _____

Becky I. Benvenuti, Town Clerk



To: Phil Nazzaro, Town Council Chairman
CC: Steve Fournier, Town Administrator
From: Sean T. Greig, Supt. Water/Sewer
Date: November 27, 2012
Re: North Main Street Waterline Engineering

Bid Package Summary

The Newmarket Water Department placed a request for bid proposals in the local papers for engineering services for the North Main Street Waterline Replacement. Firms were supplied the following anticipated scope of work:

- Project Meeting
- Review Data
- Alternatives Analysis
- Borings
 - Field Borings
 - Geotechnical Evaluations
- NHDOT Coordination
- Utility Coordination
- Survey
 - Conduct Field Survey
 - Locate Borings
 - Prepare Base Plan Worksheets
- Preliminary Design
 - Prepare Preliminary Plans
 - Prepare Preliminary Specifications
 - Obtain Environmental Permits
- Final Design
 - Prepare Final Design Plans and Specifications
 - Prepare Final Estimate
 - Incorporate Review Comments
 - Prepare Bid Documents
- Mileage, Printing, Postage, Phone
- Other

The firms were also required to state their approach to the project, the steps they will employ to perform the project and the scope of work they believe will be beneficial to the town. The scope should include time estimates of when the project will start, and when it will be completed. Provide relevant experience and references. Identify the project team that will be performing the work and their references. State the guarantee the firm offers to assure, correct and timely performance of this project.

Bid Evaluations

The Town received bids from T.R. Selling Engineering, Dubois & King, Wright-Pierce, and Tighe & Bond.

T.R. Selling total bid cost for the waterline is \$24,538. T.R. Selling bid package included everything except for the engineering project team and their references. T.R. Selling submitted project references for two waterline projects with several roadway and drainage projects. The bid included borings and geotechnical evaluations around 35 North Main Street only (Gas Station). The bid stated T.R. Selling anticipates 60 samples from 5 bore holes. Borings \$2,000, Geotechnical Evaluations \$1,000

Dubois & King total bid cost for the waterline is \$22,378. Dubois & King did not submit any borings or geotechnical evaluations in their bid. I do not recommend Dubois & King due to lack of submittal.

Wright-Pierce total bid cost for the waterline is \$26,730. The Wright-Pierce bid Package included all the requirements. Their project references listed 38 waterline projects with 7 in detail. The bid included borings every 50 feet to determine rock and material quantity, and every 25 feet within the 35 North Main Street area (Gas Station). The bid described in detail the sampling for the possible contaminated site. Borings \$5,000, Geotechnical Evaluations \$1,800

Tighe & Bond total bid cost for the waterline is \$25,050. The Tighe & Bond bid package included all the requirements. Their project references included 16 waterline projects. The bid included borings every 300 feet with one in the 35 North Main Street Area. The bid did not offer a cost for geotechnical evaluations. Borings \$4,000

I would recommend borings be performed at a minimum of every 100 feet with additional borings in the vicinity of 35 North Main Street. The reason for this is to obtain ledge, material, and possible contaminated soil quantities to more accurately forecast the actual cost of the project. T.R. Selling, Dubois & King, and Tighe & Bond do not have the adequate amount of borings in their bid for this project. Wright- Pierce bid has the necessary borings for the project.

Recommendation

I recommend The Town accept Wright-Pierce's bid to perform the engineering services for the North Main Waterline Replacement for the sum of \$26,730 with the funds coming from the Water Capital Improvement Fund.

Water Line Replacement Bay Road to Simons Lane (2,500 feet of 8" Water Line)

	Total Hours	Waterline Bid	Borings	Geotechnical Evaluations	Number of Borings	Waterline Bid Minus Borings & Geotech	Waterline Reference Projects	Listed Project Team	Project Team References
T.R. Selling Engineering	181	\$24,528	\$2,000	\$1,000	5	\$21,528	2	no	no
Dubois&King	364	\$22,378	No Submittal	No Submittal	No Submittal	\$22,378	11	Yes	yes
Wright-Pierce	180	\$26,730	\$5,000	\$1,800	50	\$19,930	Listed 38, 7 in detail	yes	yes
Tighe&Bond	188	\$25,050	\$4,000	No Submittal	8	\$21,050	16	yes	yes

T.R. Selling Engineering
Dubois&King
Wright-Pierce
Tighe&Bond

Minimum of 5 borings within 35 North Main Street
No dollars for borings were included in their bid
Borings every 50 feet to determine to determine rock quantity, every 25 feet within 35 North Main Street
Borings will be taken every 300 feet

(over 50 borings)
(8 borings)

Dubois&King
Tighe&Bond

Subtracted out of bid 12 hours of proactive funding assistance for a total of \$1,320 (don't need)
Subtracted out of bid construction administration, site visits, resident engineering, record drawings and post construction services
(Did not request in the bid package)

Dubois&King
Tighe&Bond

Entered no hours and dollars for NHDOT or Utility Coordination
Entered no hours and dollars kick off meeting review data, alternatives analysis, and geotechnical evaluations

TOWN OF NEWMARKET, NEW HAMPSHIRE

By the Newmarket Town Council

Resolution #2012/2013-37

**Granting the Interim Finance Director Authority to Undertake
Small Claims Action Against Lamprey Aerie 1934 F.O.E. for
Recovery of Unpaid Rental of 57 Main Street (June 2010)**

WHEREAS, Lamprey Aerie No. 1934, Fraternal Order of Eagles, Inc. ("Lamprey Aerie 1934 F.O.E.") of 245 S. Main Street, Newmarket, New Hampshire is a nonprofit corporation created under the laws of New Hampshire, and

WHEREAS, the Town of Newmarket rented space at 57 Main Street to Lamprey Aerie 1934 F.O.E., and

WHEREAS, Lamprey Aerie 1934 F.O.E. has not paid its June 2010 rent of \$1,000, and

WHEREAS, the Town desires to collect this overdue invoice, and

WHEREAS, New Hampshire Small Claims Court requires a resolution from the Town Council supporting a small claims action for recovery of said costs.

NOW THEREFORE, BE IT RESOLVED, the Town Council hereby authorizes the Interim Finance Director to bring a small claims action, and any associated costs that may be added thereto, against Lamprey Aerie 1934 F.O.E. for its unpaid invoice totaling \$1,000.

First reading: December 5, 2012

Second Reading: January 2, 2013

Final Approval: January 2, 2013

Philip J. Nazzaro, Chairman

John A. Bentley, Vice Chair

Gary Levy

Michael LaBranche

Edward C. Carmichael

Al Zink

Daniel J. Wright

A True Copy Attest _____

Becky I. Benvenuti, Town Clerk

OFFICE OF THE
TOWN ADMINISTRATOR
E-Mail - Townadmin@newmarketnh.gov
Website - www.newmarketnh.gov



INCORPORATED
DECEMBER 15, 1727
CHARTER JANUARY 1, 1991

September 18, 2012

Lamprey Aerie 1934 F.O.E.
245 S. Main Street
Newmarket, NH 03857

Re: Past due invoice(s)

***** **THIRD AND FINAL NOTICE** *****

To whom it may concern:

We are calling to your attention your overdue invoice(s), which a statement is attached.

Please understand that this is your final notice to clear your account. If your account is not cleared by October 19, 2012, we may pass-on your account to a third party collection agency or seek legal action. These actions may incur fees which you will be responsible for and may jeopardize your credit rating.

Please call me prior to October 19, 2012 to discuss the overdue invoice(s) and a payment plan at (603) 659-3617 x1304, or please see me in the Finance Office at Town Hall.

Very Truly Yours,

Matthew Angell
Acting Finance Director

Enclosure



STATEMENT

Town of Newmarket

186 Main Street
NEWMARKET, NH 03857-1830

LAMPREY AERIE 1934 F.O.E
245 S. MAIN ST
NEWMARKET, NH 03857

Customer No: 000235
Date: 9/18/2012
Customer Type:

Date	Invoice	Amount	Credits	Payments	Adj/FC	Balance
4/30/2010	1781	1,000.00	0.00	0.00	0.00	1,000.00

Total Due: 1,000.00

<u>Over 90 Days</u>	<u>61 - 90 Days</u>	<u>31 - 60 Days</u>	<u>0 - 30 Days</u>
1,000.00	0.00	0.00	0.00



State of New Hampshire

Department of State
Corporation Division
107 North Main Street
Concord, N.H. 03301-4989
603-271-3244



Filed
Date Filed: 09/09/2011
Business ID: 64147
William M. Gardner
Secretary of State

Certificate of Revival New Hampshire Nonprofit Corporation

A. Name of Corporation: Lamprey Aerie No. 1934, Fraternal Order of Eagles, Inc. #64147
(Name it bore when certificate of incorporation expired)

B. Address at which business of the corporation is to be carried on:

245 S. MAIN ST. NEWMARKET, N.H. 03857

C. Names and addresses of all the officers and directors or governing board of the corporation:
(please print)

Officers

President CHRIS BUNDS
Address 34 HUNKING ST.
(Street)
PORTSMOUTH N.H. 03801
(Town/City) (State) (Zip)

Treasurer DONALD MICUCCI
Address 22 CENTRAL ST.
(Street)
NEWMARKET, N.H. 03857
(Town/City) (State) (Zip)

Secretary WALTER JOHNSON
Address 245 S. MAIN ST.
(Street)
NEWMARKET, N.H. 03857
(Town/City) (State) (Zip)

Directors

(or governing board)

Name PETER DYER
Address 10 CHAPEL ST. #3
(Street)
NEWMARKET, N.H. 03857
(Town/City) (State) (Zip)

Name BRENDA JOHNSON
Address 245 S. MAIN ST.
(Street)
NEWMARKET, N.H. 03857
(Town/City) (State) (Zip)

Name STEPHEN BENNY
Address 509 PICASSO ST.
(Street)
NEWMARKET, N.H. 03857
(Town/City) (State) (Zip)

(List additional names below or attach additional sheet)

State of New Hampshire
Revival of Non-Profit 2 Page(s)



T1125555003

Name of corporation: Lamprey Aerie No. 1934, Fraternal Order of Eagles, Inc. #64147

D. I, the undersigned, being an officer of the corporation, hereby certify that the above named corporation's charter was organized under the laws of New Hampshire; its charter was forfeited under RSA 292:25 and that this certificate is filed by authority of: *(Check one)**

☒ those who were directors or members of the governing body of the corporation at the time its charter was repealed, revoked and annulled.

☐ those who were elected by the director/directors of the corporation or by those remaining on the board at the time its charter was repealed, revoked and annulled.

☐ the full board of directors elected by the stockholders at a special meeting as provided for by RSA 292:30 in accordance with the bylaws of the corporation.

Signed under penalties of perjury

Walter Johnson
Officer of the corporation

WALTER JOHNSON
Print or type name

SECRETARY
Title

STATE OF NEW HAMPSHIRE)

County of ROCKINGHAM) S.S.

DEBORAH L. McCAIN, Notary Public
My Commission Expires April 4, 2012

Subscribed and sworn to before me:

Deborah L. McCain
(Notary Public or Justice of the Peace)

(SEAL)
*ATTENTION: If the secretary of state is not satisfied that a certificate of revival is authorized by the directors or stockholders of a corporation, he may decline to accept the certificate and the revival shall not occur.

Filing Fee \$50.00

2010 Return Fee \$25.00

Total Fees Due \$ 75.00 (Check payable to the State of New Hampshire)



PAST DUE INVOICE

Town of Newmarket

186 Main Street
NEWMARKET, NH 03857-1830

Customer No: 000235
Invoice No: 1781
Reference No:
Invoice Date: 4/30/2010
Due Date: 6/01/2010
Terms:

SOLD TO: LAMPREY AERIE 1934 F.O.E
245 S. MAIN ST
NEWMARKET, NH 03857

Contact:
Desc:

DETAIL

RENTAL OF 57 MAIN STREET - JUNE 2010

1,000.00

Note:

Invoice Total:

1,000.00

TOWN OF NEWMARKET, NEW HAMPSHIRE

By the Newmarket Town Council

Resolution #2012/2013-38

**Granting the Interim Finance Director Authority to Undertake
Small Claims Action Against Scott Hogan, Esquire for
Recovery of Unpaid Right-To-Know Copying and Preparation Fees**

WHEREAS, Scott Hogan, Esquire of 27 Riverside Farm Drive, Lee, New Hampshire is an attorney licensed to practice in the State of New Hampshire, and

WHEREAS, the Town of Newmarket provided documentation to Scott Hogan, Esquire under a Right-To-Know request, and

WHEREAS, the Town of Newmarket has a policy to issue invoices to Right-To-Know requestors for compiling and copying documentaiton, and

WHEREAS, the Town of Newmarket invoiced Scott Hogan, Esquire for services performed, and

WHEREAS, Scott Hogan, Esquire has not paid his invoice totalling \$100 that was due on May 28, 2010, and

WHEREAS, the Town desires to collect this overdue invoice, and

WHEREAS, New Hampshire Small Claims Court requires a resolution from the Town Council supporting a small claims action for recovery of said costs

NOW THEREFORE, BE IT RESOLVED, the Town Council hereby authorizes the Interim Finance Director to bring a small claims action, and any associated costs that may be added thereto, against Scott Hogan, Esquire for his unpaid invoice totaling \$100.

First Reading: December 5, 2012

Second Reading: January 2, 2013

Final Approval: January 2, 2013

Philip J. Nazzaro, Chairman

John A. Bentley, Vice Chair

Gary Levy

Michael LaBranche

Edward C. Carmichael

Al Zink

Daniel J. Wright

A True Copy Attest: _____

Becky I. Benvenuti, Town Clerk

OFFICE OF THE
TOWN ADMINISTRATOR
E-Mail - Townadmin@newmarketnh.gov
Website - www.newmarketnh.gov



INCORPORATED
DECEMBER 15, 1727
CHARTER JANUARY 1, 1991

September 18, 2012

Scott Hogan, Esq.
27 Riverside Farm Drive
Lee, NH 03824

Re: Past due invoice(s)

***** THIRD AND FINAL NOTICE *****

Dear Mr. Hogan:

We are calling to your attention your overdue invoice(s), which a statement is attached.

Please understand that this is your final notice to clear your account. If your account is not cleared by October 19, 2012, we may pass-on your account to a third party collection agency or seek legal action to collection. These actions may incur fees which you will be responsible for and may jeopardize your credit rating.

Please call me prior to October 19, 2012 to discuss the overdue invoice(s) and a payment plan at (603) 659-3617 x1304, or please see me in the Finance Office at Town Hall.

Very Truly Yours,

Matthew Angell
Acting Finance Director

Enclosure

STATEMENT




Town of Newmarket

186 Main Street
NEWMARKET, NH 03857-1830

SCOTT HOGAN
ESQUIRE
PO BOX 33
DURHAM, NH 03824

Customer No: 000277
Date: 9/18/2012
Customer Type:

Date	Invoice	Amount	Credits	Payments	Adj/FC	Balance
5/28/2010	1836	100.00	0.00	0.00	0.00	100.00
Total Due:						100.00
<u>Over 90 Days</u>		<u>61 - 90 Days</u>	<u>31 - 60 Days</u>	<u>0 - 30 Days</u>		
100.00		0.00	0.00	0.00		



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Equal Justice Under Law

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Attorney Scott E. Hogan

Firm/Organization: Law Office of Scott E. Hogan
 Address: 66 Lee Road
 PO Box 33
 City, ST, Zip: Durham, NH 03824
 Phone: (603) 659 - 9090
 Fax: (603) 659 - 9092
 Email: hoganlaw@comcast.net
 Law School: UNH School of Law (formerly Franklin Pierce Law Center)
 Year Admitted: 1994
 Status: Active

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OFFICE OF THE
TOWN ADMINISTRATOR
E-Mail - Townadmin@newmarketnh.gov
Website - www.newmarketnh.gov



INCORPORATED
DECEMBER 15, 1727
CHARTER JANUARY 1, 1991

May 3, 2010

Attorney Scott Hogan
27 Riverside Farm Drive
Lee, NH 03824

Complying Black Bear TIF Information for Attorney Scott Hogan:

Town Administrator's Time:	Total \$100.00
----------------------------	----------------

TOTAL AMOUNT DUE: \$100.00

Please make check payable to: Town of Newmarket

TOWN OF NEWMARKET, NEW HAMPSHIRE

By the Newmarket Town Council

Resolution #2012/2013-39

Dissolve the Energy Committee

WHEREAS, the Town Council formed an Energy Committee in 2007 to review energy saving options for the Town, and

WHEREAS, the Committee has achieved a number of objectives it set for itself.

NOW THEREFORE LET IT BE RESOLVED, that the Newmarket Town Council does hereby dissolve the Energy Committee.

First reading: December 5, 2012

Second Reading: January 2, 2013

Final Approval: January 2, 2013

Philip J. Nazzaro, Chairman

John A. Bentley, Vice Chair

Gary Levy

Michael LaBranche

Edward C. Carmichael

Al Zink

Daniel J. Wright

A True Copy Attest _____

Becky I. Benvenuti, Town Clerk

TOWN OF NEWMARKET, NEW HAMPSHIRE

By the Newmarket Town Council

Resolution #2012/2013-40

Veterans Memorial Trust Committee Withdrawal of \$7350 from the Capital Reserve Fund for Engineering Services for Construction of the Veterans Memorial

WHEREAS, the Veterans Memorial Trust Committee has been working on constructing a new Veterans Memorial; and

WHEREAS, the Veterans Memorial Trust Committee has entered into an agreement with the Newmarket Board of Library Trustees to construct a memorial on their property; and

WHEREAS, the Veterans Memorial Trust Committee has solicited bids for engineering work associated with the construction of said memorial; and

WHEREAS, MJS Engineering of Newmarket, NH came in with the lowest bid of \$7,350 for the services.

NOW THEREFORE LET IT BE RESOLVED, by the Newmarket Town Council that it authorizes the Town Administrator to enter into an agreement with MJS Engineering to provide engineering services not to exceed \$7,350 for the construction of the Veterans Memorial; and

FURTHER, LET IT BE RESOLVED, that the Newmarket Town Council hereby authorizes an amount not to exceed \$7,350 to be withdrawn from the Veterans Memorial Trust Engineering Capital Reserve Fund.

First Reading Date: December 5, 2012

Public Hearing: January 2, 2013

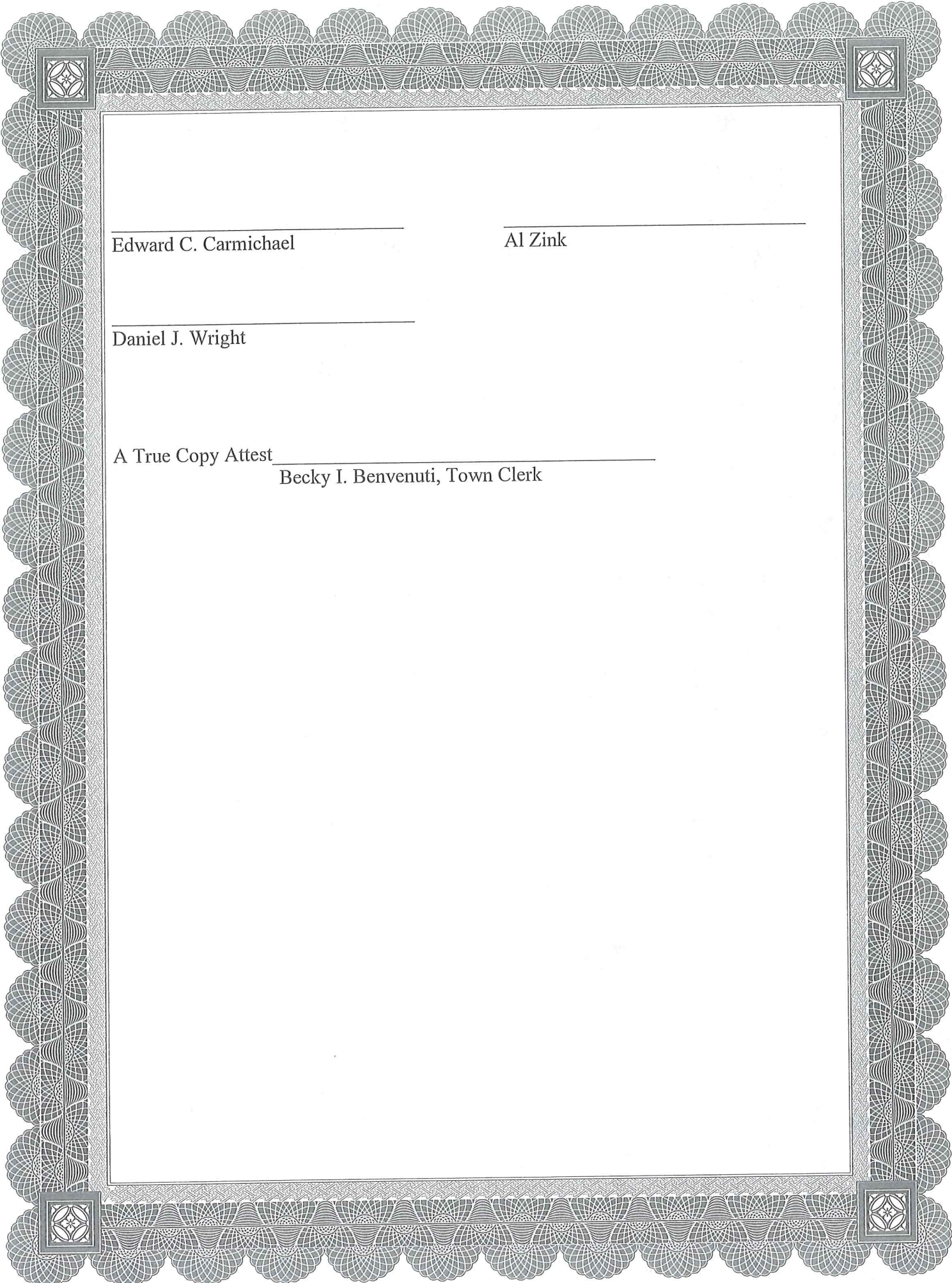
Final Action by Council: January 2, 2013

Philip J. Nazzaro, Chairman

John A. Bentley, Vice Chair

Gary Levy

Michael LaBranche



Edward C. Carmichael

Al Zink

Daniel J. Wright

A True Copy Attest _____

Becky I. Benvenuti, Town Clerk

JANICE ROSA

From: "JANICE ROSA" <janrandye@comcast.net>
To: <sfournier@newmarketnh.gov>
Cc: "kathy Castle" <kcastle@newmarketnh.gov>; <philip.nazzaro@yahoo.com>; <janrandye@comcast.net>
Sent: Wednesday, November 28, 2012 2:28 PM
Subject: Information being given to town council to place us on agenda for
The Newmarket Veterans Memorial Trust Committee is asking the Town Council to release the amount of \$7,350.00 from the what was called the capital Improvement Fund for the engineering services to be issued to MJS, from Newmarket, NH.

This is for the proposed engineering services for the design of the Veterans New Memorial at the Newmarket Library. And yes there is an agreement between the Veterans and Library Trustees to place the memorial at the site. The conceptual designs were shown to the Council, Planning Board, Library Trustees, and the Advisory Heritage Committee. They can also be viewed on the towns website under board and committees. Go to our committee and scroll down to the images.

I have included the following:

- 1) Letter that was mailed out, that was inviting them to provide a quote.
- 2) The list of where the letter for bid and conceptual plans were mailed.
- 3) List of those that attended the pre mandatory site walk.
- 4) The three bids that came in.
- 5) The list and date the bids were open.

If there are any questions please have council members email me at janrandye@comcast.net or phone me at 603-659-5398

If there is additional information that is needed that I have not provided please advise and information will be given.

Thank you
Janice Rosa
Chair

OFFICE OF THE
TOWN ADMINISTRATOR
E-Mail - Townadmin@newmarketnh.gov
Website - www.newmarketnh.gov



INCORPORATED
DECEMBER 15, 1727
CHARTER JANUARY 1, 1991

August 27, 2012

You are invited to provide a quote for engineering work on a planned veteran's memorial in the town of Newmarket, New Hampshire. The Newmarket Veterans Memorial Trust Committee was established to maintain current memorials and plan for future Veteran memorials, as well as the promotion of community awareness and involvement for the benefit of town veterans. To this end, the committee has completed numerous projects since 2008. As well as projects, the committee continues the arduous task of chronicling the town's veterans and encouraging educational outreach by displaying photos on our pro panel boards at the Heritage Festival, Veterans Day ceremonies, and American Legion and school events.

The memorial centers on honoring the town's veterans from World War II onward, making it the town's first memorial to honor this era. The chosen location is the Newmarket Library. Conceptual plans, which are included, were approved by the Newmarket Library Trustees, Newmarket Town Council, Newmarket Advisory Heritage Committee, and the Newmarket Planning Board.

Your proposal should include the following:

- scope of all engineering work for: electrical, monuments, site work, landscaping
- total price
- agreed attendance of two meetings with the Newmarket Veterans Committee; the first to serve as an informational meeting and the second as a project update meeting

Money has been reserved for the engineering phase of this project.

A mandatory pre-bid meeting will be held at 10:00 a.m. on September 12, 2012 at the Newmarket Library on 1 Elm Street in Newmarket. All sealed bids should be submitted no later than 2:00 p.m. on October 10, 2012 addressed to the Newmarket Veterans Memorial Trust Committee at the above address. You may also drop off your sealed bid to the Administrator's office at the Newmarket Town Hall. A total price amount for work will aid in the selection of a civil engineering firm.

If interested or should you have any questions regarding the conceptual plans, please contact Newmarket Veterans Memorial Trust Committee Chairperson, Janice Rosa, at 603-659-5398 or janrandye@comcast.net.

Kindly,

Janice Rosa

Those who attended
pre bid site walk
Newmarket Veterans Memorial
9/12/12

Jonathan Ring, Jones & Beach Engineers
Robbi Woodburn Woodburn & Co jring@jonesandbeach.com
robby@woodburnandcompany.com

JEFFREY HYLAND IRONWOOD DESIGN JHYLAND@
IRONWOOD.CO

BRAD Mezquita Tigro! Bond bmezquita@tigrobond.com

Bill Doucet Doucet Survey Bill@DoucetSurvey.com

Mike Schlosser MJS Engineering, PC mjs@mjs-engineering.co

ALAN MARSHALL ARBIT ENGINEERING, INC

those that attended pre bid meeting
set

October 10, 2012
Bids Received + opened

2.10 P.M. Woodburn & Company \$12,500
+ Billing
expenses

2) MJS \$7350.00

3) Ironwood \$14,946.22

open with Kathy Castle
present

List 3 companies letter
+ copy of conceptual

Jones & Beach Engineers, Inc
85 Portsmouth Avenue, Stratham, NH 03885
603-772-4746

Appledore Marine Engineering, Inc
600 State Street, Suite E
Portsmouth, New Hampshire 03801

Appledore Engineering Inc
177 Corporate Dr Portsmouth, NH 03801
(603) 433-8818

Underwood Engineers
Portsmouth
25 Vaughan Mall
Portsmouth, NH 03801
603-436-6192
603-431-4733 (fax)
Email: uei@underwoodengineers.com

Underwood Engineers
Concord
99 North State Street
Concord, NH 03301
603-230-9898
603-230-9899 (fax)
Email: concord@underwoodengineers.com

MJS Engineering
Mailing Address:
P. O. Box 359
Newmarket, NH 03857
Phone: (603) 659-4979
Fax: (603) 659-4627
Email: mjs@mjs-engineering.com
www.mjs-engineering.com

plan was
sent to

called also sent email on 9-11
egg gmmikolait les@tighel
oc

called 8:30 A.M. on 9-11

sent email
also K Pratt Canderwood engineers
also emailed on 9-11
co

called 8:30 A.M. called on 9-11
and emailed.

4

MSC Civil Engineers & Land
170 Commerce Way Ste 102
Portsmouth, NH 03801-3271 (map)
(603) 431-2222

called

→ too busy NO
8:20 called on 9-11

5

Eckman Engineering
1950 Lafayette Rd Ste 301
Portsmouth, NH 03801-8864

603-433-1354

NOTSARE

9-11
end

K. ~~James~~ birn
email case 9-11

eckman engineering
com

Altus Engineering
133 Court Street
Portsmouth, NH 03801-4413

could not find phone #

6

Ambit Engineering, Inc.
200 Griffin Road, Unit 3
Portsmouth, NH 03801

603-430-9282

will be the
pae@ambitenyengineering.com

7

CMA Engineers
35 Bow Street
Portsmouth, NH 03801

603-431-6196

Email Jeff is
yes someone will take

Parker Survey & Engineering
13 Hampton Rd
Exeter, NH 03833-4807

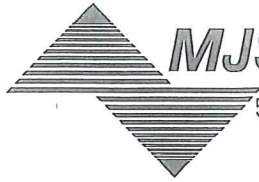
603-778-0528

Sent to Jeff

j.murray
cmaengineers.com

called
no one answered

Libby
5/3/11



MJS ENGINEERING, PC

CIVIL •
ENVIRONMENTAL •
CONSULTING ENGINEERING •

5 RAILROAD STREET, P. O. BOX 359, NEWMARKET, NH 03857 PHONE: (603) 659-4979
E-mail: mjs@mjs-engineering.com FAX (603) 659-4627

RECEIVED

October 9, 2012

Newmarket Veterans Memorial Trust Committee
Town Hall
186 Main Street
Newmarket, NH 03857

OCT 10 2012

12:10
TOV. ET
ADMIN. OFFICE

Re: Proposal for engineering services for the design of the Veterans Memorial located at the Newmarket Library

Dear Mrs. Rosa :

MJS Engineering is pleased to submit a proposal for the above referenced project. This proposal is based upon our initial work on the conceptual plans for the site and our understanding of the project requirements.

Overall Scope of Services:

MJS Engineering will meet with the committee to discuss the requirements and design options based on the original conceptual drawings. Based on this informational meeting, MJS Engineering will provide engineering services for site planning and design, structural design of foundations for monuments, electrical design, landscape design and construction details.

The scope of services included will be as follows:

- 1. SURVEY FIELD WORK:** The final design will require some additional survey work to prepare an existing conditions plan to use for final site design and grading. This work will be completed by Doucet Survey, Inc.
- 2. DESIGN PLANS:** MJS Engineering will prepare plans for the construction of the site including grading, drainage, landscaping, lighting design and foundations for monuments with all construction details.
- 3. RENDERINGS:** MJS Engineering will prepare an updated 3-D rendering for presentation at the project update meeting.
- 4. MEETINGS:** MJS Engineering will have an engineer in attendance at up to two public meetings with the client.

The fees for the above stated scope of services is as follows:

SERVICES

Tasks 1-4 includes all sub-contractors

Total price = **\$7,350.00**

AUTHORIZATION

This agreement/letter represents the entire understanding between Newmarket Veterans Memorial Trust Committee and MJS Engineering, PC. Please sign and return one copy of this proposal along with a retainer of \$0.00 as evidence of your understanding of the scope of services, acceptance of the method of payment, and the included *Agreement between Owner and Engineer for Professional Services*. Receipt of this signed proposal will serve as our notice to proceed.

Should you have any questions or require additional information, please do not hesitate to contact me.

Sincerely;

A handwritten signature in black ink, appearing to read "Michael J. Sievert". The signature is fluid and cursive, with the first name "Michael" and last name "Sievert" clearly distinguishable.

Michael J. Sievert, PE
President
MJS Engineering, PC

Accepted by: _____ Date: _____



MJS ENGINEERING, PC

CIVIL •
ENVIRONMENTAL •
CONSULTING ENGINEERING •

5 RAILROAD STREET, P.O. BOX 359, NEWMARKET, NH 03857 PHONE: (603) 659-4979
FAX: (603) 659-4627 E-mail: mjs@mjs-engineering.com

January 2012

2012 FEE SCHEDULE *

1. Civil/Structural Engineer (Principal)	\$125.00/hr
2. Engineering Technician	\$75.00/hr
3. CAD Technician	\$55.00/hr
4. Construction Inspector	\$90.00/hr
5. Secretarial Support Staff	\$50.00/hr
6. Evening Meetings	
Principal	\$145.00/hr
Engineer	\$120.00/hr

REIMBURSABLE EXPENSES: Direct non-salary expenses will be billed at cost, plus fifteen percent. These expenses include but are not limited to (application fees, postage, blueprints, mylars, and backhoe fees). Mileage is billed at the greater of \$.55 per mile or the current IRS approved rate at the time of the mileage accumulation.

* Rates will be reviewed on an annual basis and may change for the following year.

1.01 Basic Agreement

A. Engineer shall provide, or cause to be provided, the services set forth in this Agreement, and Owner shall pay Engineer for such Services as set forth in Paragraph 9.01.

B. Engineer may engage the services of Others as described within the Scope of Services. Engagement of additional services of Others that would result in additional costs beyond those currently proposed as part of this agreement may only occur upon written consent of the owner.

1.02 Estimated Compensation Amounts

A. *Engineer's estimate of the amounts that will become payable for specified services are only estimates for planning purposes, are not binding on the parties, and are not the minimum or maximum amounts payable to Engineer under the Agreement.*

B. Unless otherwise stated, the fees associated with the Scope of Services do not include attendance by the Engineer at any meetings, reimbursable expenses as defined therein, nor application fees associated with the Project.

C. To the extent necessary to verify Engineer's charges and upon Owner's timely request, Engineer shall make copies of such records available to Owner at cost.

1.03 Schedule for Rendering Services

A. *Commencement.* Engineer shall begin rendering services as of the Effective Date of the Agreement.

B. *Time for Completion.* Engineer shall complete its obligations within a reasonable time. Specific periods of time for rendering services are set forth or specific dates by which services are to be completed are provided in the Scope of Services, and are hereby agreed to be reasonable.

C. If, through no fault of Engineer, such periods of time or dates are changed, or the orderly and continuous progress of Engineer's services is impaired, or Engineer's services are delayed or suspended, then the time for completion of Engineer's services, and the rates and amounts of Engineer's compensation, shall be adjusted equitably.

D. If Owner authorizes changes in the scope, extent, or character of the Project, then the time for completion of Engineer's services, and the rates and amounts of Engineer's compensation, shall be adjusted equitably.

E. Owner shall make decisions and carry out its other responsibilities in a timely manner so as not to delay the Engineer's performance of its services.

2.01 Payment Procedures

A. *Preparation of Invoices.* Engineer will prepare a monthly invoice in accordance with Engineer's standard invoicing practices and submit the invoice to Owner. Services of others will be billed upon receipt by the Engineer with a 15% mark-up to cover associated administrative and overhead expenses.

B. *Payment of Invoices.* Invoices are payable within 15 days of Invoice Date. If Owner fails to make any payment due Engineer for services and expenses within 30 days after receipt of Engineer's invoice, the amounts due Engineer will be increased at the rate of 1.5% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day. In addition, Engineer may, without liability, after giving seven days written notice to Owner, suspend services under this Agreement until Engineer has been paid in full all amounts due for services, expenses, and other related charges. Payments will be credited first to interest and then to principal.

C. *Services of Others.* Invoices we received for work performed by others may be immediately invoiced to the Owner by the Engineer. Payment of these Invoices shall be as set forth in Paragraph 2.01.B

D. *Disputed Invoices.* Any contests of an invoice by the Owner must be made in writing indicating the reason for the contest to the Engineer within 15 calendar days of receipt of invoice. Owner may withhold only that portion so contested, and must pay when due the undisputed portion of the invoice.

3.01 Additional Services

A. If authorized by Owner, or if required because of changes in the Project, Engineer shall furnish services in addition to those set forth above. By signing this agreement, the Owner acknowledges that they will be billed for the additional work with payment due in accordance with the Payment Procedures as set forth in Paragraph 2.01B of this Agreement.

B. Owner shall pay Engineer for such additional services as follows: For additional services of Engineer's employees engaged directly on the Project an amount equal to the cumulative hours charged to the Project by each class of Engineer's employees times standard hourly rates for each applicable billing class; plus reimbursable expenses and Engineer's consultants' charges, if any. Invoices for additional work by Others will include a 15% service charge.

4.01 Suspension and Termination

A. Suspension.

By Owner: Owner may suspend the Project upon seven days written notice to Engineer.

By Engineer: If Engineer's services are substantially delayed through no fault of Engineer, Engineer may, after giving seven days written notice to Owner, suspend services under this Agreement.

B. *Termination.* The obligation to provide further services under this Agreement may be terminated:

1. For cause,

a. By either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party.

b. By Engineer:

1) upon seven days written notice if Owner demands that Engineer furnish or perform services contrary to Engineer's responsibilities as a licensed professional; or

2) upon seven days written notice if the Engineer's services for the Project are delayed or suspended for more than 90 days for reasons beyond Engineer's control.

3) Engineer shall have no liability to Owner on account of such termination.

c. Notwithstanding the foregoing, this Agreement will not terminate under Paragraph 4.01..B.1.a if the party receiving such notice begins, within seven days of receipt of such notice, to correct its substantial failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt thereof; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall

B. *Opinions of Total Project Costs.* The services, if any, of Engineer with respect to Total Project Costs shall be limited to assisting the Owner in collating the various cost categories which comprise Total Project Costs. Engineer assumes no responsibility for the accuracy of any opinions of Total Project Costs.

C. The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with Engineer's services. Engineer and its consultants may use or rely upon the design services of others, including, but not limited to, contractors, manufacturers, and suppliers.

D. Subject to the standard of care set forth in Paragraph 7.01.C, Engineer and its Consultants may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.

E. *Design Without Construction Phase Services.* If Engineer's Basic Services under this Agreement do not include Project observation, or review of the Contractor's performance, or any other Construction Phase services, then (1) Engineer's services under this Agreement shall be deemed complete no later than the end of the Bidding or Negotiating Phase; (2) Engineer shall have no design or shop drawing review obligations during construction; (3) Owner assumes all responsibility for the application and interpretation of the Contract Documents, contract administration, construction observation and review, and all other necessary Construction Phase engineering and professional services; and (4) Owner waives any claims against the Engineer that may be connected in any way thereto.

F. Engineer shall not at any time supervise, direct, or have control over any contractor's work, nor shall Engineer have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, for safety precautions and programs incident to a contractor's work progress, nor for any failure of any contractor to comply with laws and regulations applicable to contractor's work.

G. Engineer neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform its work in accordance with the contract between Owner and such contractor.

H. Engineer shall not be responsible for the acts or omissions of any contractor, subcontractor, or supplier, or of any contractor's agents or employees or any other persons (except Engineer's own employees) at the Project site or otherwise furnishing or performing any of construction work; or for any decision made on interpretations or clarifications of the construction contract given by Owner without consultation and advice of Engineer.

I. The general conditions for any construction contract documents prepared hereunder are to be the "Standard General Conditions of the Construction Contract@ as prepared by the Engineers Joint Contract Documents Committee (No. C-700, 2002 Edition).

J. All design documents prepared or furnished by Engineer are instruments of service, and Engineer retains an ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed. Owner shall not rely in any way on any Document unless it is in printed form, signed or sealed by the Engineer or one of its Consultants.

K. A party may rely that data or information set forth on paper (also known as hard copies) that the party receives from the other party by mail, hand delivery, or facsimile, are the items that the other party intended to send. Files in electronic media format of text, data, graphics, or other

types that are furnished by one party to the other are furnished only for convenience, not reliance by the receiving party. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. If there is a discrepancy between the electronic files and the hard copies, the hard copies govern.

L. When transferring documents in electronic media format, the transferring party makes no representations as to long-term compatibility, usability, or readability of such documents resulting from the use of software application packages, operating systems, or computer hardware differing from those used by the documents' creator.

M. Owner may make and retain copies of Documents for information and reference in connection with use on the Project by Owner. Engineer grants Owner a license to use the Documents on the Project, extensions of the Project, and other projects of Owner, subject to the following limitations: (1) Owner acknowledges that such Documents are not intended or represented to be suitable for use on the Project unless completed by Engineer, or for use or reuse by Owner or others on extensions of the Project or on any other project without written verification or adaptation by Engineer; (2) any such use or reuse, or any modification of the Documents, without written verification, completion, or adaptation by Engineer, as appropriate for the specific purpose intended, will be at Owner's sole risk and without liability or legal exposure to Engineer or to Engineer's Consultants; (3) Owner shall indemnify and hold harmless Engineer and Engineer's Consultants from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from any use, reuse, or modification without written verification, completion, or adaptation by Engineer; (4) such limited license to Owner shall not create any rights in third parties.

N. *Severability.* Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Engineer, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

O. To the fullest extent permitted by law, Owner and Engineer (1) waive against each other, and the other's employees, officers, directors, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to the Project, and (2) agree that Engineer's total liability to Owner under this Agreement shall be limited to \$50,000 or the total amount of compensation received by Engineer, whichever is greater.

P. The parties acknowledge that Engineer's scope of services does not include any services related to a Hazardous Environmental Condition (the presence of asbestos, PCBs, petroleum, hazardous substances or waste, and radioactive materials). If Engineer or any other party encounters a Hazardous Environmental Condition, Engineer may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the Project affected thereby until Owner: (i) retains appropriate specialist consultants or contractors to identify and, as appropriate, abate, remediate, or remove the Hazardous Environmental Condition; and (ii) warrants that the Site is in full compliance with applicable Laws and Regulations.

8.01 Total Agreement

A. The proposal, fee agreement, and Agreement between Owner and Engineer for Professional Services together comprise the entire agreement between the Owner and Engineer relating to the specified project. No other documents will be considered part of the agreement unless agreed in writing by the parties.

Proposed Town Meeting 2013 Warrant Articles

T - 1. Issuance of \$14.1M Bonds for the Purpose of Upgrading the Waste Water Treatment Facility.

To see if the Town will vote to raise and appropriate the sum of Fourteen Million, One-Hundred Thousand Dollars and no cents (\$14,100,000) for the purpose of upgrading the Wastewater Treatment Facility and the Creighton Street Pump Station. Such sum to be raised by the issuance of Serial Bonds or Notes not to exceed \$14,100,000 under, and in compliance with, the provisions of the Municipal Finance Act (NH RSA 33:1 et seq., as amended) and to authorize the Town Council to issue and negotiate such bonds or notes and to determine the date, term of payment, and rate of interest thereon. Further, to take such other actions as may be necessary to effect the issuance, negotiation, sale and delivery of such bonds or notes as shall be in the best interest of the Town of Newmarket, NH. Additionally, to authorize the Town Council to apply for, receive, and expend Federal and State Grants which may at any time become available in accordance with RSA 31:95b, and also to apply for, receive, and expend money from any other Governmental Unit or Private Source to be used for purposes which the Town Council may legally appropriate money. *If passed, there will be no impact on the tax rate. There will be an impact on the Wastewater Rates. (3/5 majority vote required).*

Town Administrator Comments: The Town has been aware that it needs to upgrade its waste water treatment facility for a number of years. Recently, the EPA issued our new operational permit for the facility requiring the Town discharge 0.3 mg/l of nitrogen from the plant. The plant as currently operating cannot meet those standards. Pursuant to the Administrative Order of Consent, the Town is entering into with the EPA in order to address this issue, allowing the Town to get to a nitrogen level of 0.8 mg/l; then reviewing the impact of this and determining if we will need to achieve a 0.3mg/l level in the future. Part of the agreement is the Town will upgrade its current facility. The Water and Waste Water Superintendent will be making a presentation on this matter.

The Town will be required to hold a public hearing on this bond in accordance with RSA 33:8-a, which the final date to do so is January 15. I would recommend holding a special meeting on January 9, to hold a public hearing on this and any other bond issuance warrant articles that we may have.



To: Steve Fournier, Town Administrator
From: Sean T. Greig, Supt. Water/Sewer
Date: December 11, 2012
Re: MacIntosh Well Construction and Bond Schedule
Wastewater Plant Construction and Bond Schedule

MacIntosh Well

NHDES approved Schedule

- March 2013 – Town Vote for new water supply
- February 2014 – Complete design for the well and treatment plant
- May 2014 – Begin Construction
- May 2015 – Complete Construction
- Fiscal Year 2015-2016 – First Bond Payment due

Wastewater Facility

Administrative Order on Consent

- March 2013 – Town Vote for new Wastewater Treatment Facility
- October 2014 – Complete design and bidding
- April 2015 – Begin Construction
- April 2017 – Complete Construction
- Fiscal Year 2017-2018 First Bond Payment due

MacIntosh Well

Bond Schedule First Payment 2015-2016

Project Cost \$3,225,617 Loan Forgiveness % 15.00% Loan Forgiveness \$483,843 Loan Amount \$2,741,774 Interest Rate 2.720% 1% Construction Loan							
	Loan Principle	Principle Payment	Interest	Total Payment			
1	\$2,741,774	137,089	74,576	211,665			
2	\$2,604,686	137,089	70,847	207,936			
3	\$2,467,597	137,089	67,119	204,207			
4	\$2,330,508	137,089	63,390	200,479			
5	\$2,193,420	137,089	59,661	196,750			
6	\$2,056,331	137,089	55,932	193,021			
7	\$1,919,242	137,089	52,203	189,292			
8	\$1,782,153	137,089	48,475	185,563			
9	\$1,645,065	137,089	44,746	181,834			
10	\$1,507,976	137,089	41,017	178,106			
11	\$1,370,887	137,089	37,288	174,377			
12	\$1,233,799	137,089	33,559	170,648			
13	\$1,096,710	137,089	29,831	166,919			
14	\$959,621	137,089	26,102	163,190			
15	\$822,532	137,089	22,373	159,462			
16	\$685,444	137,089	18,644	155,733			
17	\$548,355	137,089	14,915	152,004			
18	\$411,266	137,089	11,186	148,275			
19	\$274,177	137,089	7,458	144,546			
20	\$137,089	137,089	3,729	140,818			

Wastewater Treatment Facility

Bond Schedule First Payment 2016-2017

Project Cost \$14,100,000 Loan Forgiveness \$250,000 Loan Amount \$13,850,000 Interest Rate 2.720% 1% Construction Loan							
	Loan Principle	Principle Payment	Interest	Total Payment			
1	\$13,850,000	692,500	376,720	1,069,220			
2	\$13,157,500	692,500	357,884	1,050,384			
3	\$12,465,000	692,500	339,048	1,031,548			
4	\$11,772,500	692,500	320,212	1,012,712			
5	\$11,080,000	692,500	301,376	993,876			
6	\$10,387,500	692,500	282,540	975,040			
7	\$9,695,000	692,500	263,704	956,204			
8	\$9,002,500	692,500	244,868	937,368			
9	\$8,310,000	692,500	226,032	918,532			
10	\$7,617,500	692,500	207,196	899,696			
11	\$6,925,000	692,500	188,360	880,860			
12	\$6,232,500	692,500	169,524	862,024			
13	\$5,540,000	692,500	150,688	843,188			
14	\$4,847,500	692,500	131,852	824,352			
15	\$4,155,000	692,500	113,016	805,516			
16	\$3,462,500	692,500	94,180	786,680			
17	\$2,770,000	692,500	75,344	767,844			
18	\$2,077,500	692,500	56,508	749,008			
19	\$1,385,000	692,500	37,672	730,172			
20	\$692,500	692,500	18,836	711,336			

affixed to it. The discretion of fixing the date, maturities, denominations, the interest rate, or discount rate in the case of notes, the place of payment, the form and other details of said bonds or notes and of providing for the sale of such bonds or notes, may be delegated to the governing board or to the treasurer and shall, to the extent provision therefor shall not have been made in the vote authorizing the same, be deemed to have been delegated to the governing board. Bonding authority under this section may be limited or rescinded as provided in RSA 33:8-f.

Source. 1895, 43:3. PL 59:9. RL 72:9. 1953, 258:1, par. 8. RSA 33:8. 1969, 438:2. 1970, 18:2. 1983, 160:2. 1991, 304:1, eff. Aug. 23, 1991. 1999, 134:1, eff. Aug. 17, 1999. 2002, 246:1, eff. July 16, 2002. 2004, 254:1, eff. Aug. 14, 2004. 2009, 229:1, eff. Jan. 1, 2010.

Section 33:8-a

33:8-a Procedure for Authorizing Bonds or Notes in Excess of \$100,000. –

I. There shall be at least one public hearing concerning any proposed municipal bond or note issue in excess of \$100,000 held before the governing board of any municipality. Said hearing shall be held at least 15 days, but not more than 60 days prior to the meeting, or adjourned session thereof, at which the bond or note issued is to be voted upon. Notice of the time, place and subject of such hearing shall be published in a newspaper of general circulation in the municipality at least 7 days before it is held. Whenever possible the governing board shall determine the form of the warrant article after the public hearing.

II. All articles appearing in the warrant which propose a bond or note issue exceeding \$100,000 shall appear in consecutive numerical order and shall be acted upon prior to other business except the election of officers and zoning matters or as otherwise determined by the voters at the meeting. Polls shall remain open and ballots shall be accepted by the moderator on each such article, for a period of not less than one hour following the completion of discussion on each respective article. A separate ballot box shall be provided for each bond article to be voted upon pursuant to this section.

III. The provisions of this section shall not apply to cities nor to any borrowing under the authority of RSA 33:7, relative to tax anticipation notes.

IV. Upon favorable approval on the motion to reconsider the vote on a bond or note issue under paragraphs I and II, actual reconsideration of the bond issue shall not take place until the expiration of at least 7 days from the date on which the original vote on the motion was taken. Notice of time and place where such reconsideration shall take place shall be published in a newspaper of general circulation in the municipality at least 2 days before the reconsideration vote. Wherever required, the provisions of RSA 33:8-a shall apply.

V. Bonding authority under this section may be limited or rescinded as provided in RSA 33:8-f.

Source. 1971, 270:1. 1973, 25:1; 543:1. 1979, 43:1. 1983, 160:3, eff. Aug. 9, 1983. 2009, 229:2, eff. Jan. 1, 2010.

Section 33:8-b

33:8-b Bonds or Notes in Excess of \$100,000. – [Repealed 1973, 25:2, eff. March 2, 1973.]

Section 33:8-c

33:8-c Alternate Procedure for Authorizing Town or Village District Bonds or Notes for Municipal Small Scale Power Facilities. –

I. By a 2/3 vote, the governing board of a town or village district may call a special meeting for the purpose of authorizing the issuance of bonds or notes for the municipal financing of small scale power facilities, as such facilities are defined in RSA 374-D:1. A special meeting held under this section shall have the same authority as that of an annual town meeting. The issuance of such bonds or notes shall be authorized by a vote of 2/3 of all the voters present and voting at the special meeting.

II. The warrant for such special meeting shall be published in a newspaper of general circulation in the municipality at least once a week for 2 consecutive weeks after the posting of such warrant. The warrant for such special meeting shall be served or posted at least 14 days before the date of the meeting. Every warrant shall be deemed to have been duly served or posted, if the return on the warrant shall so state, and it shall be certified by the officer or officers required to serve or post the warrant.

III. There shall be at least one public hearing concerning any such proposed municipal bond issue held before the governing board of the municipality, before a special meeting held to vote on such issue. Said hearing shall be held at least 15 days, but not more than 60 days before the special meeting at which the bonds or notes to be issued are to be voted on. Notice of the time, place, and subject of such hearing shall be published in a newspaper of general circulation in the municipality at least 7 days before it is held. If a hearing is held under RSA 35:8-a or RSA 32, said hearing shall be sufficient for this purpose.

IV. All bonds or notes authorized in accordance with this section shall be signed by the governing board, or a majority of the board, and countersigned by the treasurer of the issuing municipality, and shall have the corporate seal, if any, affixed to such bonds or notes. The discretion of fixing the date, maturities, denominations, the interest rate, or discount rate in the case of notes, the place of payment, the form and other details of said bonds or notes and of providing for their sale, may be delegated to the governing board or to the treasurer and shall, to the extent provision for such delegation shall not have been made in the authorizing vote, be deemed to have been delegated to the governing board.

Source. 1981, 545:3, eff. Aug. 29, 1981.

Section 33:8-d

33:8-d Procedures for Authorizing Bonds or Notes in Municipalities Adopting Charters Pursuant to RSA 49-B, Without a Budgetary Town Meeting. –

I. The town council of any town which has adopted a charter pursuant to RSA 49-B, and which has chosen the procedures as set forth in this section, shall have the authority to issue bonds or notes, as follows:

(a) At least one public hearing shall be held at least 15 days, but not more than 60 days, prior to the vote on the bond issue or note. Notice of the time, place and subject matter of such hearings shall be published in a newspaper of general circulation in the municipality at least 7 days before the hearing is held and posted in at least 2 public places in the municipality.

(b) The issuance of any bonds or notes shall appear as an agenda item on the public agenda of the town council meeting at which any vote is scheduled to be taken and any action taken on such item shall be by a recorded roll call vote.

(c) A 2/3 majority vote of the town council shall be required to authorize the issuance of bonds or notes.

(d) The authority of the town council to issue bonds or notes pursuant to this paragraph is limited to an amount not in excess of 10 percent of the town's operating budget for the most recently concluded fiscal year.

II. In the event that a proposed bond issue or note is in excess of 10 percent of the town's operating budget for the most recently concluded fiscal year, a referendum shall be held on said issuance, as follows:

(a) The town council shall, after notice and public hearing at a regularly scheduled council meeting, order a referendum on the issuance to be held on the Tuesday not less than 60 nor more than 67 days from the regular

meeting at which the order is passed.

(b) The town council shall hold at least one additional public hearing on the proposed bond or note after the issuance of its order for a referendum. The hearing shall be held at least 30 days, but not more than 60 days, prior to the referendum.

(c) The same notice requirements for public hearings on issuance of bonds or notes by vote of the town council shall apply to public hearings on bonds or notes to be authorized by referendum.

(d) An additional public hearing shall be held if the proposed bond or note issue is substantively altered by the town council after public hearing. Subsequent public hearings shall be held at least 14 days after the prior public hearing and shall comply with the same notice requirements.

(e) An official copy of the final bond or note proposal shall be placed on file with the town clerk and made available to the public 7 days before the referendum and displayed at the voting place on the day of the referendum.

(f) The town clerk shall prepare an official ballot which shall include the following question:

"Are you in favor of appropriating the sum of \$ _____ for the purpose of _____, with said sum to be in addition to any federal, state or private funds made available therefor, and of authorizing the issuance of not more than \$ _____ of bonds or notes in accordance with the provisions of the municipal finance act, RSA Chapter 33?"

When submitting the question under this section to the voters, there shall be 2 squares printed after the question, one with the word "yes" beside it and another with the word "no" beside it.

(g) If a 2/3 majority of the voters present and voting on the issuance of bonds or notes shall vote in the affirmative, the appropriation and issuance of bonds or notes in the amounts so stated in the question shall be declared to have been adopted.

III. The issuance of tax anticipation notes shall be authorized by a majority vote of the town council.

IV. This section shall not apply to towns which have adopted a charter calling for a budgetary town meeting pursuant to RSA 49-D:3, III. The issuance of bonds or notes in such towns shall be governed by RSA 33:7, 33:8 and 33:8-a.

Source. 1991, 304:2. 1993, 176:5. 1994, 87:1, eff. July 5, 1994.

Section 33:8-e

33:8-e Town Council Authority to Issue Bonds and Notes. – Any town which has adopted a charter pursuant to RSA 49-B and which does not have a budgetary town meeting, may choose in its charter to allow the town council to follow the procedures set out in RSA 33:8-d or RSA 33:9 for the issuance of bonds and notes.

Source. 1994, 87:2, eff. July 5, 1994.

Section 33:8-f

33:8-f Procedures to Limit or Rescind Bonding Authority for Bonds or Notes. –

I. In any vote to approve bonding authority, a town may limit the length of time the bond authorization remains valid. If, after the expiration of any such period, no bond or note has been issued, the bonding authority shall be considered for all purposes as rescinded.

II. A town may vote at an annual meeting to rescind an authorized but unissued bond or note following the same procedures as would be required to adopt such bond or note, provided that:

Proposed Town Meeting 2013 Warrant Articles

T - 2. Issuance of \$3,370,250 Bonds for the Development of the Macintosh Well to Include the Electric Service, Wellhead Development, Piping Land Purchase, and Treatment Plant.

To see if the Town will vote to raise an appropriate the sum of \$3,370,250 (gross budget) for the development of the MacIntosh Well to include electric service, well head development, piping, land purchase and treatment plant and to authorize the issuance of not more than \$3,370,250 of bonds and notes in accordance with the provisions of the Municipal Finance Act (NH RSA 33:1 et seq., as amended) and to authorize the Town Council to issue and negotiate such bonds or notes and to determine the rate of interest thereon. Further, to authorize the Town Council to apply for, negotiate, contract for, seek and do all things necessary to obtain such Federal and State grants-in-aid, contribution, assistance and to participate in the State Revolving Fund (SRF) RSA 486:14 established for this purpose as may be available, and to adopt any resolution relating thereto and to take such other actions as may be necessary to effect the issuance, negotiation, sale and delivery of such bonds or notes as shall be in the best interest of the Town of Newmarket, NH. . *If passed, there will be no impact on the tax rate. There will be an iImpact on the Water Rates.* (3/5 majority vote required).



To: Steve Fournier, Town Administrator
From: Sean T. Greig, Supt. Water/Sewer
Date: December 11, 2012
Re: MacIntosh Well Construction and Bond Schedule
Wastewater Plant Construction and Bond Schedule

MacIntosh Well

NHDES approved Schedule

- March 2013 – Town Vote for new water supply
- February 2014 – Complete design for the well and treatment plant
- May 2014 – Begin Construction
- May 2015 – Complete Construction
- Fiscal Year 2015-2016 – First Bond Payment due

Wastewater Facility

Administrative Order on Consent

- March 2013 – Town Vote for new Wastewater Treatment Facility
- October 2014 – Complete design and bidding
- April 2015 – Begin Construction
- April 2017 – Complete Construction
- Fiscal Year 2017-2018 First Bond Payment due

MacIntosh Well

Bond Schedule First Payment 2015-2016

	Project Cost	\$3,225,617		
	Loan Forgiveness %	15.00%		
	Loan Forgiveness	\$483,843		
	Loan Amount	\$2,741,774		
	Interest Rate	2.720%		
	1% Construction Loan			
	Loan Principle	Principle Payment	Interest	Total Payment
1	\$2,741,774	137,089	74,576	211,665
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4	\$2,330,508	137,089	63,390	200,479
5	\$2,193,420	137,089	59,661	196,750
6	\$2,056,331	137,089	55,932	193,021
7	\$1,919,242	137,089	52,203	189,292
8	\$1,782,153	137,089	48,475	185,563
9	\$1,645,065	137,089	44,746	181,834
10	\$1,507,976	137,089	41,017	178,106
11	\$1,370,887	137,089	37,288	174,377
12	\$1,233,799	137,089	33,559	170,648
13	\$1,096,710	137,089	29,831	166,919
14	\$959,621	137,089	26,102	163,190
15	\$822,532	137,089	22,373	159,462
16	\$685,444	137,089	18,644	155,733
17	\$548,355	137,089	14,915	152,004
18	\$411,266	137,089	11,186	148,275
19	\$274,177	137,089	7,458	144,546
20	\$137,089	137,089	3,729	140,818

Wastewater Treatment Facility

Bond Schedule First Payment 2016-2017

	Project Cost	\$14,100,000		
	Loan Forgiveness	\$250,000		
	Loan Amount	\$13,850,000		
	Interest Rate	2.720%		
	1% Construction Loan			
	Loan Principle	Principle Payment	Interest	Total Payment
1	\$13,850,000	692,500	376,720	1,069,220
2	\$13,157,500	692,500	357,884	1,050,384
3	\$12,465,000	692,500	339,048	1,031,548
4	\$11,772,500	692,500	320,212	1,012,712
5	\$11,080,000	692,500	301,376	993,876
6	\$10,387,500	692,500	282,540	975,040
7	\$9,695,000	692,500	263,704	956,204
8	\$9,002,500	692,500	244,868	937,368
9	\$8,310,000	692,500	226,032	918,532
10	\$7,617,500	692,500	207,196	899,696
11	\$6,925,000	692,500	188,360	880,860
12	\$6,232,500	692,500	169,524	862,024
13	\$5,540,000	692,500	150,688	843,188
14	\$4,847,500	692,500	131,852	824,352
15	\$4,155,000	692,500	113,016	805,516
16	\$3,462,500	692,500	94,180	786,680
17	\$2,770,000	692,500	75,344	767,844
18	\$2,077,500	692,500	56,508	749,008
19	\$1,385,000	692,500	37,672	730,172
20	\$692,500	692,500	18,836	711,336

Town of Newmarket



MacIntosh Well Treatment Alternatives Pilot Study

December 19, 2012

Background

- Town continuing to look for replacement water supply since Packers Falls inactive
- MacIntosh well – new water supply rated for 300 gpm (larger than existing wells)
 - Emery & Garrett Groundwater, Inc. 56 day pump test concluded April 2010
 - Well Treatment Alternatives Report completed September 2010
 - Corrective Action Plan required by NHDES June 2012

Corrective Action Plan

- DES approved schedule:
 - Perform Pilot Immediately
 - March 2013 – Town Vote for new water supply
 - Feb. 2014 – Design well and treatment plant
 - May 2014 – Begin Construction
 - May 2015 – Complete Construction

“Failure to meet any of the above listed deadlines without prior approval may be a treatment technique violation and lead to further enforcement action by DES” *DES CAP Approval Letter dated June 15, 2012*

Pilot Study Objectives

- Pump the well at the operational parameters consistent with end use
- Pilot the well treatment alternatives
 - Direct to system
 - Mix with existing water supply
 - Electrodialysis Reversal (EDR) treatment
- Assess results
- Present options for Town to make informed water supply decisions

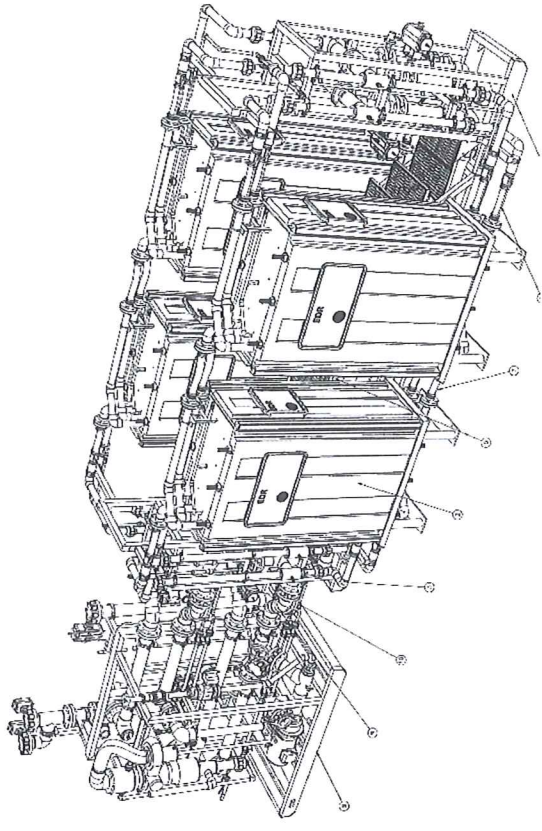
Well Treatment Alternatives

1. Direct to the distribution system
 - Chemical addition (chlorine, sequestering agent)
2. Blending with Existing Water Supply
 - Existing well water blended with MacIntosh well
 - 60/40 blend (MacIntosh/Bennett)

Well Treatment Alternatives

3. EDR Treatment

- Electric potential used to remove constituents
- Physical removal of target constituents from the water supply



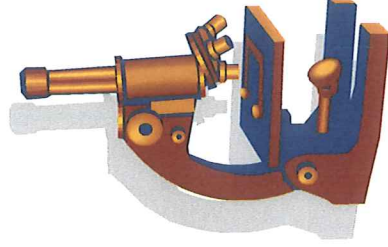
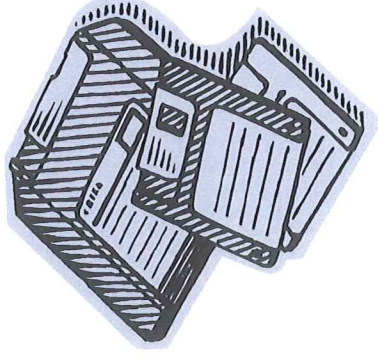
Pilot Study Protocol

- 5 day pump test to assess water quality
- 3 week treatment testing
- Operate well as expected for water supply
- Blending distribution water to be consistent with full scale methodology

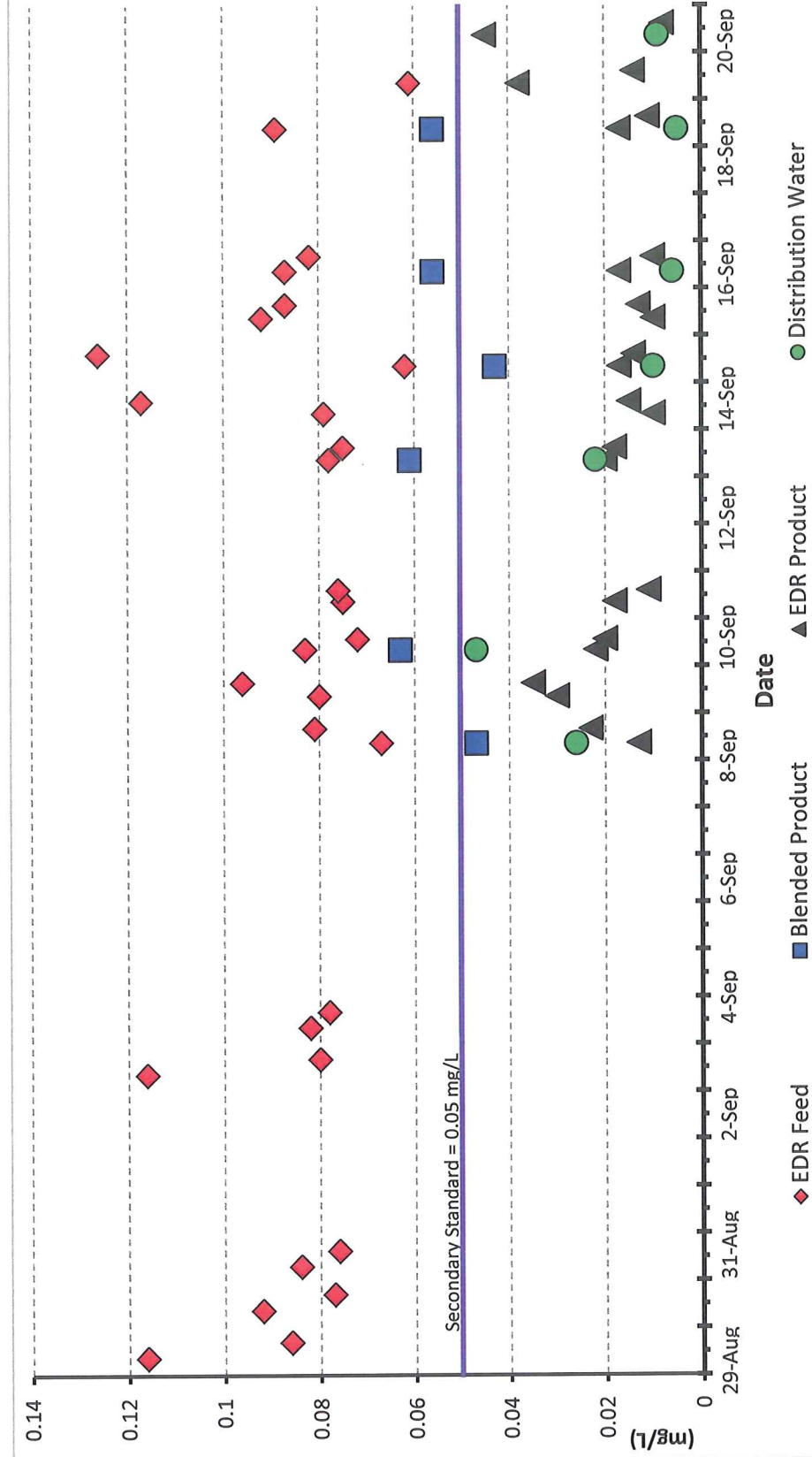
Water Quality Constituents

- The pilot study focus was on the treatment of five constituents:
 - Manganese
 - Arsenic
 - Chloride
 - Sodium
 - Total Dissolved Solids

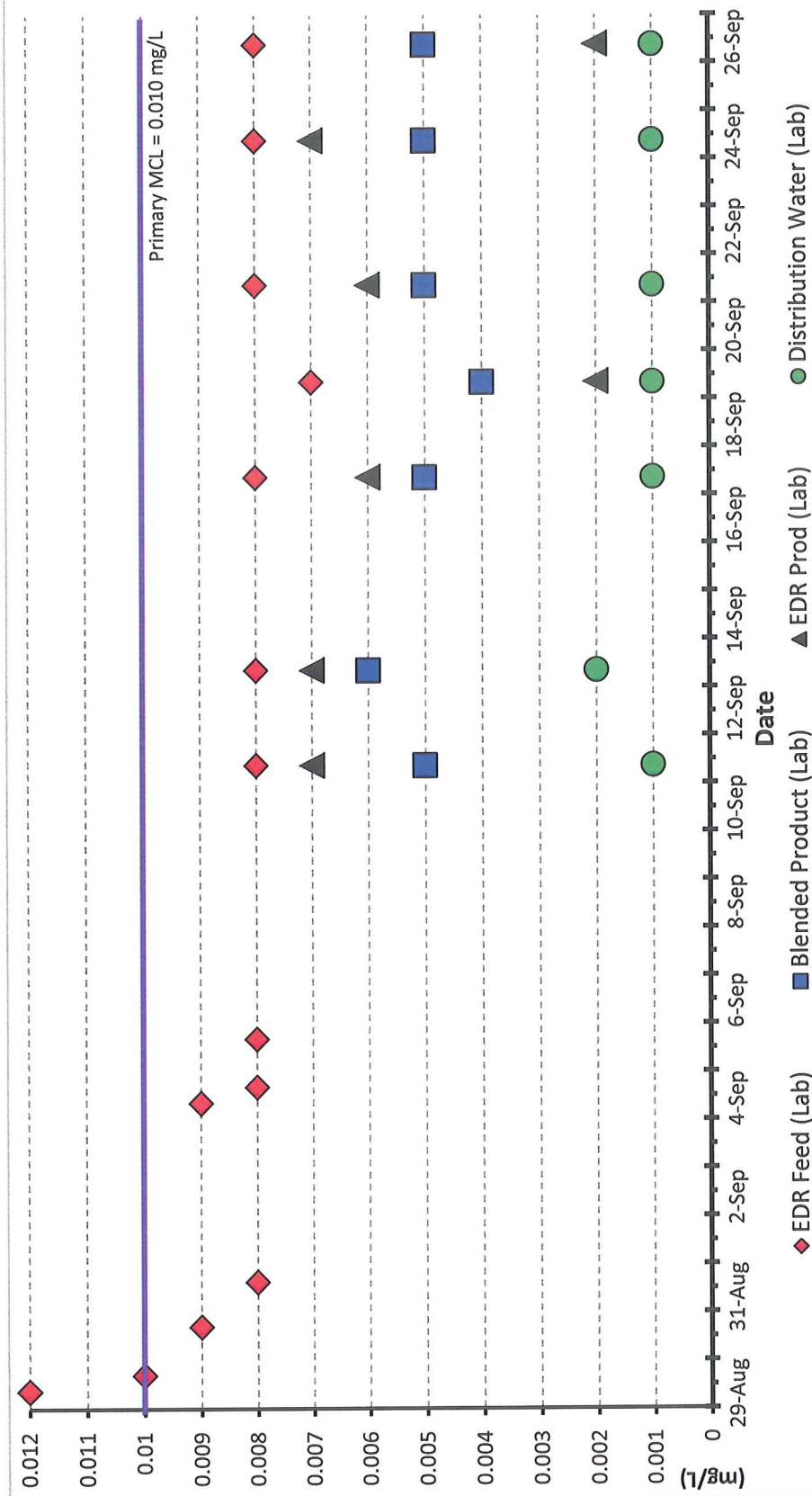
Water Quality Results



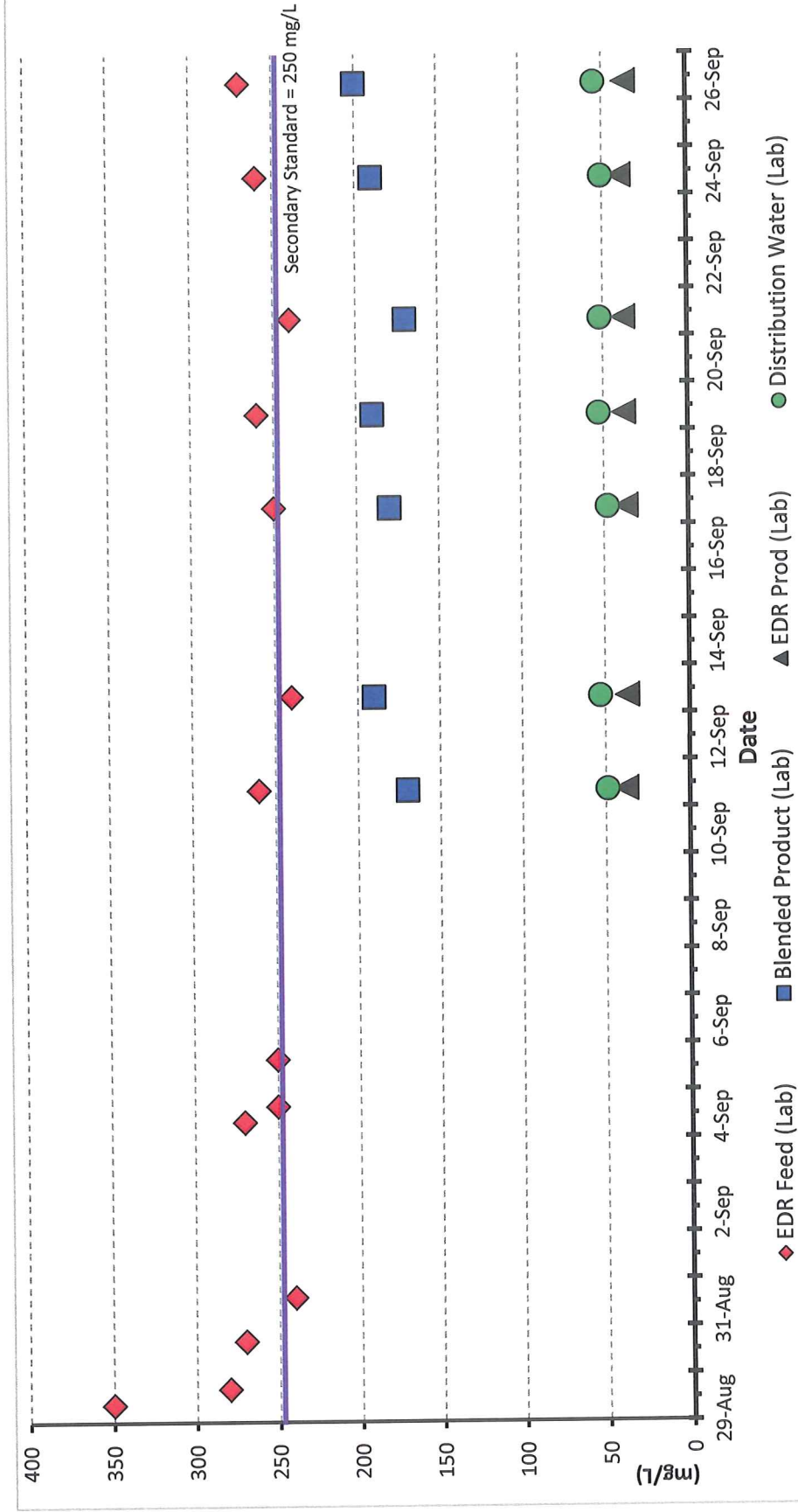
Manganese



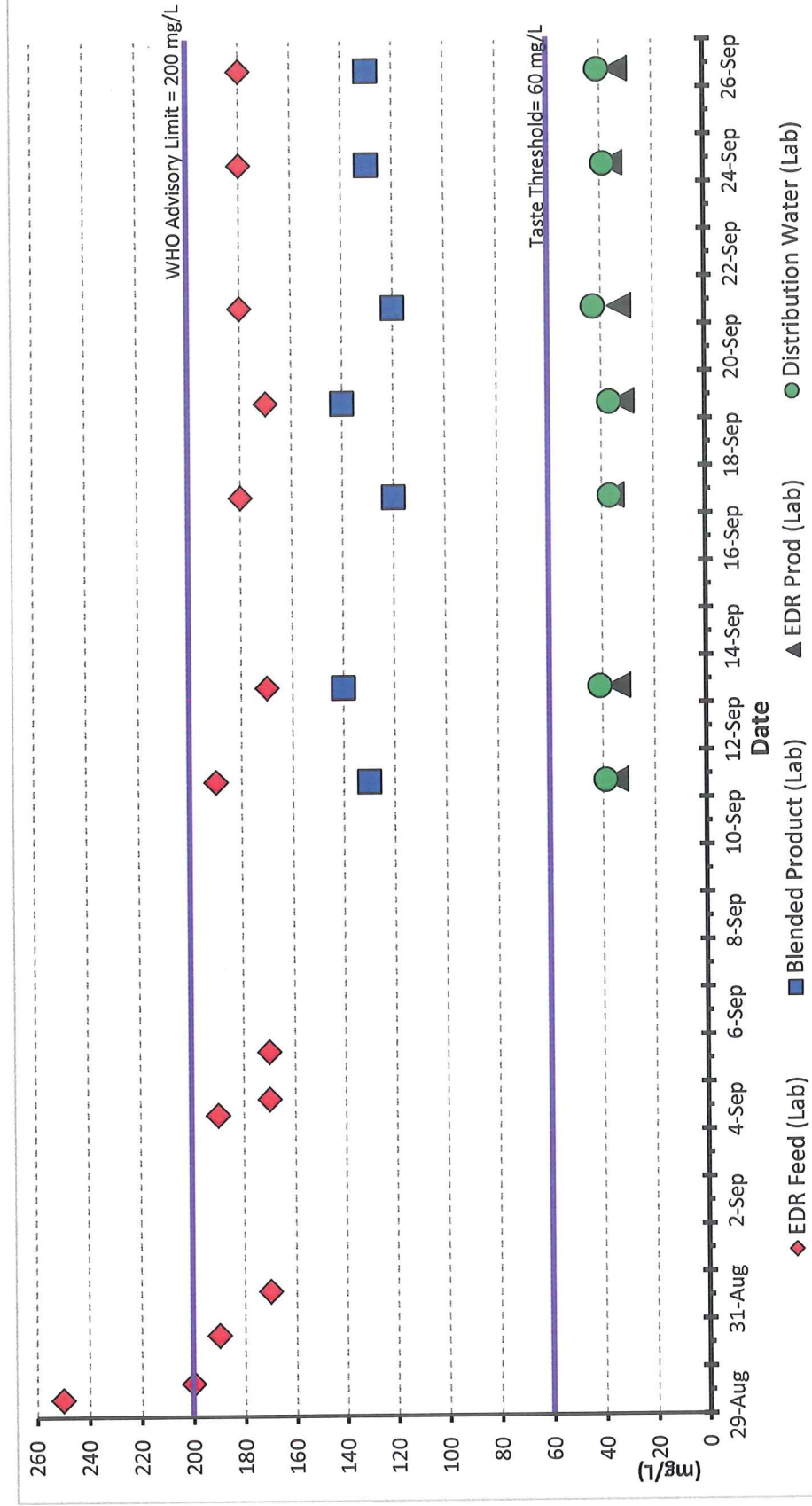
Arsenic



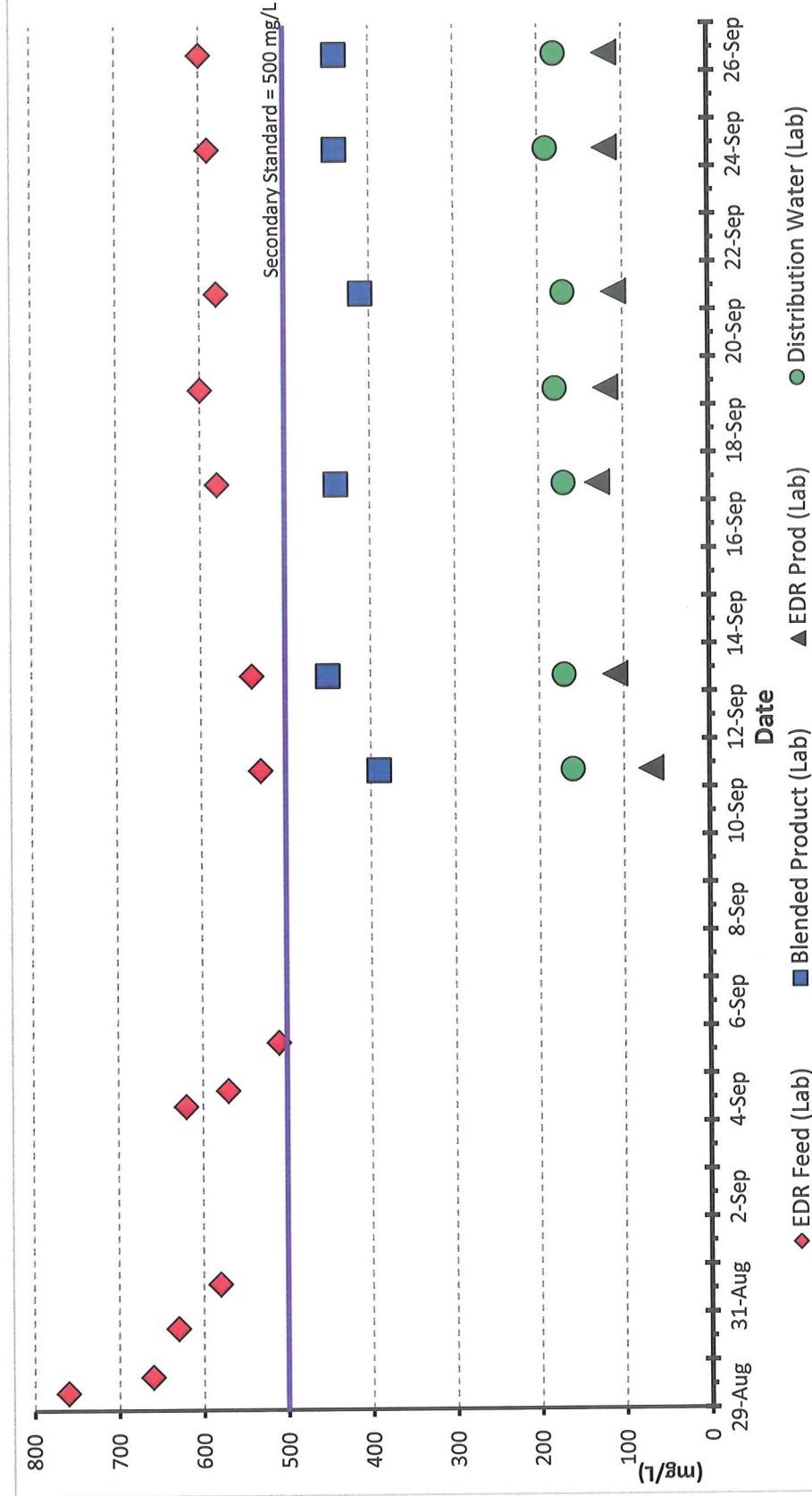
Chloride



Sodium



Total Dissolved Solids



Opinion of Probable Cost

Task	Pump Direct	Blending Cost	EDR Cost
1 Easements Protective Radius	\$6,000	\$6,000	\$6,000
2 Electric Service to WellHead	\$120,000	\$120,000	\$120,000
3 WellHead	\$135,000	\$135,000	\$135,000
4 Permit and Construct Blowoff	\$25,000	\$0	\$0
5 Horizontal Directional Drill	\$80,000	\$80,000	\$80,000
6 Treatment Plant Site Work	\$25,000	\$125,000	\$125,000
7 Raw Water Main	\$180,000	\$180,000	\$180,000
8 Electric Service to WTP (Hersey)	\$30,000	\$45,000	\$45,000
9 Water Treatment Plant	\$270,000	\$920,000	\$1,575,000
10 Purchase Water Treatment Plant Land	\$50,000	\$100,000	\$100,000

Subtotal:	\$921,000	\$1,711,000	\$2,366,000
Inflation: 2.5% for 3 years	\$55,600	\$131,600	\$182,000
Subtotal w/ inflation:	\$976,600	\$1,842,600	\$2,548,000
Engineering (20%)	\$196,000	\$370,000	\$510,000
Contingency (10%)	\$98,000	\$190,000	\$260,000
Total:	\$1,270,600	\$2,402,600	\$3,318,000

Comparison of Treatment

- Direct to Distribution System
 - Advantages
 - Lowest cost
 - Easy operation and maintenance
 - Disadvantages
 - Significant deterioration of water quality
 - Noticeable taste impact to customers
 - Black staining and scaling concerns
 - Certain customers may not be able to drink the water (high sodium)
 - May not be allowed by DES if complaints are received

Comparison of Treatment

- Blending with Existing Water Supply
 - Advantages
 - Moderate cost
 - Most constituents below secondary standards
 - Provision for future Tucker well
 - Disadvantages
 - Not a stand alone well
 - Requires distribution system modification and controls
 - Deterioration of water quality provided to water users

Comparison of Treatment

- EDR Treatment
 - Advantages
 - Physical removal of constituents from water supply
 - Provides a water quality similar to existing wells
 - Provision for treatment of future Tucker well
 - Provides stand alone well
 - Creates flexibility in well management
 - Can turn off exist wells to recharge the aquifer
 - Disadvantages
 - Higher capital cost and O+M cost

Funding

- State Revolving Loan/Grant Funding
 - 15% grant for FY2013 approved, pending positive bond vote.
 - 2.72% interest rate over 20 years
 - First payment due 2016
 - No guarantee of future grant money
- Funded by water customers only

Weston & Sampson®

When it's essential.

Affects of Constituents

- Manganese
 - Impart a metallic taste
 - Black staining of laundry and fixtures
 - May affect neurological and muscle formation in humans (DES fact sheet WD-DWGB-3-8)
 - Constituent currently under scrutiny and may be regulated in the future
 - EPA issued a Drinking Water Health Advisory that exposure to infants should not exceed 0.3 mg/L

Affects of Constituents

- Arsenic
 - “EPA’s standard balances the current understanding of health effects versus the cost of removing arsenic from drinking water” 40 CFR141.154(b)(1)
 - Known to cause cancer
 - Linked to skin damage and circulatory problems

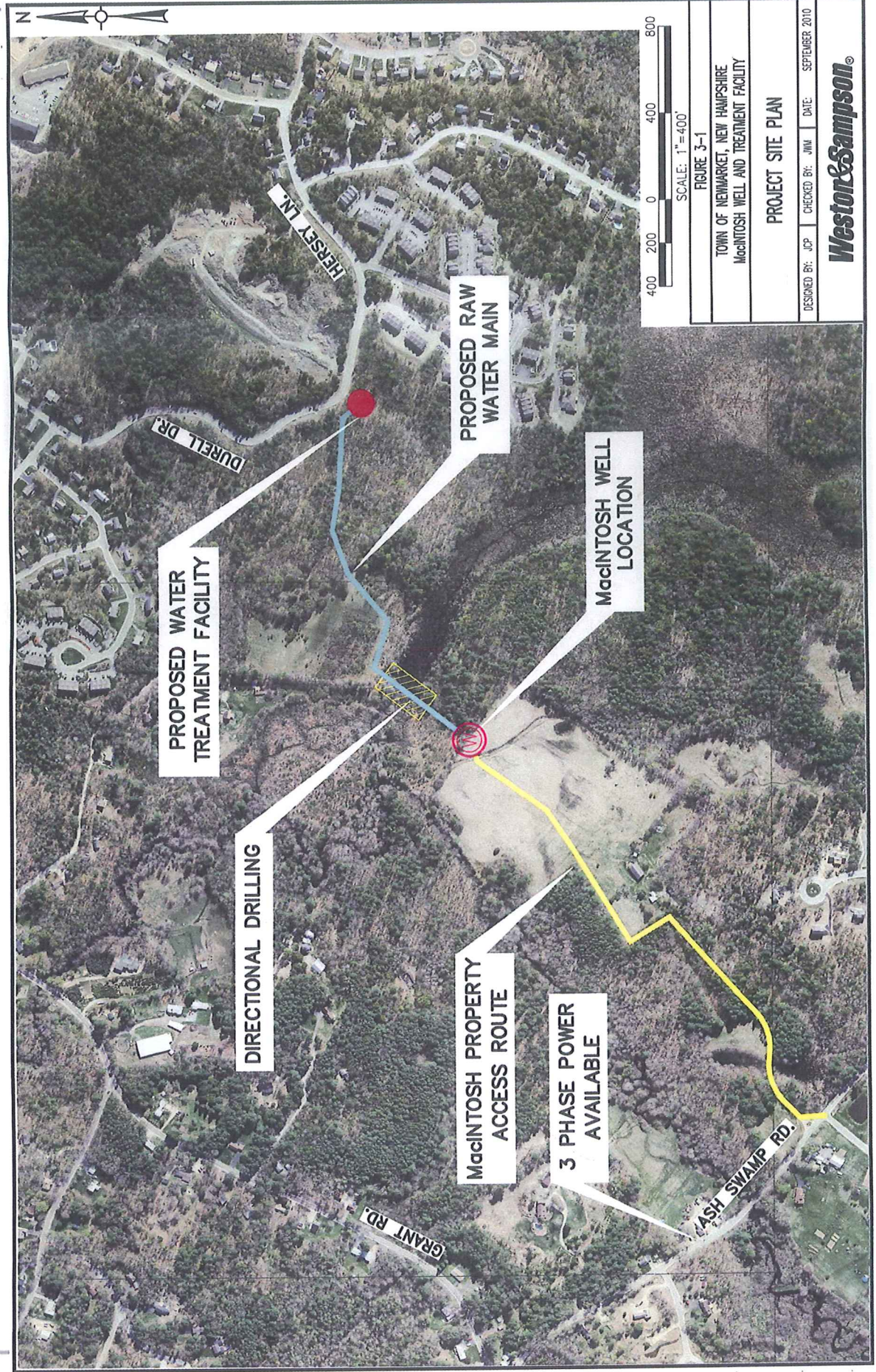
Affects of Constituents

- Chloride
 - Aesthetic concerns (white staining of fixtures)
- Sodium
 - Imparts a salty taste (EPA recommendation for sodium <60 mg/L)

Affects of Constituents

- Total Dissolved Solids
 - Affect corrosion and encrustation in distribution system
 - Excessive scale formation in water pipes, water heaters, boilers, and appliances leading to shorter service life of these items
 - Laxative-like effects may occur in infants

Site Map



TITLE L

WATER MANAGEMENT AND PROTECTION

CHAPTER 486

AID TO MUNICIPALITIES FOR WATER POLLUTION CONTROL

Section 486:14

486:14 State Water Pollution Control and Drinking Water Revolving Loan Funds. –

I. (a) Authority is granted for the state of New Hampshire to participate in the federally funded state water pollution control and drinking water revolving loan funds or grants as may be provided under the Clean Water Act, the Safe Drinking Water Act, or related federal legislation as amended from time to time. The loan funds shall be administered by the commissioner of the department of environmental services under rules adopted by the commissioner under the provisions of RSA 541-A.

(b) A sum equal to 2 percent of all loan principal balances outstanding each year, which shall be an administrative charge, shall be set aside to be used by the department of environmental services to pay the costs of administering the state water pollution control and drinking water revolving loan funds. The funds set aside shall be deposited in nonlapsing water pollution control and drinking water loan administration funds and shall be continually appropriated to the department exclusively for the purposes of this section. If the sum of the administrative charge plus interest charge as established by rules of the department of environmental services based on market rates is less than 2 percent for a loan, then the administrative charge shall be equal to this sum and no interest charge shall be assessed on the loan.

(c) The department of environmental services is authorized to review projects funded from the state water pollution and drinking water revolving loan funds for impacts on the human and natural environment similar in intent to the steps described in 40 C.F.R. part 6, sections 506 and 508 through 511, pursuant to rules adopted by the commissioner of the department of environmental services under RSA 541-A.

(d) [Repealed.]

II. It is the intent of the general court that many projects be considered for inclusion in the state water pollution control revolving loan fund program. The following projects shall be given first consideration for inclusion:

- (a) Manchester sewage treatment plant expansion.
- (b) Exeter sewage treatment plant.
- (c) Monroe sewage treatment plant.

III. Any borrowing by a municipality from the loan fund or grant funded monies shall be governed by the applicable provisions of RSA 33, provided that the first principal payment on any loan and the first of the annual payments required under RSA 33:2 may be deferred up to one year after the estimated or actual completion date of the project being financed by the loan, and provided further that no authenticating certificate shall be required under RSA 33:11.

Source. 1989, 339:1. 1996, 224:4, eff. Aug. 9, 1996. 2002, 251:1, I, eff. May 17, 2002. 2009, 144:42, eff. July 1, 2009. 2010, 151:2, eff. Aug. 13, 2010; 295:14, eff. Aug. 13, 2010 at 12:01 a.m.

Proposed Town Meeting 2013 Warrant Articles

T - 4. Rescinding the Parking Special Revenue Fund

To see if the Town will rescind the provisions of RSA 31:95-c to restrict 100% of revenues from all parking revenue to expenditures for the purpose construction, maintaining, acquisition and all other related expenditures that pertains parking issues? Such revenues and expenditures shall be accounted for in a special revenue fund to be known as the parking special revenue fund, separate from the general fund. Any surplus in said fund shall not be deemed part of the general fund accumulated surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of revenue. If this article passes any remaining amounts in the fund shall become part of the general fund accumulated surplus. *If passed, there will be no impact on the tax rate.* (Majority ballot vote).

Town Administrator Comments: In 2001, the Town voted to create a Parking Special Revenue Fund for the constructing or purchasing parking facilities. Currently, there is \$122,000 in the Parking Special Revenue Fund. These funds are not being used and do not have any plans to be used. In the future, any revenues collected for parking related sources will go to the general fund revenue budget.

Article 3. Funding of Accounting Software – Lease/Purchase Agreement

To see if the taxpayer will authorize the Town of Newmarket to enter into a lease/purchase agreement for the acquisition of accounting hardware and software for a total of \$191,140 and to raise and appropriate the sum of Thirty-eight Thousand Two Hundred Twenty-eight Dollars (\$38,228) as the first of five payments to complete the purchase. [Tax rate will increase by thirteen cents (\$.13) per thousand this year.] (3/5-ballot vote in SB2 towns)
Recommended by the Town Council and the Budget Committee.

Article 4. Rescind Remaining 1990 Wastewater Treatment Improvements Bonding

To see if the Town of Newmarket will rescind \$112,927 of bonding authority for those bonds not issued for the May 15, 1990 vote authorizing the issuance of not more than \$650,000 of bonds or notes to finance the study, design and construction of wastewater treatment improvements that included sludge dewatering, disinfection and wastewater pumping facilities in accordance with the provision of the Municipal Finance Act (RSA 33). (In 1993 the Town of Newmarket bonded only \$537,073 of the \$650,000 approved.) (3/5 ballot vote in SB2 towns)
Recommended by the Town Council and the Budget Committee.

Article 5. Parking Special Revenue Fund

To see if the Town of Newmarket will raise and appropriate the sum of One Dollar (\$1.00) to be placed in a parking special revenue fund and to adopt the provision of RSA 31:95-c to restrict 100% of revenues from all parking revenue sources to be expended for the purpose of construction, maintaining, acquisition and all other related expenditures that pertains parking issues. Such revenues and expenditures shall be accounted for in a special revenue fund to be known as the Parking Fund, separate from the general fund. Any surplus in said fund shall not be deemed part of the general fund accumulated surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of revenue. (Majority ballot vote)
Recommended by the Town Council and the Budget Committee.

Article 6. Petitioned Warrant Article – Newmarket Arts Association Community Arts' Development Special Revenue Fund

To see if the Town of Newmarket will raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000.00) to be placed in a Newmarket Arts Association Community Arts' Development special revenue fund and to adopt the provision of RSA 31:95-c to restrict 100% of revenues from all revenue sources pertaining to the arts to be expended for the purpose of obtaining and maintaining a site or space in Newmarket as a base for offering classes and displaying local artwork, enabling public access to and involvement in community and local artistic endeavours and other related activities, for providing funds for matching grant offers, for programs involving art outreach into the local schools, and all the related expenditures that pertain in the support and continuance of community arts' development issues in Newmarket. Such revenues and expenditures shall be accounted for in a special revenue fund to be known as the Newmarket Arts Association Community Arts' Development Fund, separate from the general fund. Any surplus in said fund shall not be deemed part of the general fund accumulated surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of revenue. (Majority ballot vote)
Not recommended by the Town Council or the Budget Committee.

Article 5. Parking Special Revenue Fund

To see if the Town of Newmarket will raise and appropriate the sum of One Dollar (\$1.00) to be placed in a parking special revenue fund and to adopt the provision of RSA 31:95-c to restrict 100% of revenues from all parking revenue sources to be expended for the purpose of construction, maintaining, acquisition and all other related expenditures that pertains parking issues. Such revenues and expenditures shall be accounted for in a special revenue fund to be known as the Parking Fund, separate from the general fund. Any surplus in said fund shall not be deemed part of the general fund accumulated surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of revenue. (Majority ballot vote)
Recommended by the Town Council and the Budget Committee.

A motion was made by Mike Vlodica and seconded by Scott Foster.

A discussion was held as to the projected revenue for this fund. Al Dixon stated he was projecting about \$100,000.

Ranan Cohen stated there are quite a few viewpoints on implementing this whole thing and he stated the Council should keep an open mind.

A voice vote was taken and the article passed.

Article 6. Petitioned Warrant Article – Newmarket Arts Association Community Arts' Development Special Revenue Fund

To see if the Town of Newmarket will raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000.00) to be placed in a Newmarket Arts Association Community Arts' Development special revenue fund and to adopt the provision of RSA 31:95-c to restrict 100% of revenues from all revenue sources pertaining to the arts to be expended for the purpose of obtaining and maintaining a site or space in Newmarket as a base for offering classes and displaying local artwork, enabling public access to and involvement in community and local artistic endeavors and other related activities, for providing funds for matching grant offers, for programs involving art outreach into the local schools, and all the related expenditures that pertain in the support and continuance of community arts' development issues in Newmarket. Such revenues and expenditures shall be accounted for in a special revenue fund to be known as the Newmarket Arts Association Community Arts' Development Fund, separate from the general fund. Any surplus in said fund shall not be deemed part of the general fund accumulated surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of revenue. (Majority ballot vote)

Not recommended by the Town Council or the Budget Committee.

A motion was made by Bob Daigle and seconded by Bernard O'Connor.

Run: 10/31/12
9:58AM

Balance Sheet
Town of Newmarket
As Of: OCTOBER 2012, GL Year 2013

Page: 1
mangell
BalanceSheet

Account Number		Balance
11 PARKING FUND		
Assets		
11-105-000-3103	PARKING - PDIP INVESTMENTS	55,440.79
11-113-000-3001	PARKING - DUE TO/FROM GENERAL FUND	125,150.18
Totals Assets		180,590.97
Fund Balance		
11-220-000-3211	PARKING - RESERVE FOR ENCUMBRANCE	0.00
	Prior Year Expenditure	0.00
	Prior Year Unencumbered Funds	0.00
	Net Expenditure And Unencumbrances	0.00
Total PARKING - RESERVE FOR ENCUMBRANCE		0.00
11-220-000-4015	PARKING - RESERVED FUND BALANCE	179,105.63
	Current Year Revenue	1,485.34
	Current Year Expenditure	0.00
	Current Year Encumbrances	0.00
	Prior Year Unencumbered Funds	0.00
	Net Revenue, Expenditure And Encumbrances	1,485.34
Total PARKING - RESERVED FUND BALANCE		180,590.97
Total All Fund Balance Accounts		180,590.97
Total Liabilities and Fund Balance		180,590.97
Balance 11 PARKING FUND		0.00
Grand Total		0.00

TITLE III

TOWNS, CITIES, VILLAGE DISTRICTS, AND UNINCORPORATED PLACES

CHAPTER 31

POWERS AND DUTIES OF TOWNS

Miscellaneous

Section 31:95-c

31:95-c Special Revenue Funds. –

I. Towns may, pursuant to RSA 31:95-d, vote to restrict revenues, or any portion of revenues, from a specific source to expenditures for specific purposes. Such revenues and expenditures shall be accounted for in a special revenue fund separate from the general fund.

II. Notwithstanding paragraph IV, towns may establish, pursuant to RSA 31:95-d, special revenue funds to:

(a) Provide special highway funds from appropriate revenues, such as revenues from block grants from the state highway fund, motor vehicle permit fees collected under RSA 261:165, parking meter fees and fines in accordance with RSA 231:131, and any other highway related revenues not otherwise designated by law. Appropriations from the special highway fund shall be used for highway expenditures.

(b) Provide special capital improvement plan funds from appropriate revenues, which include any portion of town revenues otherwise allotted to the general fund except property taxes, provided that the town has adopted and has in place an up-to-date capital improvement plan as prescribed and developed in accordance with the provisions of RSA 674:5 through 674:8. Any funds from sources includable in subparagraph (a) included in the capital improvement plan shall be used solely for highway purposes. Appropriations from the special capital improvement plan fund shall be used to fund those individual capital projects identified in an up-to-date duly adopted town capital improvement plan.

III. Any surplus in any fund created under paragraph I or II shall not be deemed part of the general fund accumulated surplus nor shall any surplus be expended for any purpose or transferred to any appropriation until such time as the legislative body shall have voted to appropriate a specific amount from said fund for a specific purpose related to the purpose or source of the revenue.

IV. This section shall not be construed to prohibit the establishment of capital reserve funds pursuant to RSA 35:1 or town created trust funds pursuant to RSA 31:19-a. The provisions of this section shall be limited to those town activities funded primarily through user fees including, but not limited to, municipal airports and solid waste facilities.

Source. 1989, 279:1. 1993, 184:1, eff. Aug. 8, 1993. 1996, 148:1, 2, eff. May 24, 1996.

Proposed Town Meeting 2013 Warrant Articles

T - 5. Correcting a Deficit in the Fire Station/Public Works Facility Building Project Fund

To see if the Town will vote to raise and appropriate the sum of one million, two hundred and twenty-four thousand dollars (\$1,224,000) to be transferred to the Fire/Public Works Building Capital Project Fund for the purpose of eliminating a deficit caused by the lapse of bonding authority for construction costs of the Fire/Public Works Building. This sum to come from June 30 fund balance available for transfer on July 1. No amount to be raised from taxation. *If passed, there will be no impact on the tax rate.* (Majority vote required).

Town Administrator Comments: This article if passed will transfer \$1,224,000 from *Reserved* Fund Balance to the Fire/Public Works Building Capital Project Fund. In 2004, Town Meeting authorized construction of a Fire/Public Works Building and it was completed in the fall of 2004. However, the Town never used their bonding authority and did not issue \$1.6m in bonds to pay for this. Instead, they annually appropriated \$136,000 to repay the general fund balance for \$1.6m that was used to do the project. Since that time, we have had a reserved fund balance of the amount remaining on our books. The Fire/Public Works Building fund now reports a deficit of \$1.224m. This will wipe the deficit from the Town's general ledger and clean our books. There will be no impact to the tax rate and since it is already reserved, there will be no impact to unreserved fund balance.

Proposed Town Meeting 2013 Warrant Articles

T - 6. Change in Purpose of the Fire Capital Reserve Fund

To see if the Town will vote to change the purpose of the Fire Capital Reserve Fund previously established in 1961 to allow the purchase of Fire and Ambulance equipment and vehicles from said fund. *If passed, there will be no impact on the tax rate. (2/3 vote required.)*

Town Administrator Comments: Currently, the Fire Capital Reserve Fund established in 1961 only mentions the use of the fund to purchase fire vehicles. This would allow the fund to be used for other fire related equipment such as radios.

March 14, 1961

count of two per cent (2%) on all taxes except poll and head taxes, if paid within fifteen days after receipt of bill.

5. To see if the Town will vote to accept the budget as submitted by the Budget Committee.

6. To see if the Town will vote to pay members of the Fire Department \$72.00 in addition to that required by law. (Recommended by the Budget Committee.)

7. To see if the Town will vote to raise and appropriate the sum of \$1,800.00 to pay the State the Town's share of the remaining costs of Ash Swamp Bridge. Part of this cost is due to the extra depth of the foundation and the engineering costs that were not entered and considered in the original bill. (Recommended by the Budget Committee.)

8. To see if the Town will license the Boy Scouts of America to use for a recreation building a lot having a frontage of 75 feet and a depth of 100 feet on the Old Dump Road so long as they occupy and use said building for said purpose.

9. To see if the Town will vote to raise and appropriate the sum of \$12,500.00 to buy a garbage disposal truck for the Department of Public Works, said money to be paid over a period of four years. (Recommended by the Budget Committee.)

10. To see if the Town will vote to authorize the establishment of a capital reserve fund for the Fire Department. Money to be used in buying future fire truck and the sum of \$2,000.00 to be raised and appropriated each year. (Recommended by the Budget Committee.)

11. To see if the Town will vote to raise the sum of Five Thousand and no/100 (\$5,000.00) dollars to

extend a six-inch line starting at the extending into said proximately two thlingent upon the three thousand and the adjacent land Submitted without

12. To see if tension of the town (By petition). 600 \$1,500.00. Submitte

13. To see if present water ma Corner 6,000 feet at

6-Inc

8-Inc

10-Inc

Money to be re issue and that said Water Works income mended by the Bu.

14. To see if \$6,000.00 from taxes to extend the exist Durham Point Road North Main Street of about 870 feet about 500 feet long Point Road in order ice and fire protection.) Recommender

Given under ou

Proposed Town Meeting 2013 Warrant Articles

T - 8. Creation of Town Revaluation Capital Reserve Fund

To see if the Town will vote to establish a Town Revaluation Capital Reserve Fund and to raise and appropriate the sum of forty thousand dollars and no cents (\$40,000) to be placed in said fund and to name the Town Council as agents. The purpose of this fund is to comply with the New Hampshire State Constitution and carry out a Town Revaluation in FY15. *If passed, it is estimated that this article will amount to \$0.05 of the tax rate* (Majority vote required.)

Town Administrator Comments: After discussions with the NH Department of Revenue Administration, the creation of the Capital Reserve Fund needs to be placed on the Town Warrant for the voter's approval. This will remove the \$40,000 that is currently in the General Fund Operating Budget under the Capital Improvement line items.



**Town of Newmarket, New Hampshire
Town Council Business Meeting
January 2, 2013 7:00 p.m.
Council Chambers**

7. New Business/Correspondence

a. Town Council to Consider Nominations, Appointments and Elections

- i. Economic Development Committee – Gerry O’Connell At Large March 2014
- ii. Conservation Commission-Robert Gazda Alternate Position Term Expires March 2014
- iii. Heritage Advisory Committee – Robert Gazda Term Expires March 2015

b. Ordinances and Resolutions in the 1st Reading – *Items will be held over for a vote at the next regular business meeting.*

- i. Resolution #2012/2013-42 Default Budget FY2013/2014 (*Request to Suspend Council Rules*)
- ii. Resolution #2012/2013-41 Authorizing the Inclusion of the Tax Impact of Certain Warrant Articles in the Annual Town Meeting Warrant (*Request to Suspend Council Rules*)
- iii. Resolution #2012/2013-43 Scheduled Deliberative First Session Annual Meeting (*Request to Suspend Council Rules*)
- iv. Resolution #2012/2013-44 Purchase of a 2013 Ford 250 Utility Vehicle and Associated Equipment for \$35,181 for the Water and Sewer Department

c. Correspondence to the Town Council

d. Closing Comments by Town Councilors



RECEIVED

DEC 13 2012

TOWN OF NEW MARKET
ADMINISTRATOR'S OFFICE

APPLICATION FOR APPOINTMENT TO A BOARD,
COMMISSION, OR COMMITTEE POSITION WITHIN THE
TOWN OF NEWMARKET

Applicant's Name: GERRY O'CONNELL

Address: 26 Grant Road Phone/Cell 603 -

RSA 669:19 Newmarket Registered Voter: Yes ☒ No ☐ # of Years as Resident: 10

Email address: gerry@oconnellre.com

Full membership (3 year term) position applying for Economic Development Committee

State what the new term expiration date is: AT-LARGE - March 2014

Alternate position (3 year term) position applying for _____

State what the new term expiration date is: _____

I feel the following experience and background qualifies me for this position: _____

Spent two years as President of Newmarket Business Association (2008+2009) and have been an active member over since. The NBA played a large role in supporting businesses during reconstruction and since then. I am an active member of the community and wish to support Newmarket as a whole to assist with improving our community.
(need more room, please use the back)

G O'Connell
Signature

12/12/12
Date

You are welcome to submit a letter or resume with this form. Applicants are requested to attend the Council meeting to address the Town Council prior to the decision making process. Applicants will be notified of the time and date of this meeting in advance. Thank you for your application and interest in the Town of Newmarket.



Her. Adv.

2015
RECEIVED

DEC 13 2012

APPLICATION FOR APPOINTMENT TO A BOARD,
COMMISSION, OR COMMITTEE POSITION WITHIN THE
TOWN OF NEWMARKET

TOWN OF NEWMARKET
ADMINISTRATOR'S OFFICE

Applicant's Name: Robert GAZDA

Address: 27 Packens Falls Rd Phone/Cell 659-3096

RSA 669:19 Newmarket Registered Voter: Yes No # of Years as Resident: 30+

Email address: Robert J GAZDA @ AOL.COM

Full membership (3 year term) position applying for _____

State what the new term expiration date is: _____

Alternate position (3 year term) position applying for Conservation Committee

State what the new term expiration date is: 3/14

I feel the following experience and background qualifies me for this position: _____

Life long Resident of Newmarket, Active
Conservation & Interest in Outdoor Resources
And Conservation of what is left of
Newmarket's Existing Natural Resources
And open Lands.

(need more room, please use the back)

RJ GAZDA

12/13/12

Signature

Date

You are welcome to submit a letter or resume with this form. Applicants are requested to attend the Council meeting to address the Town Council prior to the decision making process. Applicants will be notified of the time and date of this meeting in advance. Thank you for your application and interest in the Town of Newmarket.



Cons. 3/14 Alt

RECEIVED

DEC 13 2012

TOWN OF NEW MARKET
ADMINISTRATOR'S OFFICE

APPLICATION FOR APPOINTMENT TO A BOARD,
COMMISSION, OR COMMITTEE POSITION WITHIN THE
TOWN OF NEWMARKET

Applicant's Name: Robert GAZDA

Address: 27 Packens Falls Rd Phone/Cell 659-3096

RSA 669:19 Newmarket Registered Voter: Yes No # of Years as Resident: 30+

Email address: Robert J GAZDA @ AOL.com

Full membership (3 year term) position applying for Heritage Advisory

State what the new term expiration date is: 2015

Alternate position (3 year term) position applying for _____

State what the new term expiration date is: _____

I feel the following experience and background qualifies me for this position: _____

Life long resident of NewMarket 3rd
Generation Resident. Interest in
Maintaining The Historic Character of
This Town. Past Member of Historic Society
Maintain Historic Town Clock

(need more room, please use the back)

Signature [Handwritten Signature]

Date 12/13/12

You are welcome to submit a letter or resume with this form. Applicants are requested to attend the Council meeting to address the Town Council prior to the decision making process. Applicants will be notified of the time and date of this meeting in advance. Thank you for your application and interest in the Town of Newmarket.

TOWN OF NEWMARKET, NEW HAMPSHIRE

By the Newmarket Town Council

Resolution #2012/2013-42

Default Budget FY2013/2014

WHEREAS, in accordance with New Hampshire Revised Statutes Annotated 40:13, IX(b) the Town Council must approve a “Default Budget” in case the budget proposed by the Municipal Budget Committee fails at Town Meeting, and

WHEREAS, the “Default Budget” is determined by taking the previous year’s approved operating budget, increasing it by any contractual obligations and reduced by any onetime expenditures, and

WHEREAS, the Town Administrator and Finance Director determined this amount to be \$9,215,962.

NOW THEREFORE LET IT BE RESOLVED by the Newmarket Town Council that the Default Budget in the amount of \$9,215,962 is adopted.

Given at the Town Council Chambers in Newmarket, New Hampshire, this 2nd day of January in the year of Our Lord, Two Thousand Thirteen.

Philip J. Nazzaro, Chairman

John A. Bentley, Vice Chair

Gary Levy

Michael LaBranche

Edward C. Carmichael

Al Zink

Daniel J. Wright

A True Copy Attest _____

Becky I. Benvenuti, Town Clerk

DEFAULT BUDGET OF THE TOWN

OF: NEWMARKET, NEW HAMPSHIRE

For the Ensuing Year January 1, _____ to December 31, _____

or Fiscal Year From July 1, 2013 to June 30, 2014

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

1. Use this form to list the default budget calculation in the appropriate columns.
2. Post this form or any amended version with proposed operating budget (MS-6 or MS-7) and the warrant.
3. Per RSA 40:13, XI, (a), the default budget shall be disclosed at the first budget hearing.

GOVERNING BODY (SELECTMEN)

or

Budget Committee if RSA 40:14-b is adopted

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)230-5090

Default Budget - Town of Town of Newmarket, New Hampshire FY 2014

1	2	3	4	5	6
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
GENERAL GOVERNMENT					
4130-4139	Executive	181,752	11,920		193,672
4140-4149	Election,Reg.& Vital Statistics	177,880			177,880
4150-4151	Financial Administration	368,537			368,537
4152	Revaluation of Property	74,785			74,785
4153	Legal Expense	50,000			50,000
4155-4159	Personnel Administration	1,277,408	140,249		1,417,657
4191-4193	Planning & Zoning	119,169			119,169
4194	General Government Buildings	445,728			445,728
4195	Cemeteries	34,590			34,590
4196	Insurance				
4197	Advertising & Regional Assoc.				
4199	Other General Government				
PUBLIC SAFETY					
4210-4214	Police	1,251,497			1,251,497
4215-4219	Ambulance				
4220-4229	Fire	304,590			304,590
4240-4249	Building Inspection	68,908			68,908
4290-4298	Emergency Management	1,450			1,450
4299	Other (Incl. Communications)				
AIRPORT/AVIATION CENTER					
4301-4309	Airport Operations				
HIGHWAYS & STREETS					
4311	Administration	427,414			427,414
4312	Highways & Streets	344,215			344,215
4313	Bridges	500			500
4316	Street Lighting	45,000			45,000
4319	Other	192,540			192,540
SANITATION					
4321	Administration	441,577			441,577
4323	Solid Waste Collection				
4324	Solid Waste Disposal				
4325	Solid Waste Clean-up				
4326-4329	Sewage Coll. & Disposal & Other				

Default Budget - Town of Newmarket, New Hampshire FY 2014

1	2	3	4	5	6
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
WATER DISTRIBUTION & TREATMENT					
4331	Administration				
4332	Water Services				
4335-4339	Water Treatment, Conserv.& Other				
ELECTRIC					
4351-4352	Admin. and Generation				
4353	Purchase Costs				
4354	Electric Equipment Maintenance				
4359	Other Electric Costs				
HEALTH					
4411	Administration	113,200			113,200
4414	Pest Control				
4415-4419	Health Agencies & Hosp. & Other				
WELFARE					
4441-4442	Administration & Direct Assist.	40,400			40,400
4444	Intergovernmental Welfare Pymnts				
4445-4449	Vendor Payments & Other				
CULTURE & RECREATION					
4520-4529	Parks & Recreation	393,938			393,938
4550-4559	Library	284,130			284,130
4583	Patriotic Purposes	2,000			2,000
4589	Other Culture & Recreation	65,048			65,048
CONSERVATION					
4611-4612	Admin.& Purch. of Nat. Resources	610			610
4619	Other Conservation				
4631-4632	REDEVELOPMENT & HOUSING				
4651-4659	ECONOMIC DEVELOPMENT	2,000			2,000
DEBT SERVICE					
4711	Princ.- Long Term Bonds & Notes	236,000			236,000
4721	Interest-Long Term Bonds & Notes	50,050	(4,250)		45,800
4723	Int. on Tax Anticipation Notes				
4790-4799	Other Debt Service				

Default Budget - Town of Town of Newmarket, New Hampshire FY 2014

1	2	3	4	5	6
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
CAPITAL OUTLAY					
4901	Land				
4902	Machinery, Vehicles & Equipment	255,201			255,201
4903	Buildings	26,500			26,500
4909	Improvements Other Than Bldgs.				
OPERATING TRANSFERS OUT					
4912	To Special Revenue Fund				
4913	To Capital Projects Fund				
4914	To Enterprise Fund				
	Sewer-	948,196			948,196
	Water-	843,230			843,230
	Electric-				
	Airport-				
4917	To Health Maint. Trust Funds				
4918	To Nonexpendable Trust Funds				
4919	To Fiduciary Funds				
TOTAL		9,068,043	147,919	-	9,215,962

Please use the box below to explain increases or reductions in columns 4 & 5.

Acct #	Explanation for Increases	Acct #	Explanation for Reductions
4721	Decrease to match interest expense		
	to debt service schedule.		
4130-4139	Increase due to contract with Town Administrator.		
4155-4159	Increased due to required contributions to NH		
	Retirement System and Medicare.		

TOWN OF NEWMARKET, NEW HAMPSHIRE

By the Newmarket Town Council

Resolution #2012/2013-41

**Authorizing the Inclusion of the Tax Impact of Certain Warrant Articles in the
Annual Town Meeting Warrant**

WHEREAS, it is the wish of the Town Council to include on the Town Warrant the tax impact of monetary warrant articles to better inform the voters, and

WHEREAS, the State Legislature recently amended RSA 32:5 to allow Towns to do so.

NOW THEREFORE LET IT BE RESOLVED, by the Newmarket Town Council that it hereby adopts the provisions of RSA 32.5 to include the tax impact of monetary warrant articles on the Town Warrant.

Given at the Town Council Chambers in Newmarket, New Hampshire, this 2nd day of January in the year of Our Lord, Two Thousand Thirteen.

Philip J. Nazzaro, Chairman

John A. Bentley, Vice Chair

Gary Levy

Michael LaBranche

Edward C. Carmichael

Al Zink

Daniel J. Wright

A True Copy Attest _____
Becky I. Benvenuti, Town Clerk

TOWN OF NEWMARKET, NEW HAMPSHIRE
By the Newmarket Town Council
Resolution #2012/2013-43
Scheduled Deliberative First Session Annual Meeting

WHEREAS, the Town Charter Section 5.4 C states that the Town Council shall determine the time and location of the first session of the annual meeting, and

WHEREAS, the Town Charter also states that the first session of the annual meeting be held between the first and second Saturdays following the last Monday in January, which are February 2 and 9 respectively, and

WHEREAS, it is the wish of the Town Council, the School Board and the people of the Town of Newmarket to hold the first session of the annual meeting on the same day as the first session of the annual meeting of the Newmarket School District.

NOW THEREFORE LET IT BE RESOLVED, by the Newmarket Town Council that the first session of the annual meeting shall be Saturday, February 2, 2013 at 9AM in the forenoon.

Given at the Town Council Chambers in Newmarket, New Hampshire, this 2nd day of January in the year of Our Lord, Two Thousand Thirteen.

Philip J. Nazzaro, Chairman

John A. Bentley, Vice Chair

Gary Levy

Michael LaBranche

Edward C. Carmichael

Al Zink

Daniel J. Wright

A True Copy Attest _____

Becky I. Benvenuti, Town Clerk

TOWN OF NEWMARKET, NEW HAMPSHIRE

By the Newmarket Town Council

Resolution #2012/2013-44

Purchase of a 2013 Ford 250 Utility Vehicle and Associated Equipment for \$35,181 for the Water and Sewer Department

WHEREAS, the Town of Newmarket Water and Sewer Departments have been setting aside monies in Capital Reserve funds for vehicle replacement, and

WHEREAS, the Water and Sewer Departments have a 10 year life expectancy schedule on vehicles, and

WHEREAS, the 1996 Chevrolet 2500 utility truck will not pass inspection due to structural problems, and

WHEREAS, the Water and Sewer Departments secured bids through the State of New Hampshire bidding process on a 2013 Ford 250 utility truck with plow and a 2013 Chevrolet 250 utility truck with plow, and

WHEREAS, the 2013 Ford 250 utility truck with plow was the better bid price of \$35,181.

NOW THEREFORE LET IT BE RESOLVED, by the Newmarket Town Council, that the Town Council authorizes the purchase of a 2013 Ford 250 Utility Vehicle and associated equipment for an amount not to exceed \$35,181 and authorizes the Town Administrator to execute any agreements associated with the purchase, and

LET IT FURTHER BE RESOLVED that the amount of \$17,590.50 be withdrawn from both the Water Capital Reserve Fund and Sewer Capital Reserve Fund to cover the associated costs.

First reading: January 2, 2013
Second Reading:
Final Approval:

Philip J. Nazzaro, Chairman

John A. Bentley, Vice Chair

Gary Levy

Michael LaBranche

Edward C. Carmichael

Al Zink

Daniel J. Wright

A True Copy Attest _____
Becky I. Benvenuti, Town Clerk



RECEIVED

DEC 18 2012

TOWN OF NEW MARKET
ADMINISTRATOR'S OFFICE

To: Steve Fournier, Town Administrator
Cc: Rick Malasky, Public Works Director
From: Sean T. Greig, Supt. Water/Sewer
Date: December 18, 2012
Re: Truck Replacement

The Water and Sewer Departments have been setting aside monies for truck replacement on a 10 year truck life expectancy schedule. Department trucks however are replaced on an as needed basis, not on a time strict schedule. The last truck the Departments replaced was 10 years old. The truck that the Departments are looking to replace is 16 years old.

Auto Excellence has informed me that the 1996 Chevy 2500 with a utility body will not pass inspection due to structural problems with the front frame. The truck has reached its useful life.

The Water and Sewer Departments use this truck for plowing and Maintenance for Sewer Department lift stations, wastewater treatment facility, and the water department pumping stations. The truck is set up for department personnel to address most pump station issues, so personnel does not waste valuable time going back and forth to acquire the necessary tools to perform the needed pump station adjustments or repairs. The truck is used daily to maximize personnel efficiency.

I have received the normal state bid from Ford for a 2013 Ford 250 4X4 with a utility body and plow. The total cost for the truck is \$35,181.00. I have gone through the process of getting a fleet number from Chevy to obtain the best pricing for a 2013 Chevy 2500 with a utility body and plow. The total cost for this truck is \$36,671.00. The difference in cost is \$1,490.00.

I have attached the letter from Auto Excellence, the truck maintenance history, and the quotes from Ford and Chevy.

I request that the 1996 Chevy 2500 be replaced with the 2013 Ford 250. I recommend the \$35,181.00 be split between the Water and Sewer Capital Reserve Funds.

Auto Excellence
20 North Main St.
Newmarket, N.H 03857
603-659-8300

October 5, 2012

To whom it may concern: Town of Newmarket

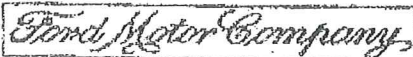
In regards to truck #3; 1996 Chevy 4x4 2500.

Plate number-G08514

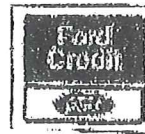
Vin #- 1GCGK24R6TE180699

Mileage-63997

Upon inspection of vehicle listed above we have discovered the plow frame has been rewelded a few times, there are lots of rust areas. This vehicle will not pass the NH State Inspection certifications in March of 2013 due to structural rusting of the front frame.



Chris Pappas
John Grappone Ford
PO BOX 1200 Concord, NH 03302-1200
506 State Rte 3-A Bow, NH 03304



COMMERCIAL
LENDING
SERVICES

Toll Free (800)528-8993 Direct (603)226-8016 Fax (603)226-8035
cpappas@grappone.com www.grappone.com

DATE: 11-12-12 TEL: _____

TO: SEAN CRIBB

NEWMARKET

FAX TEL. # 659-5422

FROM: CHRIS PAPPAS

TOTAL OF PAGES 1 INCLUDING THIS COVER PAGE.

MESSAGE: _____

STATE PRICING

2013 FORD F250 4x4 CHASSIS \$23,884. -
PER ATTACHED SPEC'S

STANDARD 8' UMLIN BODY 6350. -

\$30234. -

FISHER 8' HD Row 4947. -

INCLUDES CUTTING EDGE

\$35181.00

Chris Pappas

(\$800.00 FOR ADDITIONAL GREEN PAINT IF REQUESTED)

COMMERCIAL TRUCK CENTER

FORD * FORD COMMERCIAL TRUCKS * TOYOTA * HONDA * MAZDA * HYUNDAI

NEW ENGLAND



FORD DEALERS



SALES SERVICE FINANCE

Business Preferred Network

Ford Motor Company

2013 Ford F-250 4x4 SD Regular Cab 8' box 137" WB SRW XL

Engine: 6.2L 2-Valve SOHC EFI NA V8 Flex-Fuel
Transmission: TorqShift 6-Speed Automatic O/D

Exterior: (0 P) Green Gem Metallic
Interior: (0 I) Steel



Standard Equipment

Items Featured Below are included at NO EXTRA CHARGE in the Standard Vehicle Price Shown at Right

- Triton 6.2L V-8 SOHC w/SMPI 385hp
- 6 speed automatic trans w/OD
- 4-wheel ABS
- Brake assistance
- Traction control
- LT245/75R17E BSW AS S-rated tires
- Battery with run down protection
- Firm suspension
- Advance Trac w/Roll Stability Control
- Air conditioning
- AM/FM stereo
- Variable intermittent wipers
- Dual front airbags w/passenger cancel
- Driver & front passenger seat mounted side airbags
- SecuriLock immobilizer
- Tachometer
- Reclining front 40-20-40 split-bench seats
- Class V trailering



CITY MPG
N/A

HIGHWAY MPG
N/A

STANDARD VEHICLE PRICE

OPTIONAL EQUIPMENT	
Order Code 600A	N/C
Engine: 6.2L 2-Valve SOHC EFI NA V8 Flex-Fuel	INC
Transmission: TorqShift	INC
6-Speed Automatic O/D	\$390.00
Electronic Locking w/3.73 Axle Ratio	INC
GVWR: 10,000 lb Payload Package	\$125.00
Tires: LT245/75R17E BSW A/T (5)	INC
Wheels: 17" Argent Painted Steel	N/C
Spare Tire: Wheel & Jack	INC
Heavy Duty Vinyl 40/20/40 Split Bench Seat	STD
137" Wheelbase	\$85.00
Snow Plow Prep Package	-\$625.00
Pick-Up Box Delete	N/C
Engine Block Heater (Regional)	\$55.00
Roof Clearance Lights	INC
Radio: AM/FM Stereo w/Digital Clock	N/C
Interior: Steel	N/C
Primary: Green Gem Metallic	

Accessories and Incentives	\$0.00
SUBTOTAL	\$32,215.00
Destination	\$985.00
TOTAL	\$33,210.00

Selected Options Continued

Prepared By: Administrator
Dealership:

Code	Description	Class	MSRP
Seats & Seat Trim			
A	Heavy Duty Vinyl 40/20/40 Split Bench Seat <i>Includes center armrest, cupholder and storage.</i>	INC	Included
Other Options			
137WB	137" Wheelbase	STD	N/C
473	Snow Plow Prep Package <i>Includes computer selected springs for snowplow application and heavy-duty alternator. NOTE: Restrictions apply; see Supplemental Reference or Body Builders Layout Book for details.</i>	OPT	35.00
66D	Pick-Up Box Delete <i>Rear Bumper Delete: Spare Wheel, Tire, Carrier & Jack Delete. Deletes tie-down hooks, tailgate and bodyside moldings. Includes 17.5K trailer hitch receiver (see Trailer Tow guide for rating). Incomplete vehicle package - requires further manufacture and certification by a final stage manufacturer. In addition, Ford urges manufacturers to follow the recommendations of the Ford Incomplete Vehicle Manual and the Ford Truck Body Builder's Layout Book (and applicable supplements).</i>	OPT	(625.00)
41H	Engine Block Heater (Regional) <i>Standard in Alaska, Colorado, Iowa, Idaho, Maine, Michigan, Minnesota, Montana, North Dakota, New Hampshire, New York, South Dakota, Vermont, Wisconsin and Wyoming.</i>	OPT	N/C
592	Roof Clearance Lights	OPT	55.00
PAINT	Monotone Paint Application	STD	N/C
587	Radio: AM/FM Stereo w/Digital Clock <i>Includes 2-speakers.</i>	INC	Included
Interior Colors For : Primary w/XL (Reg)			
AS	Steel	OPT	N/C
Primary Colors For : Primary w/XL (Reg)			
W6	Green Gem Metallic	OPT	N/C
Vehicle Subtotal			\$32,215.00
Destination			\$955.00
Vehicle Subtotal (including Destination)			\$33,210.00

Prices and content availability as shown, are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.
Reference CT05203C39 11/1/2012

Printed on November 15, 2012 at 08:19

Price Level: 320

QuoteID: <None>

Page 4

Prepared For:

Prepared By:

Administrator
506 STATE RT 3A, EXIT 12S OFF I-93, BOW JOI
PO BOX 1200
CONCORD, New Hampshire, 03302-1200
Phone: 603-226-8018
Toll Free: 800-528-8993

Ship To:
TOWN OF NEWMARKET
ATTN: SEAN GRIEG
NEWMARKET, NH



Selected Options

2013 Ford F-250

4x4 SD Regular Cab 8' box 137" WB SFW XL (F2B)

Vehicle Snapshot

Engine: 6.2L 2-Valve SOHC EFI NA V8 Flex-Fuel
Transmission: TorqShift 6-Speed Automatic O/D
Rear Axle Ratio: Electronic Locking w/3.73
GVWR: 10,000 lb Payload Package

Code	Description	Class	MSRP
F2B	Base Vehicle Price (F2B)	STD	32,185.00
Packages			
800A	Order Code 800A (996) Engine: 6.2L 2-Valve SOHC EFI NA V8 Flex-Fuel; (44P) Transmission: TorqShift 6-Speed Automatic O/D; Includes SelectShift; (X37) 3.73 Axle Ratio; (STDGV) GVWR: 10,000 lb Payload Package; (TBM) Tires: LT245/75R17E BSW A/S (5); (64A) Wheels: 17" Argent Painted Steel; Includes painted hub covers/center ornaments; (A) Heavy Duty Vinyl 40/20/40 Split Bench Seat; Includes center armrest, cupholder and storage; (587) Radio: AM/FM Stereo w/Digital Clock; Includes 2-speakers.	OPT	N/C
Powertrain			
996	Engine: 6.2L 2-Valve SOHC EFI NA V8 Flex-Fuel Torque: 405 ft.lbs. @ 4500 rpm.	INC	Included
44P	Transmission: TorqShift 6-Speed Automatic O/D Includes SelectShift.	INC	Included
X3E	Electronic Locking w/3.73 Axle Ratio	OPT	390.00
STDGV	GVWR: 10,000 lb Payload Package	INC	Included
Wheels & Tires			
TBM	Tires: LT245/75R17E BSW A/T (5)	OPT	125.00
64A	Wheels: 17" Argent Painted Steel Includes painted hub covers/center ornaments.	INC	Included
512	Spare Tire, Wheel & Jack Spare tire is standard equipment; becomes optional when (66D) Pickup Box Delete is ordered.	OPT	N/A

Prices and content availability as shown, are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of specific local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.
Reference: GT05203058 11/1/2012

Printed on November 15, 2012 at 08:19

Price Level: 320

QuoteID: <None>

Page 3

Vehicle Profile Continued

Prepared By: Administrator
Dealership:

Exterior Features (Continued)

Front black bumper with front tow hooks * Aero-composite halogen headlamps * Additional exterior lights include cab clearance lights, pickup cargo box light, underhood light * Clearcoat monotone paint * Snow plow provision

Warranty

Basic	36 month/36,000 miles	Powertrain	60 month/60,000 miles
Corrosion Perforation	60 month/unlimited mileage	Roadside Assistance	60 month/60,000 miles

Dimensions and Capacities

Output	385 hp @ 5,500 rpm	Torque	406 lb.-ft. @ 4,500 rpm
1st gear ratio	3.974	2nd gear ratio	2.318
3rd gear ratio	1.516	4th gear ratio	1.149
5th gear ratio	0.858	6th gear ratio	0.674
Reverse gear ratio	3.128	Curb weight	5,912 lbs.
GVWR	10,000 lbs.	Front GAWR	5,600 lbs.
Rear GAWR Weight	6,100 lbs.	Payload	3,760 lbs.
Front curb weight	3,702 lbs.	Rear curb weight	2,210 lbs.
Front axle capacity	6,000 lbs.	Rear axle capacity	6,200 lbs.
Front spring rating	5,800 lbs.	Rear spring rating	6,100 lbs.
Front tire/wheel capacity	6,390 lbs.	Rear tire/wheel capacity	6,390 lbs.
Towing capacity	12,500 lbs.	5th-wheel towing capacity	12,500 lbs.
Front legroom	41.1 "	Front headroom	40.7 "
Front hiproom	67.6 "	Front shoulder room	68.0 "
Passenger area volume	65.9 cu.ft.	Length	227.6 "
Body width	79.9 "	Body height	78.2 "
Wheelbase	137.0 "	Cab to axle	56.3 "
Axle to end of frame	47.6 "	Front tread	68.3 "
Rear tread	67.2 "	Turning radius	23.1 '
Fuel tank	35.0 gal.		

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.
Reference C706203098 11/1/2012

Printed on November 15, 2012 at 09:19

Price Level: 320

QuoteID: <None>

Page 2

Prepared For:

Prepared By:

Administrator
506 STATE RT 3A, EXIT 12:3 OFF I-93, BOW JCT
PO BOX 1200
CONCORD, New Hampshire, 03302-1200
Phone: 603-228-8016
Toll Free: 800-528-8993

Ship To:
TOWN OF NEWMARKET
ATTN: SEAN GRIEG
NEWMARKET, NH



Vehicle Profile

2013 Ford F-250

4x4 SD Regular Cab 8' box 137" WB SRW XL (F2B)

Powertrain

Trition 6.2L V-8 SOHC SMPI 16 valve flexible recommended fuel engine with variable valve control * 15' amp HD alternator * 850 amp 72 amp hours (Ah) HD battery with run down protection * Engine block heater, transmission oil cooler * 6-speed electronic SelectShift automatic transmission with overdrive, lock-up, driver selection * Part-time four-wheel drive with manual transfer case shift, manual locking hubs * ABS & driveline traction control * 3.73 axle ratio * Stainless steel exhaust

Steering and Suspension

Hydraulic power-assist re-circulating ball steering * 4-wheel disc brakes with front and rear vented discs * Firm ride suspension, with AdvanceTrac w/Roll Stability Control stability control with anti-roll control * Mono-bearing non-independent front suspension * Front anti-roll bar * HD front coil springs * HD front shocks * Rigid rear axle * Rear leaf suspension * HD rear leaf springs * HD rear shocks * Front and rear 17.0" x 7.50" argent steel wheels with hub covers * LT245/75SR17.0 BSW AT front and rear tires * Underbody w/curbdown mounted full-size steel spare wheel

Safety

4-wheel anti-lock braking system * Center high mounted stop light * Dual airbags, passenger side front-impact cancellable airbag, seat mounted driver and passenger side-impact airbags, curtain 1st row overhead airbag * Front height adjustable seatbelts * SecuriLock immobilizer

Comfort and Convenience

Air conditioning * AM/FM stereo, clock, seek-scan, 2 speakers, fixed antenna * 2 12V DC power outlets * Analog instrumentation display includes tachometer, oil pressure gauge, engine temperature gauge, transmission fluid temp gauge, engine hour meter, exterior temp, systems monitor, trip odometer * Warning indicators include oil pressure, engine temperature, battery, lights on, key, low fuel, door ajar, service interval, brake fluid, low tire pressure * Steering wheel with tilt and telescopic adjustment * Manual front windows with light tint * Variable intermittent front windshield wipers * Passenger side vanity mirror * Day-night rearview mirror * Interior lights include dome light with fade, front reading lights * Glove box, front cupholder, instrument panel bin

Seating and Interior

Seating capacity of 3 * 40-20-40 split-bench front seat with adjustable head restraints, center armrest with storage * 4-way adjustable driver seat includes lumbar support * 4-way adjustable passenger seat * Vinyl faced front seats with vinyl back material * Full cloth headliner, full vinyl/rubber floor covering, plastic/rubber gear shift knob, chrome interior accents

Exterior Features

Side impact beams, front license plate bracket, fully galvanized steel body material * Black side window moldings, black front windshield molding * Black door handles * Black grille * 2 doors * Class V trailering, trailer harness, trailer hitch, trailer sway control * Driver and passenger manual black folding manual extendable trailer outside mirrors *

Prices and content availability as shown, are subject to change and should be treated as estimates only. Actual base vehicle package and option pricing may vary from this estimate because of special local pricing. Availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information. Reference QT03203096 11/1/2012

Printed on November 15, 2012 at 08:19

Price Level: 320

QuoteID: <None>

Page 1

Sean Greig

From: John McSharry [jMcSharry@keyauto.com]
Sent: Wednesday, December 12, 2012 8:27 PM
To: SGREIG@NEWMARKETNH.GOV
Subject: BID FOR 2013 CHEVROLET SILVERADO 2500HD
Attachments: Document1.docx

SEAN

THANK YOU FOR THE OPPORTUNITY TO QUOTE TO YOU A 2013 CHEVROLET SILVERADO 2500HD REGULAR CAB 1WT.

THE PRICE INCLUDES ONE (1) TRUCK, WITH AN 8' FISHER MOUNT PLOW W/ CUTTING EDGE AND A STANDARD READING UTILITY BODY.

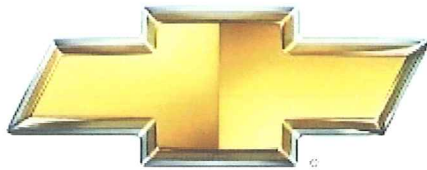
THE PRICE IS THIRTY-SIX THOUSAND SIX HUNDRED SEVENTY-ONE (\$ 36,671.00)DOLLARS.

I HAVE ATTACHED A LIST OF THE OPTIONS AND EQUIPMENT FOR YOUR REVIEW AND COMMENT.

PLEASE CALL ME SOULD YOU HAVE ANY QUESTIONS AT ALL.

John McSharry

Sales Consultant
Portsmouth Chevrolet
549 Route 1 Bypass
Portsmouth, NH 03801
Office 603-436-5010
Cell 603-396-0654



2013 CHEVROLET SILVERADO
2500HD 1WT

Primary Color: 50U - Summit White
Engine: L96 - Engine, Vortec 6.0L Variable Valve Timing V8 SFI E85-compatible, FlexFuel
Transmission: MYD - Transmission, 6-speed automatic, heavy-duty, electronically controlled
Trim: 88V - Dark Titanium, Vinyl seat trim

AE7 : Seats, front 40/20/40 split-bench, 3-passenger, driver and front passenger manual reclining

BG9 : Floor covering, Black rubberized vinyl

C49 : Defogger, rear-window electric

C67 : Air conditioning, single-zone manual front climate control

G80 : Differential, heavy-duty automatic locking rear

GEH : GVWR, 9500 lbs. (4309 kg)

GT4 : Rear axle, 3.73 ratio

K34 : Cruise control, electronic

K47 : Air cleaner, high-capacity

KNP : Cooling, auxiliary external transmission oil cooler

KW1 : Alternator, 160 amps

L96 : Engine, Vortec 6.0L Variable Valve Timing V8 SFI E85-compatible, FlexFuel

MYD : Transmission, 6-speed automatic, heavy-duty, electronically controlled

NC7 : Emissions override, Federal

NE1 : Emissions, Connecticut, Maine, Maryland, Massachusetts, New Jersey, New York, Oregon, Pennsylvania, Rhode Island, Vermont and Washington state requirements

NZZ : Skid Plate Package, frame-mounted shields

PYN : Wheels, 17" (43.2 cm) steel

QHQ : Tires, LT245/75R17E all-season, blackwall

TP2 : Battery, auxiliary heavy-duty 600 cold-cranking amps, maintenance-free

TRW : Provision for cab roof-mounted lamp/beacon

U01 : Lamps, Smoked Amber roof marker

U2J : SiriusXM Satellite Radio, delete

UE0 : OnStar, delete

UM7 : Audio system, AM/FM stereo

V76 : Recovery hooks, front, Black

VF7 : Bumper, rear delete

VK3 : License plate front mounting package

VYU : Snow Plow Prep Package

Z85 : Suspension Package, Handling/Trailering, heavy-duty

ZHQ : Tire, spare LT245/75R17E all-season, blackwall

ZW9 : Pickup box, delete

ZY1 : Paint, solid

1 READING "SL" STANDARD SERVICE BODY
MODEL 98ASW-Q

1 8' FISHER MOUNT PLOW W/ CUTTING EDGE



**Town of Newmarket, New Hampshire
Town Council Business Meeting
January 2, 2013 7:00 p.m.
Council Chambers**

8. Adjournment